PURCHASE DIVISION

Advice for approval for credit to supplier

B

Date:	25/08/22	Prepared by	Ramya	Serial no.	7605
Supplier name	Sathyavarapu Hardwares			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	07/07/22	PO/WO No.	89773	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	684	13/08/22	1175/-	☐ ~~Yes~~ ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,175/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 111042	Proof of delivery matches MRN: ☐ ~~Yes~~ ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,175/-
Amount E – PO / WO value:	1,175/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☐ ~~Yes~~ ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☐ ~~Yes~~ ☐ No – wait for balance material ☐ Other
Payment – due date	29/08/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	25/08/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

TAX INVOICE-CASH/CREDIT

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

Invoice No. : 684 /22 - 23
Invoice Date : 13/08/2022
State : Telangana State Code36

Transportation Mode:
Vehicle Number:
P.O. Number : 89773/184368
LR No:
No. of Cases:
Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO

NAME: Silver Oak Villas LLP.
Address: Mofoor; MG Road; Part-3.
GSTIN: 36ADBFS3288A2Z7
State: Telangana State Code: 36

DETAILS OF RECEIVER: SHIPPED TO

NAME:
Address:
GSTIN:
State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8301.	6" Padlock Lp.	12	Nos	83/-		18%	996.00
2		Steel.						
3								
4								
5								
6								
7								
8								
9								
10								
11		C 11887						
12								
13								
14								

INWARD
Inward No: 2624 Dt: 24/8/22
MRN No: 111042 Dt: 24/8/22
Received By: Sign:
(Silver Oak Villas Part-III)

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	996.00
						Add. CGST 9%	89.75
						Add: SGST 9%	89.75
						Add: IGST	
						GRAND TOTAL	1175.00

Amount in words: one thousand one hundred & seventy five only.

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

SALES LLP R.R. DIST.
IN WARD
No: 9827
Date: 25/8/22
Sign:

Receiver's Signature with Stamp

for Sathyavarapu Hardwares

Authorised Signatory

Purchase Order

 19-08-2022 1:30:58 PM

89773
29.06.22 2:18:58

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ
65910337. 9885316000.

Doc No	89773	184368
Doc Date	07-07-2022	
Quote No	Nil	
Quote Date	07-07-2022	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	2147 - Carpentry - hardware - Pad Lock - NA - nos *6 Lever*	12.00	83.00	0.00	18.00	1,175.28
					Total Order Value . . .	**1,175.28**

Rupees : One Thousand One Hundred Seventy Five and Paise Twenty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Including GST
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Sathyavarapu Hardwares,***

Name : ________________ Name : ________________

Contact - -

Date : __/__/____

Requisition Form							
Company Name:	Silver oak villas LLP	Date:	02-07-2022				
Site & Phase :	SOV-III	Time:	14:45				
Supplier:		Req. No.	184368				
Material required before date:	urgent	ID No.	77745				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	HARD7085-Hardware-Safety Padlock--SH-PLLS-6lever-Nos	12	0	12			
2							
3							
4	89773						
5							
Remarks:	For locking of gates and electrical boards use purpose						
	Engineer	Project Manager		Purcahse		MD	
Prepared By:	B.Meenakshi						
Approved By:							
Sign & Date:							

APPROVED
01 JUL 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE