6

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/8/22	Prepared by	Vanajakshi	Serial no.	7301
Supplier name	SSCL			HO inward no.	
Firm/Company	mfmfKLL	Project	GHT	HO received date	
PO/WO date	6/6/22	PO/WO No.	88948	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24164	16/6/22	3,986.04	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,986.04
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 108604	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,986.04
Amount E – PO / WO value:	3,986.04
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	29/8/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi	APPROVED			
Sign:	[signature]	24 AUG 2022			
Date	22/8/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

Invoice No.	24164
Invoice Date.	16-06-2022
PO No.	88948
PO Date.	06-06-2022
Req ID	76676
Req Date	24-05-2022
Loc Req No	141891

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5556 - Furniture - Bean Bags - NA - Nos Brown		2	1689.00	3,378.00	18	608.04
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,378.00	608.04
	304.02	304.02	Total Invoice Amount	3,986.04	

Rupees : Three Thousand Nine Hundred Eighty Six and Paise Four Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 95602
Date: 16/6/22
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Purchase Order

 11-08-2022 15:50:59 Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	88948	141891
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	06-06-2022	
	Quote No	Nil	
040-66335551	**Quote Date**	06-06-2022	
9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	5556 - Furniture - Bean Bags - NA - Nos *Brown*	2.00	1,689.00	0.00	18.00	3,986.04
					Total Order Value . . .	**3,986.04**

Rupees : Three Thousand Nine Hundred Eighty Six and Paise Four Only.

Terms and Conditions :-

Specification /	Brown colour bean bag
Payment Terms	After delivery
Tax	GST Included
Delivery Date	With in two days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for Club house purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

Books of accounts verified and no bills wrt this PO were received by accounts
Name: D. [illegible]
Sign:
Date: 23/8/22

Bill not Received
[illegible]
20/08/2022

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory
Name : 24/08/22

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name :

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	24-5-2022
Site & Phase :	GHT	Time:	15-00
Supplier	SSLLP	Req. No.	141891
Material required before date:	26-05-2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Bean bags (brown colour)	STD	02	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

APPROVED
24 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For GHT Site Club library inside installation work purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	24-05-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		DC No.	20624
Mehta & Modi Realty Kowkur LLP		DC Date.	16-06-2022
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	88948
		PO Date.	06-06-2022
		Req ID	76676
		Req Date	24-05-2022
GSTIN : 36ABLFM7631F1Z3		Loc Req No	141891

	Description of Goods	HSN/SAC	Qty
1	5556 - Furniture - Bean Bags - NA - Nos		2
2			
3			
4			
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INWARD
Inward No: 12682 Dt: 16/06/22
MRN No: 108604 Dt: 18/06/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
17:52

SUMMIT SALES LLP
IN WARD
No: 81942
Date: 16/8/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction