

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 20/8/22		Prepared by: Vanajakshi		Serial no. 7203	
Supplier name: SSIUP				HO inward no.	
Firm/Company: m&mrcup		Project: GUT		HO received date	
PO/WO date: 8/6/22		PO/WO No. 89030		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	24102	10/06/22	545.16	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				545.16	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 108600		Proof of delivery matches MRN		☒ Yes ☐ No	
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				545.16	
Amount E – PO / WO value:				1,090.32	
Amount F – Difference (A – E):				545.16	
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		20/8/22			
Remarks: final Bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[Signature]				
Date	16/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

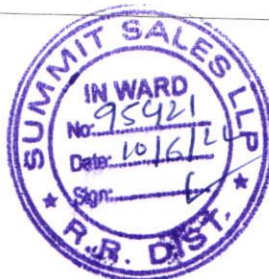
Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.	24102		
Mchta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F				Invoice Date.	10-06-2022		
				PO No.	89030		
				PO Date.	08-06-2022		
				Req ID	77111		
				Req Date	07-06-2022		
				Loc Req No	141955		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos With Mug	7310	2	231.00	462.00	18	83.16
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST	SGST	Total Taxable Amount	
				41.58	41.58	462.00	
Total Invoice Amount				545.16			
Rupees : Five Hundred Fourty Five and Paise Sixteen Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

08-06-2022 12:31:12



07.06.22 12:13:52

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	89030	141955
Doc Date	08-06-2022	
Quote No	Nil	
Quote Date	08-06-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4006 - Consumables - Bucket - other - nos With Mug	4.00	231.00	0.00	18.00	1,090.32
Total Order Value . . .					1,090.32

Rupees : One Thousand Ninty and Paise Thirty Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Club House cleaning purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

Books of accounts verified and
no bills wrt this PO were
received by accounts

Name: *D. George*

Sign: *[Signature]*

Date: *23/8/22*

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : *[Signature]*

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ____/____/____

1. Name of the person who has been appointed as the agent for the purpose of the contract	
2. Name of the person who has been appointed as the agent for the purpose of the contract	3. Name of the person who has been appointed as the agent for the purpose of the contract
4. Name of the person who has been appointed as the agent for the purpose of the contract	5. Name of the person who has been appointed as the agent for the purpose of the contract

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	07-06-2022
Site & Phase :	GHT	Time:	16.30
Supplier	SSLLP	Req. No.	141955
Material required before date:	2-08-06-2022	ID No.	77111

No	Description	Size	Quantity	Units	Inward No	Date
1	White Buckets	Big	04	Nos		
2	Mugs	STD	04	Nos		
3						
4						
5	89030					
6						
7						
8						
9						
10						



Remarks: - For GHT Site club house cleaning purpose

Prepared By	A Suresh	Approved by	
Sign. & Date	07-06-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchases@modiproperties.com

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 : 09-06-2022

Supplier / Customer / Transporter - Copy

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN: 36ABLFM7631F1Z3

DC No.	20565
DC Date	09-06-2022
PO No.	89030
PO Date	08-06-2022
Req ID	77111
Req Date	07-06-2022
Loc Req No	141955

HSN/SAC

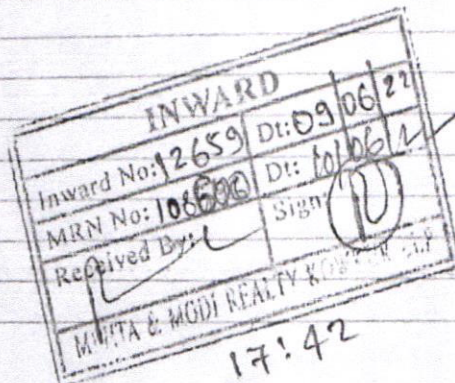
7310

Qty

2

Description of Goods

1 4006 - Consumables - Bucket - other - nos

2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

17:42

108600.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

