PURCHASE DIVISION
Advice for approval for credit to supplier

7371

Date:	19/8/22	Prepared by	Moni	Serial no.	~~7292~~
Supplier name	Santosh Tarpaulin			HO inward no.	
Firm/Company	SS Mng	Project	SOV	HO received date	
PO/WO date	2/8/22	PO/WO No.	90622	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	220	4/8/22	1,890/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,890/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	110875	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,890/-
Amount E – PO / WO value:			1,890/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	29/8/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Moni				
Sign:	Moni				
Date	19/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No: **220** Invoice Date: 04/08/2022 P.O.No.90622/167187 P.O.Date: 02.08.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COATS	6201	4 . NOS	@ 450/-	**1,800.00**

Rupees in words **ONE THOUSAND EIGHT HUNDRED NINTY ONLY**	**Total ::**	**1,800.00**
	CGST @ 2.5 %	**45.00**
	SGST @ 2.5 %	**45.00**
	IGST 18% ::	
	Grand Total ::	**1,890.00**

Receiver Signature & Seal

9246364748

SUMMIT SALES LLP INWARD No: 97694 Date: 11/8/22 Sign: R.R. DIST.

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN ALWAL

Authorized Signatory

INWARD
Inward No: Dt:
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

INWARD
Inward No: 10698 Dt: 4/8/22
MRN No: 11085 Dt:
Received By: Sign:
SSLLP-SOV
(Silver Oak Villas-Part-III)

Purchase Order

 02-08-2022 14:37:30

90622
29.07.22 12:09:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	90622	167187
Doc Date	02-08-2022	
Quote No	Nil	
Quote Date	02-08-2022	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 600700 - CONS-Consumables - Rain Coat-- - - - Nos *3XL-03 Nos & 2XL-01 Nos*	4.00	450.00	0.00	5.00	1,890.00
		Total Order Value . . .			**1,890.00**

Rupees : One Thousand Eight Hundred Ninty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Prasad Raju Murali & Salman purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

02/08/22

Name : ______

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	Summit Sales LLP	Date:	02-8-2022			
Site & Phase :	SOV / HO	Time:	10:27			
Supplier:		Req. No.	78267	78269		
Material required before date:	03-08-2022	ID No.	167187			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	Raincoats for Prasad, Raju, Murali & Salman	4		4		
2	Rain court for Prasad - Size 3XL					
3	Rain court for Raju - Size 2XL 90622					
4	Rain court for Murali - Size 3XL					
5	Rain court for Salman - Size 3XL					
6						
7						
8						
9						
10						
Remarks:						
	Engineer	Project Manager		APPROVED Purchase		MD
Prepared By:				02 AUG 2022		
Approved By:				MINISH PARIKH		
Sign & Date:				MANAGER PROCUREMENT		

600700