PURCHASE DIVISION
Advice for approval for credit to supplier

2

Date:	1/9/22	Prepared by	Mani	Serial no.	
Supplier name	Sathyavarapu Hardware			HO inward no.	
Firm/Company	MRPLLP	Project	NGH	HO received date	
PO/WO date	18/8/22	PO/WO No.	91075	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	680	22/8/22	8381/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	8381/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	110968	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8381/-
Amount E – PO / WO value:	8381/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Mani				
Sign:	Mani				
Date	1/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 680 /22 - 23
Invoice Date : 22/08/22
State : Telangana State Code36

Transportation Mode:
Vehicle Number:
P.O. Number :

LR No:
No. of Cases:
Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO	DETAILS OF RECEIVER: SHIPPED TO
NAME: MODI Realty Pokharam LLP	NAME: Po: - 91075
Address: Mysore Jay.	Address:
GSTIN: 36ABIFM1836K1ZA.	GSTIN:
State: Telangana State Code: 36.	State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	8302	4" MYT HINGES LSP.	5	Nos	1424		18%	7120.00
2								
3								
4								
5								
6								
7								
8								
9								
10		C 838						
11								
12								
13								
14								

SUMMIT SALES LLP R.R. DIST. INWARD No. 98455 Date: 30/8/22 Sign:

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	7120.00
						Add. CGST 9%	641.00
						Add: SGST 9.	641.0
						Add: IGST	
						GRAND TOTAL	8402.00

Amount in words: Eight thousand four hundred two only

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Receiver's Signature with Stamp 8500437837

INWARD
Inward No: 11625 Dt: 23/8/22
MRN No: 110968 Dt:
Received By: Bishnu Sign:
NILGIRI HEIGHTS

For Sathyavarapu Hardwares
Authorised Signatory

22/08/22

Purchase Order

 18-08-2022 12:16:58 PM

91075
17.08.22 12:41:53

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50...
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	91075	182113
	Doc Date	18-08-2022	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	17-08-2022	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	127400 - HARD-Hardware - Ms Hinges-- - 100mm - Nos	5.00	142.00	0.00	18.00	837.80
					Total Order Value . . .	**837.80**

Rupees : Eight Hundred Thirty Seven and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	Nil
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name :

Date : __/__/____

Requisition Form						
Company Name:	MRPLLP	Date:	17-08-2022			
Site & Phase :	NGH	Time:				
Flat/Block no.						
Supplier:	Urgent	Req. No.	182113			
Material required before date:	20-08-2022	ID No.	78946			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD1274-Hardware-Ms Hinges---100MM-Nos 91075	50	0	50		
2	HARD7096-Hardware-Wood screws -CSK--8x35MM-Pkts	10	0	10		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for Labour quarters at upperbasement					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Swetha.B	Vijay Raj				
Approved By:						
Sign & Date:						

APPROVED
17 AUG 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE