PURCHASE DIVISION
Advice for approval for credit to supplier

(B)

Date:	29/8/22	Prepared by	Sneha	Serial no.	7713
Supplier name	Veerabhadra enterprises			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	27/7/22	PO/WO No.	90454	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	284	27/7/22	6549/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			6549/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	110802	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6549/-
Amount E – PO / WO value:			6549/-
Amount F – Difference (A – E):			-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	5/9/22		
Remarks:	- final bill -		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha				
Sign:	[signature]				
Date	29/8/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No. 36AEMPG9275J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003 | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP

Address : [illegible] Secunderabad

9049 - 170022.

GSTIN No : [illegible]

State :

State Code :

Invoice No. : 284

Invoice Date : [illegible]

DC No. :

State : Telangana

State Code : 36

Transportation Mode :

Vehicle Number :

Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value 12% - 0%
	Door mat 2X4 Grey color		5			[illegible]	

SUMMIT SALES LLP
INWARD
No: 98401
Date: 29/8/22
Sign:
R.R. DIST

Amount in words :

Total Amount before Tax	[illegible]
Add SGST	455.50
Add CGST	[illegible]
Add IGST	
Round Off	
Total Amount after Tax	[illegible]
Total Tax Amount	GRAND TOTAL [illegible]

Bank Details :
A/c No. 303011023425
Branch : General Bazar, Secunderabad,
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

INWARD

Inward No: 18555	Dt: 17/8/22
MRN No: 110802	Dt: 18/8/22
Received By:	Sign:

SUMMIT SALES LLP

For VEERABHADRA ENTERPRISES

Proprietor

Purchase Order

        27-07-2022 17:07:39

90454
14.07.22 12:47:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV
040 - 66338850   9246269111

Doc No	90454	170028
Doc Date	27-07-2022	
Quote No	Nil	
Quote Date	30-06-2022	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	349900 - CONS-Consumables - PVC Door Mat-- - 1200X600mm - Nos *2 x 4 (Grey Colour Door mat)*	5.00	1,110.00	0.00	18.00	6,549.00
					Total Order Value . . .	**6,549.00**

Rupees : Six Thousand Five Hundred Fourty Nine Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______________________   Date : __/__/____

Requisition Form					
Company Name:	SSLLP	Date:	23.07.2022		
Site & Phase :	SHLLP	Time:	11..00		
Supplier:		Req. No.	170028		
Material required before date:		ID No.	783934		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	CONS6196-Consumables-Cobweb broom stick----Nos	10	2	10	
2	CONS3713-Consumables-Water Bottles---1 Ltr-Nos	36	58	36	
3	CONS4629-Consumables-Cleaning Brush----Nos	10	4	10	
4	CONS4941-Consumables-Door Mats ----Nos 904~~x~~ 349900 com	5	0	5	
5	CONS9692-Consumables-Plastic Covers----Nos	100	0	100	
6	90454				
7					
8					
9					
10					
Remarks:	For Stock Repleneshing Purpose.				
	Engineer	Project Manager		Purchase	
Prepared By:	Vanajakshi				
Approved By:	Prabhakar				
Sign & Date:					

APPROVED BY
25 JUL 2022
SOHAM MODI
MANAGING DIRECTOR