

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		24/8/22		Prepared by		C. M. K. S.		Serial no.			
Supplier name		SR. BHAVANI DIGITALS						HO inward no.			
Firm/Company		MOD. CONSULTANCY SERVICES		Project		MCS		HO received date			
PO/WO date		16/8/22		PO/WO No.		91043		Scan ID.			
Sl no.	Bill no.			Bill date			Bill amount			Original attached	
1.	23/54			6/8/22			4,444/-			☐ Yes ☐ No	
2.										☐ Yes ☐ No	
3.										☐ Yes ☐ No	
4.										☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):											
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		111022				Proof of delivery matches MRN			☐ Yes ☐ No		
Amount B – Other Credits : Transportation charges											
Amount C – Other Debits :											
Amount D (D=A+B-C) – Amount to be credited to the supplier:											
Amount E – PO / WO value:											
Amount F – Difference (A – E):											
Quantity received as per PO / WO						☐ Yes ☐ Excess received ☐ Short received ☐ Part received					
Close PO / WO						☐ Yes ☐ No – wait for balance material ☐ Other					
Payment – due date						29/8/22					
Remarks:											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		C. M. K. S.									
Sign:											
Date		24/8/22									
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

For **SRI BHAVAN DIGITALS**

Purchase Order

Page(s) 1 Of 1

16-08-2022 14:36:08



py

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
GST No. :

91043
17.08.22 12:41:53

Supplier Details

Sri Bhavani Digitals
32-70/1, Bank Colony, Beside flyover bridge, Ramakrishna puram,
Secunderabad-56

GSTIN -

040-27116677

040-27116677

Doc No	91043	167211
Doc Date	16-08-2022	
Quote No	Nil	
Quote Date	16-08-2022	
SupplyType	Supply	

Kind Attn : R. Mallesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 605200 - PROM-Promotions - Flex Printing Charges-300GSM-Blackout- - - - Sft Hoarding Flex - 16 x 8	2.00	1,344.00	0.00	12.00	3,010.56
2 786200 - PROM-Promotions - Flex Mounting Charges-- - - - Sft Mounting Charge	2.00	640.00	0.00	12.00	1,433.60
Total Order Value . . .					4,444.16
Rupees : Four Thousand Four Hundred Fourty Four and Paise Sixteen Only.					

Terms and Conditions :-

Specification / Brand	Hoarding Flex - 16 x 8
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	16-08-2022
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: Mr. Khader - 7893844733
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	16-08-2022
Measurment	Nil
Security	Nil
Remarks	Nil