PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/8/21	Prepared by	Venu	Serial no.	739E
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOV LLP	Project		HO received date	
PO/WO date	17/8/21	PO/WO No.	91070	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25278	19/8/21	2039.04	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
5.				

Amount A – Bills total (Excluding Transport & Hamali Charges):	2039.00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	110863	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2039.04
Amount E – PO / WO value:	2039.04
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	29/08/21
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venu			
Sign:		Venu			
Date		21/8/21			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	25278
Silver Oak Villas LLP	Invoice Date.	19-08-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	91070
	PO Date.	17-08-2022
	Req ID	78904
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	16-08-2022
	Loc Req No	142145

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	345200 - ELTU-Electrical - LED Tube	940540	8	216.00	1,728.00	18	311.04
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,728.00	311.04
	155.52	155.52	Total Invoice Amount	2,039.04	

Rupees : Two Thousand Thirty Nine and Paise Four Only.

SUMMIT SALES LLP INWARD No: 97987 Date: 19/8/22 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 18-08-2022 1:35:06 PM

91070
17.08.22 12:41:53

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91070	142145
	Doc Date	17-08-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	345200 - ELTU-Electrical - LED Tube Light-6500K-Wipro-D532065 - 1200mmX20W - Nos	8.00	216.00	0.00	18.00	2,039.04
					Total Order Value . . .	**2,039.04**

Rupees : Two Thousand Thirty Nine and Paise Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Fire lift and duplex lift inside fixing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	2022-08-16			
Site & Phase :	Green wood heights	Time:	14-20 pm			
Supplier:	SSLLP	Req. No.	142145			
Material required before date:	2022-08-13	ID No.	78904			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELTU3452-Electrical -LED Tube Light-6500K-Wipro-D532065-1200mmX20W-Nos.	8		8		
2						
3						
4						
5	91070					
6						
7						
8						
9						
10						
Remarks:	Fire lift & Dupelx Lift inside fixing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Asma shaikh	A Suresh	APPROVED 16 AUG 2022 P. PRABHAKAR Sr. MANAGER PURCHASE			
Approved By:						
Sign & Date:	2022-08-16					

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	21588
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	19-08-2022
	PO No.	91070
	PO Date.	17-08-2022
	Req ID	78904
GSTIN : 36ADBFS3288A2Z7	Req Date	16-08-2022
	Loc Req No	142145

	Description of Goods	HSN/SAC	Qty
1	345200 - ELTU-Electrical - LED Tube Light-6500K-Wipro-D532065 - 1200mmX20W - Nos	940540	8
2			
3			
4			
5			
6			
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INWARD
Inward No: 2577 Dt: 19/8/22
MRN No: 110863 Dt: 19/8/22
Received By: Sign:
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 82/24
Date: 22/8/22
Sign: