

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 24/8/22		Prepared by: [Signature]		Serial no.	
Supplier name: SRI BHAVANI DIGITALS				HO inward no.	
Firm/Company: N.ign Estate		Project: N.E		HO received date	
PO/WO date: 16/8/22		PO/WO No. 91045		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23/53	6/8/22	1562/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 111021		Proof of delivery matches MRN		☐ Yes ☐ No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1562/-	
Amount E – PO / WO value:				1562/-	
Amount F – Difference (A – E):					
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		29/8/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[Signature]	[Signature]			
Sign:	[Signature]	[Signature]			
Date	24/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		24/8/22		Prepared by		C. P. W. K. H.		Serial no.			
Supplier name		SRI BHAVANI DIGITALS						HO inward no.			
Firm/Company		N. L. G. M. Estate		Project		N.E		HO received date			
PO/WO date		16/8/22		PO/WO No.		91045		Scan ID.			
Sl no.	Bill no.			Bill date			Bill amount			Original attached	
1.	23/53			6/8/22			1562/-			☐ Yes ☐ No	
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Close PO / WO				☐ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				29/8/22							
Remarks:											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		C. P. W. K. H.									
Sign:											
Date		24/8/22									
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

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Cell :9391166777

Phone : 27116677

SRI BHAVANI DIGITALS

32-70/1, Bank Colony, R.K. Puram, Secunderabad-56.

INVOICE

Invoice No: 2022-23/53

Date:06.08.2022

To,
M/s. Nilgiri Estates
5-4-187/3&4, IInd Floor,
MG Road, Secunderabad-05.

GSTIN:36AAHFN0766F1ZA

HSN CODE: 4911

S.No.	Size	Qty	Particulars	Rate	Date of	Amount	Type of
1	2	3	15 Nilgiri Arrow Marks	10.5	17.07.22	945	B/F/L
2	2	3	15 Mounting Charges	5	"	450	B/F/L
						1,395	
						84	
						84	
						1,562	
						Total	

Rupees in words: One Thousand Five Hundred Sixty Two Only

Pan Card No: AEQPR6876M
GSTIN: 36AEQPR6876M1ZA

Bank Details: Union Bank Of India

A/c No: 541001010050245

IFSC No: UBIN0906409

Secunderabad Sainikpuri Branch

For SRI BHAVANI DIGITALS



Purchase Order

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16-08-2022 14:36:08

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

**Supplier Details**

Sri Bhavani Digitals
32-70/1, Bank Colony, Beside flyover bridge, Ramakrishna puram,
Secunderabad-56

GSTIN -

040-27116677

040-27116677

Doc No	91045	167212
Doc Date	16-08-2022	
Quote No	Nil	
Quote Date	16-08-2022	
SupplyType	Supply	

Kind Attn : R. Mallesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 605200 - PROM-Promotions - Flex Printing Charges-300GSM-Blackout- - - - Sft NE Hoarding Flex - 2 x 3	15.00	63.00	0.00	12.00	1,058.40
2 786200 - PROM-Promotions - Flex Mounting Charges-- - - - Sft Mounting Charge	15.00	30.00	0.00	12.00	504.00
Total Order Value . . .					1,562.40
Rupees : One Thousand Five Hundred Sixty Two and Paise Fourty Only.					

Terms and Conditions :-

Specification / Brand	NE Hoarding Flex - 2 x 3
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	16-08-2022
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	16-08-2022
Measurment	Nil
Security	Nil
Remarks	Nil