(E)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19/8/22	Prepared by	Sneha	Serial no.	7321
Supplier name	Summit Sales Up			HO inward no.	
Firm/Company	SOV	Project	SOV Up	HO received date	
PO/WO date	9/8/22	PO/WO No.	90824	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25102	10/8/22	542.80/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	542.80/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 110590	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	542.80/-
Amount E – PO / WO value:	542.80/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	29/8/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha				
Sign:					
Date	19/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy   PAN: ACQFS2044C GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	25102
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	10-08-2022
	PO No.	90824
	PO Date.	09-08-2022
	Req ID	78667
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	05-08-2022
	Loc Req No	184478

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	934100 - TOOL-Tools - Measurement Tape	70178010	4	115.00	460.00	18	82.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	460.00	82.80
	41.40	41.40	Total Invoice Amount	542.80	

Rupees : Five Hundred Fourty Two and Paise Eighty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 97637 Date: 10/8/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 09-08-2022 12:29:08

90824
29.07.22 12:09:36

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	90824	184478
Doc Date	09-08-2022	
Quote No	Nil	
Quote Date	09-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	934100 - TOOL-Tools - Measurement Tape Steel--Freemans - 15mtrs - Nos	4.00	115.00	0.00	18.00	542.80
					Total Order Value . . .	**542.80**

Rupees : Five Hundred Fourty Two and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Staff use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Silver Oak Villas	Date:	05-08-2022			
Site & Phase :	SOV-III	Time:	2:30			
Flat/Block no.						
Supplier:		Req. No.	184478			
Material required before date:	Urgent	ID No.	78667			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TOOL9341-Tools-Measurement Tape Steel--Freemans-15mtrs-Nos	4nos	0	4nos		
2						
3						
4						
5	90824					
6						
7						
8						
9						
10						
Remarks:	For Staff use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Tulasi Rani					
Approved By:						
Sign & Date:						

APPROVED
11 AUG 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No	21438
DC Date	10-08-2022
PO No	90824
PO Date	09-08-2022
Req ID	78667
Req Date	05-08-2022
Loc Req No	184478

	Description of Goods	HSN/SAC	Qty
1	934100 - TOOL-Tools - Measurement Tape Steel--Freemans - 15mtrs - Nos	70178010	4
2			
3			
4			
5			
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INWARD
Inward No: 2528 Dt: 10/8/22
MRN No: 110590 Dt: 10/8/22
Received By: Sign:
(Silver Oak Villas Part-III)

SUMMIT SALES LLP
INWARD
No. 82084
Date: 20/8/22
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised Signatory