PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/8/22	Prepared by	Sneha	Serial no.	7317
Supplier name	Summit Sales Up			HO inward no.	
Firm/Company	SOV	Project	SOV	HO received date	
PO/WO date	4/8/22	PO/WO No.	7860690709	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25109	10/8/22	9,440/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9,440/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	110596	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,440/-
Amount E – PO / WO value:	32,158/-
Amount F – Difference (A – E):	22,718

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment – due date	22/8/22
Remarks:	Part bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	Prabhakar			
Sign:	[signature]	APPROVED [signature]			
Date	19/8/22	19 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		Invoice No.	25109
Silver Oak Villas LLP		Invoice Date.	10-08-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	90709
		PO Date.	04-08-2022
		Req ID	78606
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A	Req Date	03-08-2022
		Loc Req No	184474

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	132400 - HARD-Hardware - Wall plug --Fisher -	85044090	10	170.00	1,700.00	18	306.00
2	474600 - CHEM-Chemical - Araldite-- - 450gms -	39174000	10	630.00	6,300.00	18	1,134.00
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IGST	CGST	SGST	Total Taxable Amount	8,000.00	1,440.00
	720.00	720.00	Total Invoice Amount	9,440.00	

Rupees : Nine Thousand Four Hundred Fourty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92644 Date: 10/8/22 Sign:

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 04-08-2022 12:41:14

90709
29.07.22 12:09:35

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	90709	184474
Doc Date	04-08-2022	
Quote No	Nil	
Quote Date	04-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 515300 - CHEM-Chemical - Jantha Paste-Epoxy--Bharat Polymers - 400gms - Nos	6.00	84.00	0.00	18.00	594.72
2 368900 - GENE-General Items - Sponges-- - 12pack - Nos	60.00	9.00	0.00	18.00	637.20
3 132400 - HARD-Hardware - Wall plug --Fisher - 5mm - Pkts	20.00	170.00	0.00	18.00	4,012.00
4 498800 - HARD-Hardware - Wall plug --Fisher - 6mm - Pkts	10.00	185.00	0.00	18.00	2,183.00
5 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	10.00	50.40	0.00	18.00	594.72
6 625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	10.00	50.40	0.00	18.00	594.72
7 471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	12.00	21.00	0.00	18.00	297.36
8 656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	25.00	10.00	0.00	0.00	250.00
9 659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	15.00	88.20	0.00	0.00	1,323.00
10 905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	25.00	16.75	0.00	0.00	418.75
11 352000 - PAOX-Paints - Red Oxide--Asian - 1Kg - bags	6.00	84.00	0.00	18.00	594.72
12 854800 - PARO-Paints - Red Oxide Primer-- Asian - 1Ltr - can *4ltrs*	1.00	734.00	0.00	18.00	866.12
13 425900 - PAWC-Paints - White cement--JK - 25Kgs - bags	2.00	561.75	0.00	28.00	1,438.08
14 7515 - Stationery - other - Chalkpiece - NA - boxes	10.00	6.30	0.00	0.00	63.00
15 474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	20.00	630.00	0.00	18.00	14,868.00
16 449400 - HARD-Hardware - Chicken Mesh - 12.7mm holex0.376mm- - 1000 x 30000mm - Bundles	20.00	145.00	0.00	18.00	3,422.00

Total Order Value . . . **32,157.39**

PART DELIVERY DETAILS

S.No	Bill No	Bill Dt	Amount
1.	25041	5/8/22	15,332-11
2.	25709	10/8/22	6,440/-
3.			
4.			
5.			

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

 04-08-2022 12:41:14

Original / Office Copy / Purchase Div.Copy

Rupees : Thirty Two Thousand One Hundred Fifty Seven and Paise Thirty Nine Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas		
Site & Phase :	SOV-III	Date:	03-08-2022
Flat/Block no.	Commercial Complex	Time:	3:30
Supplier:			
Material required before date:	Urgent	Req. No.	184474
		ID No.	78606

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CHEM5153-Chemicals-Jantha Paste-Epoxy--Bharat Polymers-500grms-Nos.	6	0	6		
2	CONS3689-Consumables-Sponges----Nos	60	0	60		
3	HARD1324-Hardware-Wall plug --Fisher- 5mm-Pkts	20	0	20		
4	HARD4988-Hardware-Wall plug --Fisher-6mm-Pkts	10	0	10		
5	CHEM4119-Chemicals-Tile grout-White-MYK-1Kg-Kgs	10	0	10		
6	CHEM6251-Chemicals-Tile grout-Silk-MYK-1Kg-Kgs	10	0	10		
7	CONS4717-Consumables-ACID---1 Ltr-Nos	12	0	12		
8	CONS6564-Consumables-Bombay Brooms Small----Nos	25	0	25		
9	CONS6596-Consumables-Bombay Brooms Big ----Nos	25	0	25		
10	CONS9057-Consumables-Coconut Brooms----Nos	25	0	25		
11	PAOX3520-Paints -Red Oxide--Asian-1Kg-bags	6	0	6		
12	PARO8548-Paints -Red Oxide Primer-- Asian-1Ltr-can	2	0	2		
13	PAWC4259-Paints -White cement--JK-25Kgs-bags	2	0	2		
14	GENE4023-General Items-Chalk Piece----Boxes	10	0	10		
15	CHEM4746-Chemical-Araldite---450gms-Nos	20	0	20		
16	HARD4494-Hardware-Chicken Mesh -12.7mm holex0.376mm--1000 x 30000MM-Bundles	20	0	20		

90709

286.52

Remarks: For Villa no.145 purpose (100 boxes)

	Engineer	Project Manager	Purchase	MD
Prepared By:	K.Tulasi Rani			
Approved By:				
Sign & Date:				

APPROVED
08 AUG 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		DC No	21445
Silver Oak Villas LLP		DC Date	10-08-2022
Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No	90709
		PO Date	04-08-2022
		Req ID	78606
GSTIN :	36ADBFS3288A2Z7	Req Date	03-08-2022
		Loc Req No	184474

	Description of Goods	HSN/SAC	Qty
1	132400 - HARD-Hardware - Wall plug --Fisher - 5mm - Pkts	85044090	10
2	174600 - CHEM-Chemical - Araldite-- - 150gms - Nos	[illegible]	[illegible]
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INWARD
Inward No: 2534 Dt: 16/8/22
GRN No: 11096 Dt: 10/8/22
Received By: Sign:
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 82078
Date: 22/8/22
Sign:
R.R. DIST.