


**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date:	25/08/22	Prepared by	MINISH	Serial no.	7572
Supplier name	SULF.			HO inward no.	
Firm/Company	GVDL	Project	Genofol	HO received date	
PO/WO date	17/08/22	PO/WO No.	91058	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	25265	18/08/22	1,358/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
5.					
Amount A – Bills total (Excluding Transport & Hamali Charges):			1,358/-		
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	110808	Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,358/-		
Amount E – PO / WO value:			1,358/-		
Amount F – Difference (A – E):			NIL-		
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		26/08/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## Summit Sales LLP

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.	25265			
GV Discovery Center Pvt Ltd 119,191, Synergy Square I  GSTIN : 36AAHCG4940K1ZC                      PAN AAHCG4940K				Invoice Date.	18-08-2022			
				PO No.	91058			
				PO Date.	17-08-2022			
				Req No	78909			
				Req Date	16-08-2022			
				Loc Req No	196172			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	649300 - CONS-Consumables - Mopping cloth-- - - -	680510	12	16.75	201.00	5	10.06	
2	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	12	16.75	201.00	5	10.06	
3	663900 - CONS-Consumables - Handwash liquid-- -	34013090	6	88.00	528.00	18	95.04	
4	767300 - CONS-Consumables - Detergent --Vim - - -	34022000	5	53.00	265.00	18	47.70	
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14								
15								
	IGST	CGST	SGST	Total Taxable Amount	1,195.00		162.86	
		81.43	81.43	Total Invoice Amount			1,357.84	

Rupees : One Thousand Three Hundred Fifty Seven and Paise Eighty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction





# Purchase Order

Page(s) 1 of 1

18-08-2022 11:46:58

0

91058  
17.08.22 12:41:53

From Company : **G V Discovery Center Pvt Ltd**  
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-500  
G S T No. : 36AAHCG4940K1ZC

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

<b>Doc No</b>	91058	196172
<b>Doc Date</b>	17-08-2022	
<b>Quote No</b>	nil	
<b>Quote Date</b>	17-08-2022	
<b>SupplyType</b>	Supply	

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 649300 - CONS-Consumables - Mopping cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
2 661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
3 663900 - CONS-Consumables - Handwash liquid-- - - - Nos	6.00	88.00	0.00	18.00	623.04
4 767300 - CONS-Consumables - Detergent --Vim - - - Nos	5.00	53.00	0.00	18.00	312.70
<b>Total Order Value . . .</b>					<b>1,357.84</b>

Rupees : One Thousand Three Hundred Fifty Seven and Paise Eighty Four Only.

**Terms and Conditions :-****Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** 119, 191 Synergy Square 1-  
Phone. -**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for site office purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'For **G V Discovery Center Pvt Ltd**

