E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/8/22	Prepared by	Deepa	Serial no.	7676
Supplier name	santhosh tarpaulin			HO inward no.	
Firm/Company	SSHP	Project	SSHP	HO received date	
PO/WO date	13/8/22	PO/WO No.	90883	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	230	22/8/22	21,409.92	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	21,409.92
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 110953 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,409.92
Amount E – PO / WO value:	21,409.92
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/9/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	Bashakar			
Sign:	[signature]	APPROVED			
Date	29/8/22	30 AUG 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No:**230**
Invoice Date: 22/08/2022
P.O.No.90883/170071
P.O.Date: 13.08.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN SIZE 24 X 18 20 NOS	6011	8640	@ 1.40	**12,096.00**
2	HDPE TARPAULIN SIZE 18 X 12 20 NOS	6010	4320	@1.40	**6,048.00**

Rupees in words
TWENTY ONETHOUSAND FOUR HUNDRED NINE and NINETY TWO PAISE ONLY

Total ::	**18,144.00**
CGST @ 9 %	**1,632.96**
SGST @ 9%	**1,632.96**
IGST 18% ::	
Grand Total ::	**21,409.92**

Receiver Signature & Seal

INWARD
Inward No: 18583 Dt: 23/8/22
MRN No: 110953 Dt: 23/8/22
Received By: Sign:
SUMMIT SALES LLP

For SANTHOSH TARPAULIN

Authorized Signatory

SUMMIT SALES LLP
INWARD
No: 98217
Date: 23/8/22
Sign:
R.R. DIST.

Purchase Order

 13-08-2022 14:04:46

90883
29.07.22 12:09:36

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	90883	170071
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	13-08-2022	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	10-08-2022	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	629900 - GENE-General Items - Plastic Blue Sheet-- - 3600Wx5400Lmm - Sft	4,320.00	1.40	0.00	18.00	7,136.64
2	368100 - GENE-General Items - Blue Sheet-- - 7200Wx5400Lmm - Sft	8,640.00	1.40	0.00	18.00	14,273.28
				Total Order Value . . .		**21,409.92**

Rupees : Twenty One Thousand Four Hundred Nine and Paise Ninty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name : 18/08/22

Accepted the above Terms And Conditions

For *Santosh Tarpaulin*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	08.08.2022			
Site & Phase :	SHLLP	Time:	11:00			
Supplier:		Req. No.	170071			
Material required before date:		ID No.	78756			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE1149-General Items-Recron----Nos	800	0	800		
2	GENE9080-General Items-HDPE Rope----Bundles	20	3	20		
3	GENE6299-General Items-Plastic Blue Sheet---3600Wx5400Lmm-Sft 90883	4320	0	4320		
4	GENE3681-General Items-Blue Sheet---7200Wx5400Lmm-Sft	8640	0	8640		
5	TOOL2146-Tools-Spade with handle----Nos 90882	20	20	20		
6						
7						
8						
9						
10						
Remarks:	For Stock repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					APPROVED BY
Approved By:	Prabhakar					08 AUG 2022
Sign & Date:						SOHAM MODI MANAGING DIRECTOR