PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/9/22	Prepared by	Manor	Serial no.	7786
Supplier name	MAA SAI Seatings			HO inward no.	
Firm/Company	MRR LLP	Project	NGH	HO received date	
PO/WO date	10/8/22	PO/WO No.	90880	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	107	26/8/22	33,536/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	30,586/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 111124	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges 2500+18/-	2950/-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	33,536/-
Amount E – PO / WO value:	30,586/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manor				
Sign:	Manoj	Venkat			
Date	1/9/22	APPROVED 01 SEP 2022 P. VENKATESHWARLU MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e. advice to credit supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

MAA SAI SEATINGS 5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **107**	Dated **26-Aug-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References **K.V.CHANDRASEKHAR**
Buyer (Bill to) **MODI REALTY POCHARAM LLP** 5-4-183/3&4,IIND FLOOR, SOHAM MANSION,MG ROAD, SECUNDERABAD. DELIVERY AT : NILGIRI HEIGHTS POCHARAM GSTIN/UIN : 36ABIFM1836H1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **90880/182098**	Dated **10-Aug-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**NET VISITOR CHAIR**	9403	**4 nos**	3,000.00	nos	**12,000.00**
2	**STORAGE UNITS** *SIZE : 1200X750X450*	9403	**2 nos**	6,960.00	nos	**13,920.00**
						25,920.00
	TRANSPORTATION CHARGES					**2,500.00**
	CGST 9%					**2,557.80**
	SGST 9%					**2,557.80**
	ROUNDOF					**0.40**
	Total		**6 nos**			**₹ 33,536.00**

SUMMIT SALES LLP
IN WARD
No: 98459
Date: 30/8/22
Sign:
R.R. DIST.

Amount Chargeable (in words)

INR Thirty Three Thousand Five Hundred Thirty Six Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9403	28,420.00	9%	2,557.80	9%	2,557.80	5,115.60
Total	**28,420.00**		**2,557.80**		**2,557.80**	**5,115.60**

Tax Amount (in words) : **INR Five Thousand One Hundred Fifteen and Sixty paise Only**

Company's PAN : **AJZPK4074G**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **ICICI BANK**
A/c No. : **631205501075**
Branch & IFS Code: **KUKATPALLY & ICIC0006312**

for MAA SAI SEATINGS

Authorised Signatory

INWARD
Inward No: 1166 Dt: 26/8/22
MRN No: 11124. Dt:
Received By: Bishnu Sign:
NILGIRI HEIGHTS

This is a Computer Generated Invoice

Tax Invoice (DUPLICATE FOR TRANSPORTER)

MAA SAI SEATINGS
5th FLOOR,5-5-33,PLOT NO.105 TO 113/1
RK'S ELITE,MYTHRINAGAR ALLWYN COLONY
KUKATPALLY,HYDERABAD
GSTIN/UIN: 36AJZPK4074G1ZO
State Name : Telangana, Code : 36
E-Mail : maasaiseatings@gmail.com

Invoice No. **107**	Dated **26-Aug-22**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References **K.V.CHANDRASEKHAR**
Buyer's Order No. **90880/182098**	Dated **10-Aug-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Buyer (Bill to)
MODI REALTY POCHARAM LLP
5-4-183/3&4,IIND FLOOR,
SOHAM MANSION,MG ROAD,
SECUNDERABAD.
DELIVERY AT :
NILGIRI HEIGHTS
POCHARAM
GSTIN/UIN : 36ABIFM1836H1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**NET VISITOR CHAIR**	9403	**4 nos**	3,000.00	nos	**12,000.00**
2	**STORAGE UNITS** *SIZE : 1200X750X450*	9403	**2 nos**	6,960.00	nos	**13,920.00**
						25,920.00
	TRANSPORTATION CHARGES					**2,500.00**
	CGST 9%					**2,557.80**
	SGST 9%					**2,557.80**
	ROUNDOF					**0.40**
	Total		**6 nos**			**₹ 33,536.00**

SUMMIT SALES LLP
IN WARD
No. 98459
Date: 30/8/22
Sign:
R.R. DIST.

Amount Chargeable (in words) E. & O.E
INR Thirty Three Thousand Five Hundred Thirty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9403	28,420.00	9%	2,557.80	9%	2,557.80	5,115.60
Total	**28,420.00**		**2,557.80**		**2,557.80**	**5,115.60**

Tax Amount (in words) : **INR Five Thousand One Hundred Fifteen and Sixty paise Only**

Company's Bank Details
Bank Name : **ICICI BANK**
A/c No. : **631205501075**
Branch & IFS Code: **KUKATPALLY & ICIC0006312**

Company's PAN : **AJZPK4074G**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

INWARD
Inward No: 11160 Dt: 01/8/22
MRN No: 111124 Dt:
Received By: Bishnu
Sign: Bishnu
NILGIRI HEIGHTS

for MAA SAI SEATINGS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 11-08-2022 13:11:30

90880
29.07.22 12:09:36

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Maa Sai Seatings 5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc No**	90880	182098
	Doc Date	10-08-2022	
	Quote No	Nil	
GSTIN 36AJZPK4074G1ZO	**Quote Date**	06-08-2022	
9246243243	**SupplyType**	Supply	

Kind Attn : K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	764900 - FUNF-Furniture & fixtures - Chair without Caster-Black colour-Maa Sai Seating - - - Nos	4.00	3,000.00	0.00	18.00	14,160.00
2	714300 - FUNF-Furniture & fixtures - Low Storage-Weng-Plain Grey colour- - 1200x750x450mm - Sft weng colour 2 no's	16.00	870.00	0.00	18.00	16,425.60
				Total Order Value . . .		**30,585.60**

Rupees : Thirty Thousand Five Hundred Eighty Five and Paise Sixty Only.

APPROVED BY
12 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

Terms and Conditions :-

Specification /	Brand as standard rate approved by MD dt.06.08.22
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Included in above price.
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for site office pantry Top and meeting room purpose.
Completion Date	Work shall be completed within 5days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

For *Modi Realty Pocharam LLP*

Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For *Maa Sai Seatings*

Name : ____________________

Date : __/__/____

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/9/22	Prepared by	Manoj	Serial no.	7786
Supplier name	MAA SAI Seatings			HO inward no.	
Firm/Company	MRR LLP	Project	NGH	HO received date	
PO/WO date	10/8/22	PO/WO No.	90880	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
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2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

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MRN nos.: 111124 — Proof of delivery matches MRN	☑ Yes □ No
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Amount D (D=A+B-C) – Amount to be credited to the supplier:	33,536/-
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Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	5/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj	Venkat			
Date	1/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
01 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e. advice for credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Requisition Form						
Company Name:	MRPLLP	Date:	06-08-2022			
Site & Phase :	NGH	Time:	17.00			
Flat/Block no.	Site Office					
Supplier:	Maa Sai Seating	Req. No.	182098			
Material required before date:	10-08-2022	ID No.	78712			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	FUNF7649-Furniture & fixtures-Chair without Caster-Black colour-Maa Sai Seating--Nos	4		4		
2	FUNF7143-Furniture & fixtures-Low Storage-Weng-Plain Grey colour--1200x750x450MM-Sft	2		2		
3	4 x 2 x 1					
4	90880					
5						
6						
7						
8						
9						
10						
Remarks:	For Site office Pantry Top and Meeting Room Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Vijay Raj					
Approved By:						
Sign & Date:	06-08-2022					

APPROVED
08 AUG 2022
H. PRABHAKAR
Sr. MANAGER PURCHASE