PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/9/21	Prepared by	Manoj	Serial no.	7785
Supplier name	SShup			HO inward no.	
Firm/Company	MRP LLP	Project	NGH	HO received date	
PO/WO date	27/8/21	PO/WO No.	91390	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25482	29/8/21	4,099/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,099/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	111211	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,099/-
Amount E – PO / WO value:	4,099/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	1/9/21				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	25482
Nilgiri Heights, Pocharam, 500088	Invoice Date.	29-08-2022
	PO No.	91390
	PO Date.	27-08-2022
	Req ID	79225
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	26-08-2022
	Loc Req No	182129

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	625100 - CHEM-Chemical - Tile grout cement	38245090	40	50.40	2,016.00	18	362.88
2	411900 - CHEM-Chemical - Tile grout cement	38245090	20	50.40	1,008.00	18	181.44
3	368900 - GENE-General Items - Sponges-- - 12pack -	39129020	50	9.00	450.00	18	81.00
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IGST	CGST	SGST				
			Total Taxable Amount	3,474.00		625.32
	312.66	312.66	Total Invoice Amount		4,099.32	

Rupees : Four Thousand Ninty Nine and Paise Thirty Two Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 98943 Date: 29/8/22 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 27-08-2022 15:37:32

91390
17.08.22 12:59:51

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad·
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91390	182129
	Doc Date	27-08-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	40.00	50.40	0.00	18.00	2,378.88
2	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	20.00	50.40	0.00	18.00	1,189.44
3	368900 - GENE-General Items - Sponges-- - 12pack - Nos	50.00	9.00	0.00	18.00	531.00
				Total Order Value . . .		**4,099.32**

Rupees : Four Thousand Ninty Nine and Paise Thirty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Block-A Model flats 103, 105, 108 tiles laying purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Nani

For *Modi Realty Pocharam LLP*

Authorised Signatory

Name : Venu 27/8

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	MRPLLP	Date:	26.08.2022			
Site & Phase :	NGH	Time:				
Flat/Block no.	Block A 103, 105, 108					
Supplier:		Req. No.	182129			
Material required before date:	Urgent	ID No.	79225			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CHEM6251-Chemical-Tile grout cement based-Silk-MYK-1Kg-Kgs	40	0	40		
2	CHEM4119-Chemical-Tile grout cement based-White-MYK-1Kg-Kgs 91390	20	0	20		
3	GENE3689-General Items-Sponges---12pack-Nos	50	0	50		
Remarks:	For Block A model flats 103, 105, 108 tiles laying work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Sravani	Vijay raj				
Approved By:						
Sign & Date:	26.08.2022					

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com
GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details
Modi Realty Pocharam LLP
Nilgiri Heights, Pocharam, 500088

GSTIN : 36ABIFM1836H1Z7

DC No.	21746
DC Date.	29-08-2022
PO No.	91390
PO Date.	27-08-2022
Req ID	79225
Req Date	26-08-2022
Loc Req No	182129

	Description of Goods	HSN/SAC	Qty
1	625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	38245090	40
2	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	38245090	20
3	368900 - GENE-General Items - Sponges-- - 12pack - Nos	39129020	50
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SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 82370
Date: 30/8/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
Inward No. 11675 Dt. 29/8/22
MRN No: 111211 Dt:
Received By: Bishnu Sign: Bishu
NILGIRI HEIGHTS