PURCHASE DIVISION

Advice for approval for credit to supplier

7773

Date:	1/9/22	Prepared by	Mani	Serial no.	7773
Supplier name	S Shilpa			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	23/8/22	PO/WO No.	91225	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25465	29/8/22	1,851/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
5.				

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,851/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	111200	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,851/-
Amount E – PO / WO value:	1,851/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Mani				
Sign:	Mani				
Date	1/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Modi Properties Private Limited,.	Invoice No.	25465
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	29-08-2022
	PO No.	91225
	PO Date.	23-08-2022
	Req ID	79037
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	20-08-2022
	Loc Req No	178726

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	368900 - GENE-General Items - Sponges-- - 12pack -	39129020	10	9.00	90.00	18	16.20
2	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	20	21.00	420.00	18	75.60
3	659600 - CONS-Consumables - Bombay Brooms Big	96032900	10	88.20	882.00	0	0.00
4	656400 - CONS-Consumables - Bombay Brooms	96032900	20	10.00	200.00	0	0.00
5	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	10	16.75	167.50	0	0.00
6							
7							
8							
9							
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11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,759.50	91.80
	45.90	45.90	Total Invoice Amount	1,851.30	

Rupees : One Thousand Eight Hundred Fifty One and Paise Thirty Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP IN WARD No: 98420 Date: 29/8/22 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Purchase Order

 23-08-2022 4:50:06 PM

91225
17.08.22 12:59:50

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91225	178726
	Doc Date	23-08-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	368900 - GENE-General Items - Sponges-- - 12pack - Nos	10.00	9.00	0.00	18.00	106.20
2	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	20.00	21.00	0.00	18.00	495.60
3	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	10.00	88.20	0.00	0.00	882.00
4	656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	20.00	10.00	0.00	0.00	200.00
5	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	10.00	16.75	0.00	0.00	167.50
					Total Order Value . . .	**1,851.30**

Rupees : One Thousand Eight Hundred Fifty One and Paise Thirty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for flats cleaning work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : Venu 24/8

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

 23-08-2022 4:50:06 PM

Original / Office Copy / Purchase Div.Copy

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : Venu 24/8

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	Modiproperties Pvt Ltd	Date:	20.08.2022			
Site & Phase :	Mayflower Platinum	Time:				
Flat/Block no.						
Supplier:		Req. No.	178726			
Material required before date:	25.08.2022	ID No.	79037			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE3689-General Items-Sponges---12pack-Nos	10	0	10		
2	CONS4717-Consumables-Acid---1Ltr-Nos	20	0	20		
3 9/8/22	CONS6596-Consumables-Bombay Brooms Big ----Nos	10	0	10		
4	CONS6564-Consumables-Bombay Brooms Small----Nos	20	0	20		
5	CONS9057-Consumables-Coconut Brooms----Nos	10	0	10		
6						
7						
8						
9						
10						
Remarks:	Towards Flats Cleaing work purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	R Ashok					
Approved By:	K.Narender Reddy	20/8/22				
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,	DC No.	21732
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date	29-08-2022
	PO No.	91225
	PO Date	23-08-2022
	Req ID	79037
GSTIN : 36AABCM4761E1ZM	Req Date	20-08-2022
	Loc Req No	178726

	Description of Goods	HSN/SAC	Qty
1	368900 - GENE-General Items - Sponges-- - 12pack - Nos	39129020	10
2	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	20
3	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	10
4	656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	96032900	20
5	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	96032900	10
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INWARD
Inward No: 20162 29/8/22
GRN No: 11200 Dt: 30/8/22

SUMMIT SALES LLP
IN WARD
No: 82367
Date: 30/8/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction