PURCHASE DIVISION

Advice for approval for credit to supplier

7432

Date:	22/8/22	Prepared by	Bhaskar	Serial no.	2071
Supplier name	Sathyaraju Hardware			HO inward no.	
Firm/Company	SSLLP	Project	SHUP	HO received date	
PO/WO date	28/7/22	PO/WO No.	90483	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	645	13/8	15,611-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			15,611-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	110780	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			15,611-00
Amount E – PO / WO value:			15,611-00
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	29/8/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Bhaskar			
Sign:		APPROVED			
Date		22 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

TAX INVOICE-CASH/CREDIT

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

Invoice No. : 645 /19 - 20		Transportation Mode:	LR No:
Invoice Date : 13/08/2022		Vehicle Number:	No. of Cases:
State : Telangana	State Code36	P.O. Number : 90483	Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO	DETAILS OF RECEIVER: SHIPPED TO
NAME: Summit Sales LLP	NAME:
Address: M'Guda, Sec'bad	Address:
GSTIN: 36ACOFS0044Q1Z.	GSTIN:
State: Telangana State Code: 36	State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	3206 Stor N fuses	20	Pkt	133/-		18%	2660.00
2	7318	3808 Stor N fuses	20	Pkt	185/-		18%	3700.00
3	7318	5006 Stor N fuses	10	Pkt	205/-		18%	2050.00
4	7318	3008 Wooden fuses	30	Pkt	44/-		18%	1320.00
5	7318	3208 Stor N fuses	20	Pkt	175/-		18%	3500.00
6								
7								
8								
9								
10								
11								
12		@ 15611/-						
13								
14								

INWARD
Inward No: 18556 Dt: 17/8/22
MRN No: 110780 Dt: 18/8/22
Received By: Sign:
SUMMIT SALES LLP

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	13230.00
						Add. CGST 9%	1190.70
						Add: SGST 9%	1190.70
						Add: IGST	
Amount in words: Fifteen thousand six hundred & eleven only						GRAND TOTAL	15611.00

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 0042200029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E.&O.E.

SUMMIT SALES LLP
IN WARD No: 97849
Date: 18/8/22
Sign:
R.R. DIST.

for **Sathyavarapu Hardwares**

Receiver's Signature with Stamp

Authorised Signatory

GSTIN: 36BCBPS4784B1Z1 PAN: BCBPS4784B TAX INVOICE CASH/CREDIT

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-4-1/6/2/A, Minister Road, Ballagutta, Secunderabad

040 66510337, 98853 12000, sathyavarapu ravi@yahoo.com

☐ Original for Recipient
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. 645 /19-20
Invoice Date [illegible]
State Telangana State Code 36
Transportation Mode
Vehicle Number
PO Number
LR No.
No. of Boxes
Place of Supply

DETAILS OF CONSIGNEE / BILLED TO | DETAILS OF RECEIVER / SHIPPED TO

Name: [illegible]
Address: [illegible]
GSTIN: [illegible]
State: Telangana State Code: 36

S. No.	HSN/SAC Code	Description of Goods	Qty	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8318	[illegible]	[illegible]	[illegible]	[illegible]		18	[illegible]
2	8318	[illegible]	[illegible]	[illegible]	[illegible]		[illegible]	[illegible]
3	8318	[illegible]	15	[illegible]	[illegible]		[illegible]	[illegible]
4	8318	[illegible]	[illegible]	[illegible]	[illegible]		[illegible]	[illegible]
5	8318	[illegible]	[illegible]	[illegible]	[illegible]		[illegible]	[illegible]
6								
7								
8								
9								
10								
11								
12								
13								
14								

Total Amount Before Tax [illegible]
Add: CGST 9% [illegible]
Add: SGST 9% [illegible]
Add: IGST
GRAND TOTAL [illegible]

Amount in words: [illegible]

* Goods once sold will not be taken back
* Subject to Secunderabad Jurisdiction Only

We Bank with
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/NEFT IFSC Code: HDFC0000042

Receiver's Signature with Stamp

For Sathyavarapu Hardwares

Authorised Signatory

Purchase Order

 28-07-2022 2:10:39 PM

90483
14.07.22 12:47:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	90483	170022
	Doc Date	28-07-2022	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	22-07-2022	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	130700 - HARD-Hardware - SS Screws -CSK Head- - 6x32mm - Pkts	20.00	133.00	0.00	18.00	3,138.80
2	636000 - HARD-Hardware - SS Screws -CSK Head- - 8x38mm - Pkts	20.00	185.00	0.00	18.00	4,366.00
3	191600 - HARD-Hardware - SS Screws -CSK Head- - 6x50mm - Pkts	10.00	205.00	0.00	18.00	2,419.00
4	978000 - HARD-Hardware - Wood screws -CSK- - 8x30mm - Pkts	30.00	44.00	0.00	18.00	1,557.60
5	189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts	20.00	175.00	0.00	18.00	4,130.00
					Total Order Value . . .	**15,611.40**

Rupees : Fifteen Thousand Six Hundred Eleven and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	NA
Measurment	Nil
Security	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name :

Date : __/__/____

Purchase Order

 28-07-2022 2:10:39 PM Original / Office Copy / Purchase Div.Copy

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must be sent to HO office. proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	22.07.2022			
Site & Phase :	SHLLP	Time:	11:00			
Supplier:		Req. No.	170022			
Material required before date:		ID No.	78324			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD1307-Hardware-SS Screws -CSK Head--6x32mm-Pkts	20	2	20		
2	HARD6360-Hardware-SS Screws -CSK Head--8x38mm-Pkts	20	2	20		
3	HARD1916-Hardware-SS Screws -CSK Head--6x50mm-Pkts	10	5	10		
4	HARD9780-Hardware-Wood screws -CSK--8x30mm-Pkts	30	5	30		
5	HARD4861-Hardware-Bombay Nails ---50mm-Kgs	25	25	25		
6 90483	HARD8368-Hardware-Bombay Nails ---62.50mm-Kgs	25	15	25		
7	HARD1898-Hardware-SS Screws-CSK Head--8x32mm-Pkts	20	0	20		
8	HARD9281-Hardware-MS Nails ---50mm-Kgs	25	5	25		
9						
10						
Remarks:	For stock repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
...pared By:	N.Vanajakshi					
...ved By:	Prabhakar					
...te:						

APPROVED BY
23 JUL 2022
SOHAM MODI
MANAGING DIRECTOR