Authorised Signatory

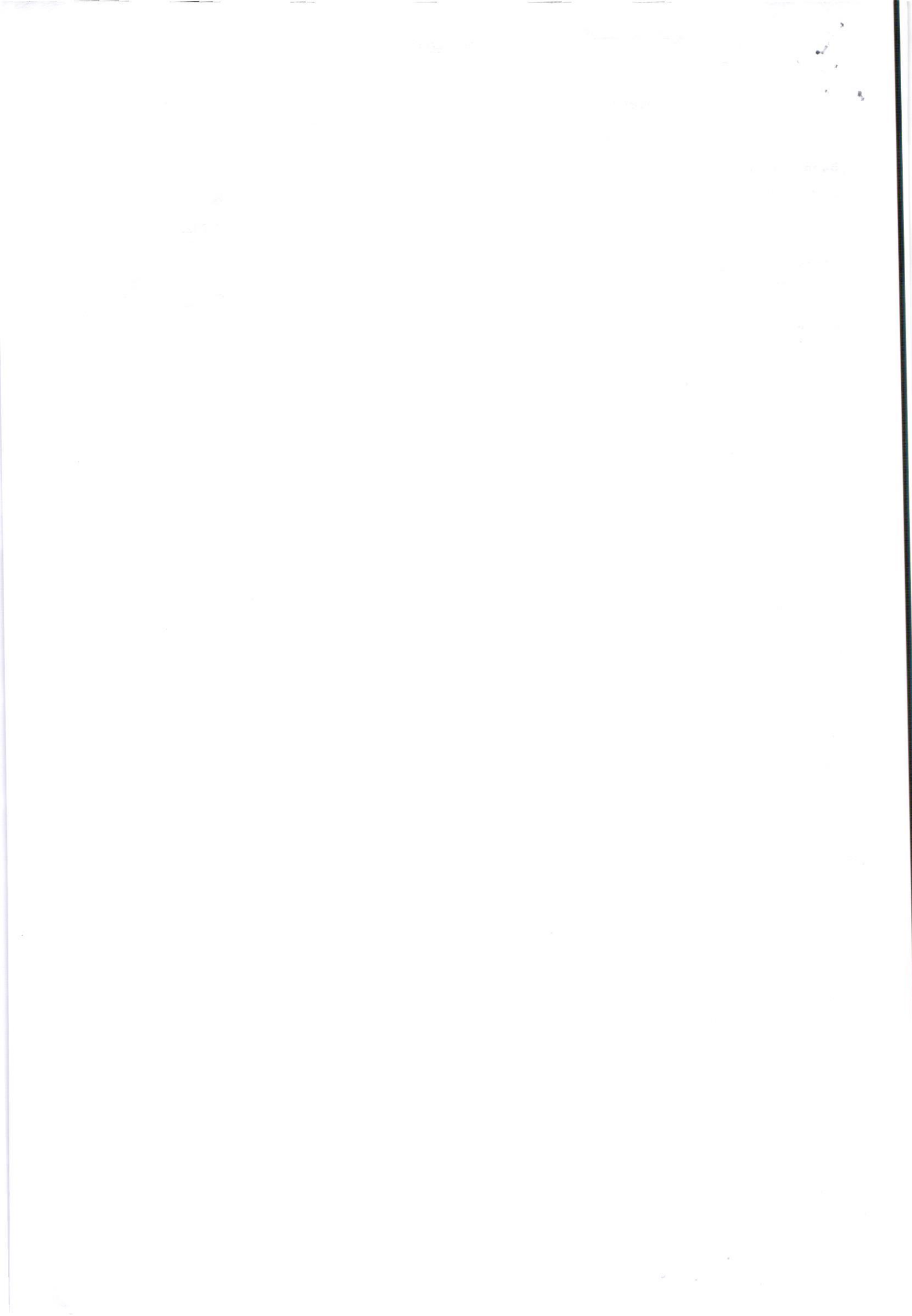
Accepted the above Terms And Conditions

For **Summit Sales LLP**

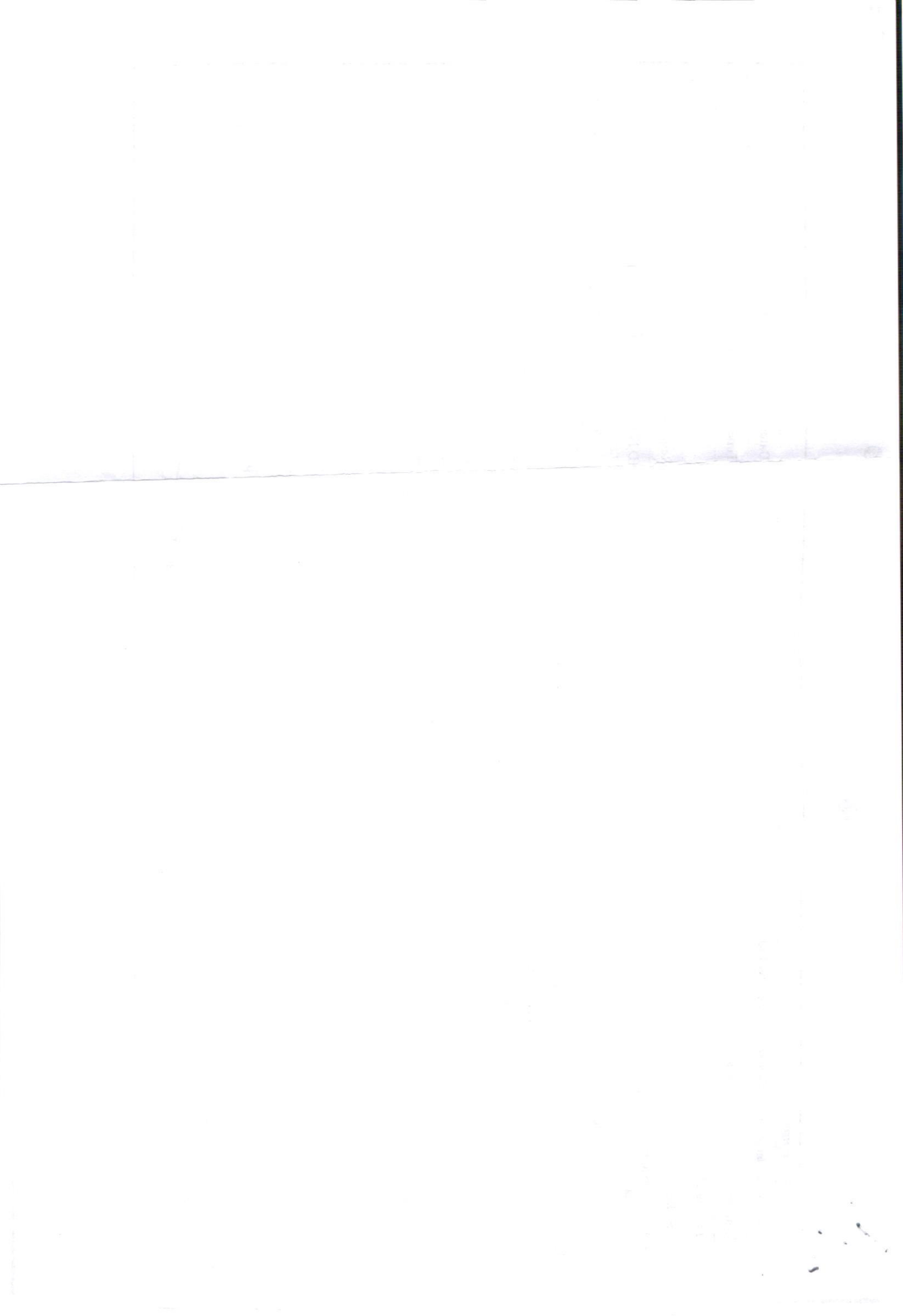
Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_



