PURCHASE DIVISION
Advice for approval for credit to supplier

7203

Date:	20/8/22	Prepared by	Vanajathi	Serial no.	7203
Supplier name	SSUP			HO inward no.	
Firm/Company	mfmpkup	Project	GUHT	HO received date	
PO/WO date	8/6/22	PO/WO No.	89030	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24102	10/06/22	545.16	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	545.16
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 108600 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	545.16
Amount E – PO / WO value:	1,090.32
Amount F – Difference (A – E):	545.16
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	29/8/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	[signature]				
Date	16/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
24 AUG 2022
MINISH PARIKH
MANAGER-PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	24102
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	10-06-2022
	PO No.	89030
	PO Date.	08-06-2022
	Req ID	77111
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	07-06-2022
	Loc Req No	141955

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos With Mug	7310	2	231.00	462.00	18	83.16
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	41.58	41.58	Total Taxable Amount	462.00	83.16
			Total Invoice Amount	545.16	

Rupees : Five Hundred Fourty Five and Paise Sixteen Only.

SUMMIT SALES LLP IN WARD No: 95421 Date: 10/6/22 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 08-06-2022 12:31:12

89030
07.06.22 12:13:52

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	89030	141955
Doc Date	08-06-2022	
Quote No	Nil	
Quote Date	08-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4006 - Consumables - Bucket - other - nos *With Mug*	4.00	231.00	0.00	18.00	1,090.32
			Total Order Value . . .		**1,090.32**

Rupees : One Thousand Ninty and Paise Thirty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Club House cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Bill not Received
[illegible] 10/08/2022

Books of accounts verified and no bills wrt this PO were received by accounts
Name: R. [illegible]
Sign:
Date: 23/8/22

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory
24/08/22
Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/__

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	07-06-2022
Site & Phase :	GHT	Time:	16.30
Supplier	SSLLP	Req. No.	141955
Material required before date:	2-08-06-2022	ID No.	77111

No	Description	Size	Quantity	Units	Inward No	Date
1	White Buckets	Big	04	Nos		
2	Mugs	STD	04	Nos		
3						
4						
5	89030					
6						
7						
8						
9						
10						

Remarks: - For GHT Site club house cleaning purpose

APPROVED
24 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	A Suresh	Approved by	
Sign.& Date	07-06-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	20565
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	09-06-2022
	PO No.	89030
	PO Date.	08-06-2022
	Req ID	77111
	Req Date	07-06-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	141955

	Description of Goods	HSN/SAC	Qty
1	4006 - Consumables - Bucket - other - nos	7310	2
2			
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INWARD
Inward No: 12659 Dt: 09/06/22
MRN No: 106600 Dt: 10/06/22
Sign
Received By:
MEHTA & MODI REALTY KOWKUR LLP

17:42

108600.

for Summit Sales LLP

SUMMIT SALES LLP
INWARD
No: 8/937
Date: 16/8/22
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory