PURCHASE DIVISION Advice for approval for credit to supplier

3.	
Firm/Company N. Greented and Project PO/WO date 16 22 PO/WO No. Project N E HO received date	
PO/WO date 16 8 12 PO/WO No. 91045 Scan ID.	
Sl no. Bill no. Bill date Bill amount Original atta 1. 23/53 6/8/22 1562 9/98 0 2. 9/98 0 3. 9/98 0 4. Proof of delivery by way of: DCs/bill Steel report RMC pour report Solid block report Installation report nos.: Proof of delivery matches MRN Amount B - Other Credits: Transportation charges Amount C - Other Debits: Amount D (D=A+B-C) - Amount to be credited to the supplier:	
Amount A – Bills total (Excluding Transport & Hamali Charges): Proof of delivery by way of: DCs/bill Steel report RMC pour report Solid block report Installation report MRN nos.:	ched
2. 3. Amount A – Bills total (Excluding Transport & Hamali Charges): Proof of delivery by way of: DCs/bill Steel report RMC pour report Solid block report Installation report WRN nos.: Proof of delivery matches MRN Proof of delivery matches MRN Amount B – Other Credits: Transportation charges Amount C – Other Debits: Amount D (D=A+B-C) – Amount to be credited to the supplier:	No
Amount A – Bills total (Excluding Transport & Hamali Charges): Proof of delivery by way of: DCs/bill Steel report RMC pour report Solid block report Installation report WRN nos.: Proof of delivery matches MRN Amount B – Other Credits: Transportation charges Amount C – Other Debits: Amount D (D=A+B-C) – Amount to be credited to the supplier:	No
Amount A – Bills total (Excluding Transport & Hamali Charges): Proof of delivery by way of: DCs/bill Steel report RMC pour report Solid block report Installation report We nos.: Proof of delivery matches MRN Proof of delivery matches MRN Amount B – Other Credits: Transportation charges Amount C – Other Debits: Amount D (D=A+B-C) – Amount to be credited to the supplier:	No
Proof of delivery by way of: DCs/bill Steel report RMC pour report Solid block report Installation report MRN nos.: Proof of delivery matches MRN Amount B – Other Credits: Transportation charges Amount C – Other Debits: Amount D (D=A+B-C) – Amount to be credited to the supplier:	No
MRN nos.: Proof of delivery matches MRN Amount B – Other Credits: Transportation charges Amount C – Other Debits: Amount D (D=A+B-C) – Amount to be credited to the supplier:	
Amount B – Other Credits: Transportation charges Amount C – Other Debits: Amount D (D=A+B-C) – Amount to be credited to the supplier:	rt
Amount B – Other Credits: Transportation charges Amount C – Other Debits: Amount D (D=A+B-C) – Amount to be credited to the supplier:	0
Amount C – Other Debits: Amount D (D=A+B-C) – Amount to be credited to the supplier:	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	
Amount E. DO / WO value	
Amount E – PO / WO value:	3
1562	4
Amount F – Difference (A – E):	
Quantity received as per PO /WO □ Yes □ Excess received □ Short received □ Part received	
Close PO / WO	
Payment – due date 29/8/22	
Remarks:	
Approved by Purchase Officer Purchase M D Accountant Accountant Manager Manager	
Name: Yorkh.	
Sign:	
Date 24 8 22 APPROVED BY	
Approval limit Upto 20k Above 20k 2012 Above 100k Upto 20k Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.

2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PURCHASE DIVISION Advice for approval for credit to supplier

