

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 29/8/22		Prepared by: Deepa		Serial no. 7675	
Supplier name: Global Safety solutions				HO inward no.	
Firm/Company: Sshp		Project: Sshp		HO received date	
PO/WO date: 10/8/22		PO/WO No. 90885		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	2076	22/8/22	23,625/-	☒ Yes ☐ No	
2.			1	☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				23,625/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	110954		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				23,625/-	
Amount E – PO / WO value:				23,625/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		5/9/22			
Remarks: find bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:					
Date	29/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Invoice

#5-5-48,Ranigunj,
Secunderabad-500003
GSTIN/UIN: 36AAQFG9573A1Z5
State Name : Telangana, Code : 36
Contact : 9581228898/9502555088
E-Mail : qss.infoteam@gmail.com

State Name : Telangana, Code : 36

Terms of Delivery

Destination

INWARD	
Inward No: 18584	Dt: 23/8/22
MRN No: 110954	Dt: 23/8/22
Received By:	Sign:
SUMMIT SALES LLP	

E. & O.E

Tax Amount (in words) : **INR One Thousand One Hundred Twenty Five Only**

MG Road, Secunderabad & UTB0000068

for GLOBAL SAFETY SOLUTIONS

This is a Computer Generated Invoice

Purchase Order

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30-08-2022 15:22:16



90885

29.07.22 12:09:36

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Global Safety Solutions

5-5-48, Ranigunj, secunderbad

GSTIN 36AAOFG9573A1Z5

9502555088/9581228898

Doc No	90885	170073
Doc Date	10-08-2022	
Quote No	Nil	
Quote Date	10-08-2022	
SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 634800 - GENE-General Items - Safety Jackets-orange- - - Nos	300.00	75.00	0.00	5.00	23,625.00
Total Order Value . . .					23,625.00

Rupees : Twenty Three Thousand Six Hundred Twenty Five Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation Cost** Transportation Extra.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : _____

Name : _____

Contact --

Accepted the above Terms And Conditions

For **Global Safety Solutions**

Date : ____/____/____

Requisition Form													
Company Name:		SSLLP		Date:		08.08.2022							
Site & Phase :		SHLLP		Time:		11:00							
Supplier:				Req. No.		170073							
Material required before date:				ID No.		78758							
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date							
1	GENE6348-General Items-Safety Jackets-orange---Nos 90885	300	280	300									
2													
3													
4													
5													
6													
7													
8													
9													
10													
Remarks:		For Stock replenishing purpose.											
		Engineer		Project Manager		Purchase						MD	
Prepared By:		N.Vanajakshi										APPROVED BY	
Approved By:		Prabhakar										08 AUG 2022	
Sign & Date:												SOHAM MOJI MANAGING DIRECTOR	