PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/8/22	Prepared by	Sneha	Serial no.	7546
Supplier name	Vivid world.			HO inward no.	
Firm/Company	Kadakia & Modi Housing	Project	Bloomdale.	HO received date	
PO/WO date	18/8/22	PO/WO No.	91217	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2414	18/8/22	855.50/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			855.50/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:		Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			855.50/-
Amount E – PO / WO value:			855.50/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	29/8/22		
Remarks:	– final bill –		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha				
Sign:	[signature]	[signature]			
Date	25/8/22	APPROVED 29 AUG 2022 P. VENKATESHWARLU MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

R1ZPA Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2414			Transport Mode :
Invoice Date :18/08/2022			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/s . KADAKIA & MODI HOUSING , 5-4-187/3&4 , 2ND FLOOR, SOHAM MANSION, MG RD, SECBAD.			GATE PASS NO: 2935
GST: 36AAHFK8714A1ZJ.			GSTIN :
State : TELANGANA	Code		State : / Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
RICOH LASER TONER REFILLING	3707		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
RICOH LASER TONER CHIPS	8443		02	200.00	400.00	72.00	9%	36.00	9%	36.00	472.00
					725.00	130.50					855.50

INWARD
Inward No: 387 Dt: 17/8/22
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

RS. EIGHT HUNDRED FIFTY FIVE AND FITY PAISE ONLY...	725.00
ADD:CGST 9%	65.25
ADD: SGST 9%	65.25
(RS.855.50) Total Amount After Tax	855.50

Bank Details

Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 98159
Date: 23/8/22
Sign:

Purchase Order

Page(s) 1 Of 1   23-08-2022 16:01:23   Orig

91217
17.08.22 12:59:50

From Company : **Kadakia and Modi Housing**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB
6682-3161/ 6682-3171   92462-15868

Doc No	91217	203089
Doc Date	18-08-2022	
Quote No	Nil	
Quote Date	18-08-2022	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	976900 - COMP-Peripherals - Toner refilling--ricoh - - - Nos	1.00	325.00	0.00	18.00	383.50
2	520300 - COMP-Peripherals - Toner chip--ricoh - - - Nos	2.00	200.00	0.00	18.00	472.00
				Total Order Value . . .		**855.50**

Rupees : Eight Hundred Fifty Five and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Bloomdale Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl Phone. Mobile no. 9100461618 (Mr.Vijay Bhasker - Admin)
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Kadakia and Modi Housing***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Vivid World***

Name : ____________   Name : ____________   Date : __/__/____

Requisition Form						
Company Name:	Kadakia and Modi Housing	Date:	2022-08-18			
Site & Phase :	Site Office	Time:				
Flat/Block no.						
Supplier:		Req. No.	203089			
Material required before date:		ID No.	79061			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP9769-Peripherals-Toner refilling--ricoh--Nos 91217	1	0	1		
2	COMP5203-Peripherals-Tone chips--ricoh--Nos	1	0	1		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for site purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Suneel					
Approved By:						
Sign & Date:						