PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/8/22	Prepared by	Vanajakshi	Serial no.	7252
Supplier name	SFS Hardware			HO inward no.	
Firm/Company	GHT	Project	GHT	HO received date	
PO/WO date	2/8/22	PO/WO No.	90615	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	169	10/8/22	5853/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,853/
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,853/-
Amount E – PO / WO value:	5,853/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	22/8/22
Remarks:	– final bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	17/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
22 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

SFS HARDWARE	**Invoice No : 169**	**Dated: 10-08-2022**
#30-26 3rd FLOOR PLOT NO 36	Delivery challan no :	Dated :
BURHANI HOUSING SOCIETY RTC COLONY		
TRIMULGHEERY HYDERABAD 500-015		
Mobile : 9550505717	PO NO : **90615 - 142106**	
Company's GSTIN: 36BJJPG3515K1Z6	PO Date : 02-08-2022	
Buyer:		
M/s. MEHTA & MODI REALTY KOWKUR LLP	**Despatched Through :**	**BY HAND / DRIVER**
5-4-187/3 & 4, II FLOOR, SOHAM MANSION, MG ROAD	Despatched Date :	8/10/2022
SECUNDERABAD - 500003		
Buyer's GSTIN : 36ABLFM7631F1Z3	State Code: **36**	

S.No	Description of Goods	HSN	Quantity	Rate	GST %	Amount
1	UNIVERSAL CLAMP SIZE : 6"	7318	40.00 NOS	82.00	18.00%	3,280.00
2	U BOLT WITH NUT AND WASHER SIZE : 6"	7318	40.00 NOS	42.00	18.00%	1,680.00
	TRANSPORT CHARGES :					0.00
					TOTAL :	**4,960.00**
	Total Tax Amount:		892.80		**CGST @ 9 %**	446.40
					SGST @ 9 %	446.40
					Round off	0.20
					Grand Total	**5,853.00**

INWARD
Inward No: 2931 Dt: 11/08/22
MRN No: 110640 Dt: 12/08/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

Amount Chargeable (in words)

Rs: FIVE THOUSAND EIGHT HUNDRED AND FIFTY THREE ONLY

Company's Bank Details

Current A/c No : 3719725147
Bank Name : CENTRAL BANK OF INDIA
IFSC Code : CBIN0283477
Branch : TRIMULGHEERY , HYD

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

This is a computer generated Invoice / Subject to Secunderabad Juridiction.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 97807
Date: 16/8/22
Sign:

For SFS HARDWARE

Authorised Signatory

Purchase Order

 02-08-2022 10:38:06 AM Oı

90615
29.07.22 12:09:34

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
SFS Hardware	**Doc No**	90615	142105
30-26,III Floor,Plot no 36,Burhani Housing Society,RTC Colony,Tirumulgery,Secunderabad-15	**Doc Date**	02-08-2022	
	Quote No	NIL	
	Quote Date	02-08-2022	
9550505717	**SupplyType**	Supply	

Kind Attn : Mr Khuzem

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST%**	**Amount**
1	7329 - Plumbing - GI - Clamp - other - nos *Universal Clamp-6"*	40.00	82.00	0.00	18.00	3,870.40
2	7329 - Plumbing - GI - Clamp - other - nos *U-Clamp with Nut & Washer-6" 10MM thick*	40.00	42.00	0.00	18.00	1,982.40
				Total Order Value . . .		**5,852.80**

Rupees : Five Thousand Eight Hundred Fifty Two and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	5% penalty for delay in delivery beyond due date.
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment will be made only after inspection of material.Above material for plumbing work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Delivery at Kowkur Contact Person Mr Suresh-9502232100.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

02/08/22

Name : ______________

Contact . .

Accepted the above Terms And Conditions

For ***SFS Hardware***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	30-07-2022
Site & Phase :	GHT	Time:	11:30
Supplier	SSLLP	Req. No.	142105
Material required before date: 01-08-2022		ID No.	78482

No	Description	Size	Quantity	Units	Inward No	Date
1	Universal Clamp	6"	40	No	82 / +18	
2	GI: U clamp Nut+washer's conn.	6"	40	no	42 / +18	
3						
4						
5						
6	PO/90615					
7						
8						
9						
10						

Remarks: - For plumbing work purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	30-07-2022	Sign. & Date	

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02 AUG 2022
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Note: On receipt of material at site write inward number and date in last 2 columns.