Date:		24/8/	22-	Prepared l	рy	Grass	ان	Serial no.		
Supplier nar			SHAVA	tinic	MALS			HO inward	i no.	An analysis and a second
Firm/Compa	any		W Estel			NIE		HO receiv	ed date	
PO/WO date	e	16/8/	12	PO/WO N	lo.	91045		Scan ID.		
SI no.		10	l no.		Bill	date	·	Bill amount		Original attached
· 1.		23/5	3		6/8	122	1	562		□ Yes □ No
* 2.		lore and							A CONTRACTOR OF THE CONTRACTOR	□ Yes □ No
3.							***************************************			□ Yes □ No
4.					A CONTRACTOR OF THE CONTRACTOR					□ Yes □ No
Amount A	- Bills to	otal (Exclu	iding Trans	port & Har	mali Char	ges):				
Proof of de	livery by	way of:	□ DCs/bill	□ Steel re	port 🗆 RN	IC pour repo	rt 🗆 Sol	lid block rep	ort 🗆 In	stallation report
MRN								of delivery		□ Yes □ No
nos.:		1021					matche	s MRN		
Amount B	-Other C	Credits: T	ransportatio	n charges						
Amount C							555,490-7857085.11			
Amount D	(D=A+E	3-C) – An	nount to be o	credited to	the suppli	ier:			156	2/-
Amount E	- PO / W	VO value:					17		156	21
Amount F	- Differe	ence (A -	E):							
Quantity re	ceived a	s per PO	/WO		□ Yes □	Excess recei	ived S	hort receive	d o Part	received
Close PO /	WO				□ Yes □	No - wait fo	or balanc	e material	Other	
Payment -	due date				29/0	100				
Remarks:		<u></u>			TES	122				
								-		
Approv	ed by	Purcha	se Officer	1	chase nager	МІ)	Accou	ıntant	Accounts Manager
Name:		Yora	M.		7					
Sign:		6	-	In	r/					
Date		201	8/22	PPRO	AFDD					
Approval	imit	Upto 20		Aboye 2	0k 2022	Above 10	0k 	Upto 20k		Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.

2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



SRI BHAVANI DIGITALS

Cell:9391166777 Phone: 27116677

32-70/1, Bank Colony, R.K. Puram, Secunderabad-56.

INVOICE

Invoice No: 2022-23/53

Date:06.08.2022

To.

M/s. Nilgiri Estates

5-4-187/3&4, IInd Floor, MG Road, Secunderabad-05.

GSTIN:36AAHEN0766F17A

HSN CODE: 4911

(3STIN:	:36AA	HHNU	/66F1ZA				JODE. 4311
S.No.	Siz	e	Qty	Particulars	Rate	Date of	Amount	Type of
1 2	2 2	3 3	15 15	Nilgiri Arrow Marks Mounting Charges	10.5 5	17.07.22	945 450	B/F/L B/F/L
				Add:CGST @ 6% Add:SGST @ 6%		Total	1,395 84 84 1,562	

Rupees in words: One Thousand Five Hundred Sixty Two Only

Pan Card No: AEQPR6876M GSTIN: 36AEQPR6876M1ZA

Bank Details: Union Bank Of India

A/c No: 541001010050245 IFSC No: UBIN0906409

Secunderabad Sainikpuri Branch



Purchase Order

Page(s) 1 Of 1

16-08-2022 14:36:08

From Company: Nilgiri Estates

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.

GSTNo.: 36AAHFN0766F1ZA



	Doc No	91045	167212	
side flyover bridge, Ramakrishna puram,	Doc Date	16-08-2022		
	Quote No	Nil		
	Quote Date	10 00 2022		
040-27116677	SupplyType			
	side flyover bridge, Ramakrishna puram, 040-27116677	Doc Date Quote No Quote Date	Doc Date 16-08-202 Quote No Nil Quote Date 16-08-202	

Kind Attn: R. Mallesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 605200 - PROM-Promotions - Flex Printing Charges-300GSM-Blackout Sft NE Hoarding Flex - 2 x 3	15.00	63.00	0.00	12.00	1,058.40
2 786200 - PROM-Promotions - Flex Mounting Charges Sft Mounting Charge	15.00	30.00	0.00	12.00	504.00
upees: One Thousand Five Hundred Sixty Two and Paise Fourty		Total Order Value			1,562.40

Terms and Conditions :-

Specification / Brand

NE Hoarding Flex - 2 x 3

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

16-08-2022

Delivery Location

Nilgiri Estate

Sy.No.143/133/134/135/136, Rampally Village.

Phone.

9030931172

Penality For Delay

Nil

Transportation Cost

Nil

Warranty

Nil

Advance Paid

NII

Other Terms

We reserve the right to reject items not conforming to quality and specifications.

Completion Date

16-08-2022

Measurment Security

Nil

Remarks

Nil Nil