PURCHASE DIVISION

Advice for approval for credit to supplier

7452 ~~7292~~

Date:	22/8/22	Prepared by	Prabhakar	Serial no.	
Supplier name	Ganesh tube Traders			HO inward no.	
Firm/Company	SSUP	Project	SSUP	HO received date	
PO/WO date	27/7/22	PO/WO No.	90463	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	283	16/8/22	3,540/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			3,540/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	110813	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,540/-
Amount E – PO / WO value:			281320/-
Amount F – Difference (A – E):			241780/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	29/8/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED (signature)			
Date		22 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GANESH TUBE TRADERS

TAX INVOICE

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor

Clair

Bill To :	
SUMMIT SALES LLP 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Invoice No. : **283** Ref. No. : 90463 Invoice Date : **16-Aug-2022**
Ship To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Destination : Vehicle No. : E-way Bill No : Despatch From :

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**ARALDITE 500GMS**	350699	18 %	**5 NO**	600.00	NO		**3,000.00**
	CGST							**270.00**
	SGST							**270.00**
					Total:			**3,540.00**

INWARD
Inward No: 18567 Dt: 18/8/22
MRN No: 110813 Dt: 19/8/22
Received By: Sign:
SUMMIT SALES LLP

Total Amount In Words: **INR Three Thousand Five Hundred Forty Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
350699	3,000.00	9%	270.00	9%	270.00	540.00
Total	**3,000.00**		**270.00**		**270.00**	**540.00**

Tax Amount (in words) : **INR Five Hundred Forty Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

SUMMIT SALES LLP R.R. DIST.
Inward No. 97969
Date 19/8/22
Sign:

For GANESH TUBE TRADERS

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 27-07-2022 16:50:42

90463
14.07.22 12:47:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751
9246330441. 9949248666

Doc No	90463	170017
Doc Date	27-07-2022	
Quote No	Nil	
Quote Date	27-07-2022	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	40.00	600.00	0.00	18.00	28,320.00
			Total Order Value . . .		**28,320.00**

Rupees : Twenty Eight Thousand Three Hundred Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock replenshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Dt.	Amount
1.	259	5/8/2	24780
2.			
3.			
4.			
5.			

For *Summit Sales LLP*

Authorised Signatory

Name : ________

Accepted the above Terms And Conditions

For *Ganesh Tube Traders*

Name : ________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP					
Site & Phase :	SHLLP	Date:	20.07.2022			
Supplier:		Time:	11..00			
Material required before date:		Req. No.	170017			
		ID No.	78258			
S No	Item		Qty required	Qty available at site	Order Qty	Inward No
1	PLUM9118-Plumbing-CPVC-Elbow---20mm-Nos		400	85	400	
2	PLUM1572-Plumbing-CPVC-Coupling---32mm-Nos		50	95	50	
3	PLUM6240-Plumbing-CPVC-Step over bend---20mm-Nos		30	10	30	
4	PLUM7780-Plumbing-CPVC-Pipe---32mm-Lengths		45	64	45	
5	PLUM8052-Plumbing-CPVC-End cap---20mm-Nos		90	27	90	
6	CHEM4746-Chemical-Araldite---450gms-Nos 90463		40	0	40	
7	PLUM5925-Plumbing-CPVC-Elbow---20x15mm-Nos		360	169	360	
8						
9						
10						
Remarks:	For Stock Repleneshing Purpose.					
	Engineer		Project Manager		Purchase	
Prepared By:	Vanajakshi					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
22 JUL 2022
SOHAM MODI
MANAGING DIRECTOR