PURCHASE DIVISION
Advice for approval for credit to supplier B

Date:	24/8/22	Prepared by	Vanajakshi	Serial no.	7537
Supplier name	SSLLP			HO inward no.	
Firm/Company	MLMPKLLP	Project	GLH+	HO received date	
PO/WO date	19/8/22	PO/WO No.	91152	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25339	23/8/22	2,798.13	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
5.				

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,798.13
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	111004	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,798.13
Amount E – PO / WO value:	2,798.13
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	29/8/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	24/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	25339
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	23-08-2022
	PO No.	91152
	PO Date.	19-08-2022
	Req ID	78982
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	18-08-2022
	Loc Req No	142152

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	659600 - CONS-Consumables - Bombay Brooms Big	96032900	15	88.20	1,323.00	0	0.00
2	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	15	16.75	251.25	0	0.00
3	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	20	16.75	335.00	5	16.76
4	649300 - CONS-Consumables - Mopping cloth-- - - -	680510	20	16.75	335.00	5	16.76
5	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	5	88.20	441.00	18	79.38
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,685.25	112.90
	56.45	56.45	Total Invoice Amount	2,798.13	

Rupees : Two Thousand Seven Hundred Ninty Eight and Paise Thirteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP INWARD No: 98213 Date: 23/8/22 Sign: R.R. DIST.

Authorised signatory

Purchase Order

 20-08-2022 12:17:37

91152
17.08.22 12:41:54

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	91152	142152
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	19-08-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	15.00	88.20	0.00	0.00	1,323.00
2	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	15.00	16.75	0.00	0.00	251.25
3	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
4	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	20.00	16.75	0.00	5.00	351.75
5	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	5.00	88.20	0.00	18.00	520.38
					Total Order Value . . .	**2,798.13**

Rupees : Two Thousand Seven Hundred Ninty Eight and Paise Thirteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site creche and cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 22/08/22

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & modi realty kowkur llp	Date:	18-08-2022			
Site & Phase :	GHT	Time:	16:12			
Supplier:	SSLLP	Req. No.	142152			
Material required before date:	19-08-2022	ID No.	78982			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE1417-General Items-Toys-doll----Nos	10	0	10		
2	GENE6222-General Items-Toys- car----Nos	10	0	10		
3	CONS6596-Consumables-Bombay Brooms Big ----Nos	15	0	15		
4	CONS9057-Consumables-Coconut Brooms----Nos	15	5	10		
5	CONS6615-Consumables-Cleaning Cloth----Nos	20	0	20		
6	CONS6493-Consumables-Mopping cloth----Nos	20	0	20		
7	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	5	0	5		
8						
9						
10						
Remarks:	GHT Site creche and cleaning purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi					
Approved By:	A SURESH					
Sign & Date:	18-08-2022					

PO: 91152

APPROVED
22 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP
Sy No 196, Kowkur, Hyderabad, 500010

GSTIN 36ABLFM7631F1Z3

DC No	21634
DC Date	23-08-2022
PO No	91152
PO Date	19-08-2022
Req ID	78983
Req Date	18-08-2022
Loc Req No	142152

	Description of Goods	HSN/SAC	Qty
1	659600 - CONS-Consumables - Bombay Brooms Big - - - - Nos	96032900	15
2	905700 - CONS-Consumables - Coconut Brooms- - - - Nos	96032900	15
3	661500 - CONS-Consumables - Cleaning Cloth- - - - Nos	630710	20
4	649300 - CONS-Consumables - Mopping cloth- - - - Nos	680510	20
5	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	5
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INWARD
Inward No: 12997 Dt: 23/08/22
111004 Dt: 24/08/22
Received By:
MEHTA & MODI REALTY KOWKUR LLP
15:37

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 82222
Date: 25/8/22
Sign: