

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 26/8/22		Prepared by: Sruha		Serial no. 7364	
Supplier name: Vivid world				HO inward no.	
Firm/Company: SOV UP		Project: SOV		HO received date	
PO/WO date: 22/8/22		PO/WO No. 91276		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	2417	22/8/22	271.40/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				271.40/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:		Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				271/-	
Amount E – PO / WO value:				271/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		29/8/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Sruha	Venka			
Sign:	<i>Sruha</i>	<i>Venka</i>			
Date:	26/8/22	29 AUG 2022			
Approval limit	Upto 20k	Above 100k		Upto 20k	Above 20k

APPROVED
29 AUG 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

Page(s) 1 Of 1

24-08-2022 16:09:40



91276

17.08.22 12:59:51

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	91276	203091
Doc Date	22-08-2022	
Quote No	Nil	
Quote Date	22-08-2022	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 244200 - COMP-Peripherals - Laser Toner-Refilling-HP - 12A - Nos	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

- Specification /** As per details given in the quotation
- Payment Terms** After Delivery & Production of bill
- Tax** All taxes included in above price.
- Delivery Date** Same Day
- Delivery Location** Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551
- Penalty For Delay** Nil
- Transportation** Included in the above price.
- Warranty** Nil
- Advance Paid** Nil
- Other Terms** We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
- Completion Date** Nil
- Measurment** Nil
- Security** Nil
- Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : ___/___/___

Requisition Form									
Company Name:	Silver Oak Villas			Date:	2022-08-22				
Site & Phase :	HO			Time:					
Flat/Block no.									
Supplier:				Req. No.	203091				
Material required before date:				ID No.	79081				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	COMP2442-Peripherals-Laser Toner-Refilling-HP-12A-Nos	1	0	1					
2									
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:	This is for HO								
Prepared By:	Engineer								
Approved By:	Suneel								
Sign & Date:									

Project Manager
APPROVED
25 AUG 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Suneel

MD

M/s. VIVID WORLD

R1ZPA Complete Solution for all your cartridge needs

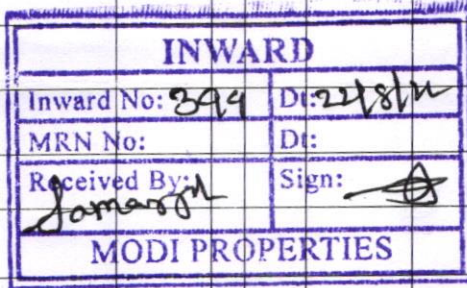
Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB


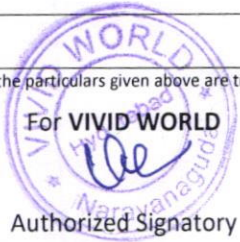
TAX INVOICE

Invoice No. : 2417			Transport Mode :		
Invoice Date :22/08/2022			Vehicle Number :		
Reverse Charge (Y/N) :			Date of Supply :		
State : TELANGANA		Code	36		
Bill to Party			Ship to Party		
Address: M/s . SILVER OAK VILLAS LLP , 5-4-187/3&4,2ND FLOOR, SOHAM MANSION , MGRD, SECBAD.			y.p.no. 2939		
GST: 36ADBFS3288A2Z7			GSTIN :		

Product Description		HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
								RATE	AMT	RATE	AMT	
HP 12A LASER TONER REFILLING		3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
						230.00	41.40					271.40



RS. TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY... (RS.271.40)		230.00
	ADD:CGST 9%	20.70
	ADD: SGST 9%	20.70
	Total Amount After Tax	271.40

Bank Details		 Common Seal	Certified that the particulars given above are true and correct For VIVID WORLD  Authorized Signatory
Bank Name	: INDIAN BANK		
Branch	: Narayanguda Branch		
Bank A/C	: 406746378		
Bank IFSC	: IDIB000N015		