PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	22/8/22	Prepared by	Venkatesh	Serial no.	7393
Supplier name	S S LLP			HO inward no.	
Firm/Company	SOV	Project		HO received date	
PO/WO date	23/3/22	PO/WO No.	89380	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25283	19/8/22	5121200	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
5.				

Amount A – Bills total (Excluding Transport & Hamali Charges):	5121200
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 110757 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5121200
Amount E – PO / WO value:	5121200
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/08/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		P.Venkatesh			
Sign:					
Date		22/8/22			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Silver Oak Villas LLP	Invoice No.	25283
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	19-08-2022
	PO No.	89380
	PO Date.	23-03-2022
	Req ID	77214
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	13-06-2022
	Loc Req No	184251

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8186 - Steel - other - MS Stool - NA - Nos	7216	4	1050.00	4,200.00	18	756.00
	5'						
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		20	7.00	140.00	18	25.20
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,340.00	781.20
	390.60	390.60	Total Invoice Amount	5,121.20	

Rupees : Five Thousand One Hundred Twenty One and Paise Twenty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No. 97992 Date 19/8/22 Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 25-06-2022 14:55:50

89380
07.06.22 12:13:55

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	89380	184251
	Doc Date	23-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-06-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8186 - Steel - other - MS Stool - NA - Nos *5'*	4.00	1,050.00	0.00	18.00	4,956.00
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	20.00	7.00	0.00	18.00	165.20
					Total Order Value . . .	**5,121.20**

Rupees : Five Thousand One Hundred Twenty One and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	Fabrication, grinding & powder coating should be of good quality.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	Silver oak villas LLP	Date:	13-06-2022			
Site & Phase :	SOV-III	Time:	14:45			
Supplier:		Req. No.	184251			
Material required before date:	18-06-2022	ID No.	77214			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STEL9335-MS--Stool--1500mm-Nos PO: 89380	4	0	4		
2						
3						
4						
5						
Remarks:	For Site use purpose					
	Engineer	Project Manager		Purcahse		MD
Prepared By:	B.Meenakshi					
Approved By:						
Sign & Date:						

APPROVED
30 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s Silver Oak Villas LLp

Site:

DC No.	: 1776
Date	: 17/8/22
Vehicle No.	: TS30T7801
P.O. / W.O. No.	: 29380
P.O. / W.O. Date	: 23/3/22

Sl. No.	PARTICULARS	Quantity
1	M S stool 5'	04 (Nos)
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		04 (Nos)
20		

INWARD
Inward No: 0563 Dt: 17/8/22
MRN No: 10757 Dt: 17/8/22
Received By: Sign:
(Silver Oak Villas-Part-III)

GSTIN :

Received the above materials in good condition.

Received by : meenu

Date : 17/8/22.

Stamp:

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 82021
Date: 18/8/22
Sign:

For SUMMIT SALES LLP.

Munalshi

Authorised Signatory