PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/08/22	Prepared by	MINISH	Serial no.	7571
Supplier name	SSLLP.			HO inward no.	
Firm/Company	GVDC	Project	Gonopolis	.HO received date	
PO/WO date	18/08/22	PO/WO No.	91090.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
				☑ Yes □ No
1.	25266.	18/08/22	4,970/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				
5.				

Amount A – Bills total (Excluding Transport & Hamali Charges):		4,970/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	110809.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,970/-
Amount E – PO / WO value:	4,970/-
Amount F – Difference (A – E):	NIL/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/08/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED

25 AUG 2022

MINISH PARIKH

MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
GV Discovery Center Pvt Ltd		Invoice No.	25266
119,191, Synergy Square1		Invoice Date.	18-08-2022
		PO No.	91090
		PO Date.	18-08-2022
		Req ID	78948
GSTIN : 36AAHCG4940K1ZC	PAN AAHCG4940K	Req Date	17-08-2022
		Loc Req No	196175

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	273300 - STAT-Stationary - pen-black color-Cello	960899	30	3.50	105.00	18	18.90
2	164300 - STAT-Stationary - Binder Clips-- - 20mm -	83059020	12	38.00	456.00	18	82.08
3	832300 - STAT-Stationary - Fevistick-- - - - Nos	35069999	5	20.00	100.00	12	12.00
4	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	12	231.00	2,772.00	12	332.64
5	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	30	3.50	105.00	18	18.90
6	522200 - STAT-Stationary - Scribling Pads-- - - -	48201020	10	15.00	150.00	18	27.00
7	276700 - STAT-Stationary - Permanent Marker -- -	96082000	20	16.00	320.00	18	57.60
8	587600 - STAT-Stationary - Permanent Marker -- -	96082000	20	16.00	320.00	18	57.60
9	788300 - STAT-Stationary - Stapler Pins-10-- - - -	84729010	5	6.00	30.00	18	5.40
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,358.00	612.12
	306.06	306.06	Total Invoice Amount	4,970.12	

Rupees : Four Thousand Nine Hundred Seventy and Paise Twelve Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 97963 Date: 18/8 Sign:

Purchase Order

 18-08-2022 13:26:57

91090

17.08.22 12:41:53

py

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderab
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91090	196175
	Doc Date	18-08-2022	
GSTIN 36ACQFS2044C1Z7	**Quote No**	nil	
040-66335551 9618244433	**Quote Date**	17-08-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	30.00	3.50	0.00	18.00	123.90
2	164300 - STAT-Stationary - Binder Clips-- - 20mm - Nos	12.00	38.00	0.00	18.00	538.08
3	832300 - STAT-Stationary - Fevistick-- - - - Nos	5.00	20.00	0.00	12.00	112.00
4	466300 - STAT-Stationary - Paper A4-- - - - Bundles	12.00	231.00	0.00	12.00	3,104.64
5	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	30.00	3.50	0.00	18.00	123.90
6	522200 - STAT-Stationary - Scribling Pads-- - - - Nos	10.00	15.00	0.00	18.00	177.00
7	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	20.00	16.00	0.00	18.00	377.60
8	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	20.00	16.00	0.00	18.00	377.60
9	788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes	5.00	6.00	0.00	18.00	35.40
				Total Order Value . . .		**4,970.12**

Rupees : Four Thousand Nine Hundred Seventy and Paise Twelve Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

18/08/22

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : _/_/__

Purchase Order

 18-08-2022 13:26:57 Original / Office Copy / Purchase Div.Copy

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Name : 18/08/22

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	**GV Discoverty Center Pvt Ltd**	Date:	17-08-2022			
Site & Phase :	**Genopolis**	Time:	14:26 Pm			
Flat/Block no.	**misc**					
Supplier:		Req. No.	196175			
Material required before date:	18-08-2022	ID No.	78948			
S No	**Item**	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT2733-Stationary-pen-black color-Cello Fine grip--Nos	30	5	30		
2	STAT1643-Stationary-Binder Clips ---20MM-Nos	12	2	12		
3	STAT8323-Stationary-Fevistick----Nos	5	1	5		
4	STAT4663-Stationary-Paper A4----Bundles	12	3	12		
5	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos	30	0	30		
6	STAT5222-Stationary-Scribling Pads----Nos	10	0	10		
7	STAT2767-Stationary-Permanent Marker ---Black-Nos	20	2	20		
8	STAT5876-Stationary-Permanent Marker ---Red-Nos	20	1	20		
9	STAT7883-Stationary-Stapler Pins-10----Boxes	5	1	5		
10						
Remarks:	For gvdc site office use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Sneha					
Approved By:	S.V Subba Reddy					
Sign & Date:	17-08-2022					

91090

APPROVED
17 AUG 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email purchase@modiproperties.com

GSTIN/UIN: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

GV Discovery Center Pvt Ltd

119,191, Synergy Square I

GSTIN : 36AAHCG4940K1ZC

DC No.	21578
DC Date	18-08-2022
PO No.	91090
PO Date	18-08-2022
Req ID	7x94x
Req Date	17-08-2022
Loc Req No	196175

	Description of Goods	HSN/SAC	Qty
1	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	960899	30
2	164200 - STAT-Stationary - Binder Clips -- 20mm - Nos	83059020	12
3	832300 - STAT-Stationary - Fevistick-- - - - Nos	35069999	5
4	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	12
5	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	30
6	522200 - STAT-Stationary - Scribling Pads-- - - - Nos	48201020	10
7	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	96082000	20
8	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	96082000	20
9	788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes	84729010	5
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INWARD
No. 569 Dt. 18/8/22
110809 Dt. 19/8/22
Received By: Sign: Nizam
Gita Valley Discovery Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 82234
Date: 25/8
Sign:
R.R. DIST.