<b>Requisition Form</b>							
<b>Company Name:</b> GV Discovery Center Pvt Ltd		<b>Date:</b> 16-08-2022					
<b>Site &amp; Phase :</b> Genopolis		<b>Time:</b> 16:08 Pm					
<b>Flat/Block no.</b>							
<b>Supplier:</b>		196172					
<b>Material required before date:</b>		78909					
<b>Urgent</b>							
<b>S No</b>	<b>Item</b>	<b>Qty required</b>	<b>Qty available at site</b>	<b>Order Qty</b>	<b>Inward No</b>	<b>Inward Date</b>	
1	CONS6493-Consumables-Mopping cloth----Nos	12	2	12			
2	CONS6615-Consumables-Cleaning Cloth----Nos	12	3	12			
3	CONS6639-Consumables-Handwash liquid----Nos	6	0	6			
4	CONS6917-Consumables-Dish washing liquid/soap----	5	1	5			
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<b>Remarks:</b>		This is for site office use purpose.					
<b>Prepared By:</b> K.Sneha		<b>Project Manager</b>		<b>Purchase</b>		<b>MD</b>	
<b>Approved By:</b> S.V. Subba Reddy							
<b>Sign &amp; Date:</b>		16-08-2022					



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#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email purchase@modiproperties.com

GSTIN/UNI: 36ACQES2044C1Z7

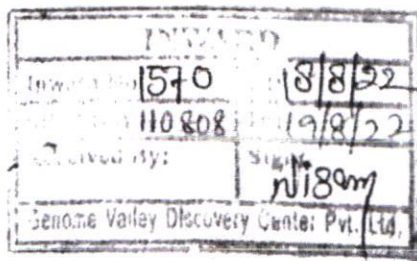
1 of 1 18-08-2022

Supplier / Customer / Transporter - Copy

Customer Details		DC No	21577
GV Discovery Center Pvt Ltd		DC Date	18-08-2022
119,191, Synergy Square 1		PO No	91058
GSTIN : 36AAHCG4940K1ZC		PO Date	17-08-2022
		Req ID	78909
		Req Date	16-08-2022
		Loc Req No	196172

	Description of Goods	HSN/SAC	Qty
1	.9300 - CONS-Consumables - Mopping cloth-- - - - Nos	680510	12
2	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	34013090	12
3	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	6
4	767300 - CONS-Consumables - Detergent --Vim-- - - - Nos	34022030	5
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP  
~~Authorized Signatory~~