

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/8/22		Prepared by: Sneh		Serial no. 7545	
Supplier name: vind world		Project: H.10		HO inward no.	
Firm/Company: SSlup		PO/WO No. 91222		HO received date	
PO/WO date: 17/8/22		Scan ID.			
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	2410	17/8/22	654.90/-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):			654.90/-		
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:		Proof of delivery matches MRN		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges			-		
Amount C – Other Debits :			-		
Amount D (D=A+B-C) – Amount to be credited to the supplier:			654.90/-		
Amount E – PO / WO value:			654.90/-		
Amount F – Difference (A – E):			-		
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		29/8/22			
Remarks: final bill -					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Sneh	Venka			
Sign:	<i>S</i>	<i>V</i>			
Date	25/8/22	<div style="border: 2px solid blue; padding: 5px; display: inline-block;"> APPROVED 29 AUG 2022 P. VENKATESHWARLU <small>PURCHASE MANAGER</small> </div>			
Approval limit	Upto 20k			Above 20k	Above 100k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

R1ZPA Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2410	Transport Mode :
Invoice Date :17/08/2022	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA .	Code 36
Bill to Party	Ship to Party
Address: M/s .MODI REALITY (MALLAPUR)LLP, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD,SECBAD.	GATE PASS NO:2938

GST: 36AAEFM1459R1ZP	GSTIN :
State : TELANGANA	Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
HP 12A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					555.00	99.90					654.90



RS. SIX HUNDRED FIFTY FOUR AND NINTY PAISE ONLY... (RS.654.90)	555.00	654.90
	ADD:CGST 9%	49.95
	ADD: SGST 9%	49.95
	Total Amount After Tax	654.90

Bank Details	
Bank Name	: INDIAN BANK
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory



Purchase Order

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23-08-2022 16:01:23



91222

17.08.22 12:59:50

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	91222	203085
Doc Date	17-08-2022	
Quote No	Nil	
Quote Date	17-08-2022	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 244200 - COMP-Peripherals - Laser Toner-Refilling-HP - 12A - Nos	1.00	230.00	0.00	18.00	271.40
2 992900 - COMP-Peripherals - Laser Toner-Drum-HP - 12A - Nos	1.00	325.00	0.00	18.00	383.50
Total Order Value . . .					654.90

Rupees : Six Hundred Fifty Four and Paise Ninty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : __/__/__

Requisition Form		Company Name: Modi Realty Mallapur LLP		Date: 2022-08-17		
Site & Phase : HO		Time:				
Flat/Block no.		Req. No. 203085				
Supplier:		ID No. 78990				
Material required before date:		Qty required		Qty available at site	Order Qty	Inward No
S No	Item					Inward Date
1	COMP2442-Peripherals-Laser Toner-Refilling-HP-12A-Nos	1	0	1		
2	COMP9929-Peripherals-Laser Toner-Drum-HP-12A-Nos	1	0	1		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks: This is for HO						
Prepared By: Engineer		Project Manager		Purchase		MD
Approved By: suneel						
Sign & Date:						