PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/8/22	Prepared by	Sneha	Serial no.	7648
Supplier name	Summit sales Up			HO inward no.	
Firm/Company	NGH	Project	NGH	HO received date	
PO/WO date	9/8/22	PO/WO No.	90853	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25381	25/8/22	8,260/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8,260/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 11111	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,260/-
Amount E – PO / WO value:	8,260/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	29/8/22
Remarks: - final bill -	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha				
Sign:	[signature]				
Date	26/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	25381
Nilgiri Heights, Pocharam, 500088	Invoice Date.	25-08-2022
	PO No.	90853
	PO Date.	09-08-2022
	Req ID	78691
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	04-08-2022
	Loc Req No	182085

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5541 - Furniture - Rack - Other - nos 6'x3'		5	1400.00	7,000.00	18	1,260.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	7,000.00		1,260.00
	630.00	630.00	Total Invoice Amount	8,260.00		

Rupees : Eight Thousand Two Hundred Sixty Only.

SUMMIT SALES LLP INWARD No: 98284 Date: 25/8/22 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 09-08-2022 14:10:36

90853
29.07.22 12:09:36

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	90853	182085
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-08-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-01-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5541 - Furniture - Rack - Other - nos *6'x3'*	5.00	1,400.00	0.00	18.00	8,260.00
				Total Order Value . . .		**8,260.00**

Rupees : Eight Thousand Two Hundred Sixty Only.

Terms and Conditions :-

Specification / Brand	Ms Rack for storage
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a week
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as specified, above order is for store rooms, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	04-08-2022
Site & Phase :	Niligiri Heights	Time:	12:10
Supplier:		Req. No.	182085
0Material required before date:	06.08.2022	ID No. (3520)	78691

No	Description	Size	Quantity	Units	Inward No	Date
1	OLD MS Shelves Wardrobe Rack	6' x 3'	05	No's		
2						
3						
4	90857					
5						
6						
7						
8						
9						
10						

Remarks: For Store Rooms Purpose

Prepared By	Vijay Raj	Approved by	
Sign.& Date	04.08.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier - Customer - Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Realty Pocharam LLP

Nilgiri Heights, Pocharam, 500088

GSTIN : 36ABIFM1836H1Z7

DC No	21670
DC Date	25-08-2022
PO No	90853
PO Date	09-08-2022
Req ID	78691
Req Date	04-08-2022
Loc Req No	182085

	Description of Goods	HSN/SAC	Qty
1	5541 - Furniture - Rack - Other - nos		5
2			
3			
4			
5			
6			
7			
8			
9			
10			
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 11641	Dt: 25/8/22
MRN No: 11111	Dt:
Received By: Bishnu	Sign:
NILGIRI HEIGHTS	

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
INWARD
No. 82303
Date 27/8/22
Sign:
R.R. DIST.