PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 7/9/22 | Prepared by | Mano | Serial no. | 7783 |
| Supplier name | Krishna Steel Railing & Glass Railing | | | HO inward no. | |
| Firm/Company | MRP LLP | Project | NGH | HO received date | |
| PO/WO date | 25/7/22 | PO/WO No. | 90315 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 029 | 26/8/22 | 20,443/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 20,443/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | Installation report | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 20,443/- |
| Amount E – PO / WO value: | 24,780/- |
| Amount F – Difference (A – E): | 4,337 |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 5/9/22 |
| Remarks: | Close PO |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Mano | Venkatesh | | | |
| Sign: | Mano | APPROVED | | | |
| Date | 2/9/22 | 01 SEP 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Cell: 7416664533 **TAX INVOICE** Cell: 8125065219

# KRISHNA STEEL RAILING AND GLASS RAILING

**Mfg: All Kinds of Stainless Steel Railings, Furniture, Kitchen Tralleys 202, 304, 316 & All Interior Decorative Items**

1-5-32/1, Indra Nagar Colony, Venkateshwara Temple Road, Opp. Vijaya Diagnostic, Uppal, Hyderabad.
steelkrishna53@gmail.com

**Buyer** Modi Realty Pocharam LLP, 5-4-183/3&4, IInd floor, Soham mansion, MG Road, Secunderbad, 500003.

**GSTIN** 36ABIFM1836H1Z7

**Invoice No.** 020 **Date:** 26-8-22

**Delivery Note :** **Mode of Payment**

**Buyers Order No.** 90315 **Date:** 25-07-22

**Dispatched Through**

| Sl.No. | DESCRIPTION OF GOODS | HSN/ SAC | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| 1 | SS. Railing for site office Staircase Purpose | | 49.5 Rft | 350/- | 17,325/- |

INWARD
Inward No: 1664 Dt: 26/8/22
MRN No: Dt:
Received By: Bishnu Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 98350 Date: 26/8/22 Sign:

| | | |
|---|---|---|
| **GSTIN : 36GZLPK9302R1ZG** | **GROSS VALUE** | 17,325/- |
| Bank Details : | **Add CGST** 9 **%** | 1559/- |
| | **Add SGST %** | 1559/- |
| Rupees in Words : Twenty thousand four hundred and fourty three rupees only. | **Add IGST %** | — |
| | **GRAND TOTAL** | 20443/- |

1. Our Risk and Responsibility Ceases on Delivery of Goods and we are not Responsible for Damages, Shortages or Theft in Transist.
2. 27% Intrest Will be Charged on Bills Remaining unpaid after due date
3. Payment within ---------------------------------------- days

E.&O.E

FOR KRISHNA STEEL RAILING AND GLASS RAILING
Ashok Kumar
Authorised Signature

# Purchase Order

Page(s) 1 Of 1    25-07-2022 10:29:58 AM

90315
14.07.22 12:47:28

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36ABIFM1836H1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Krishna Steel Railing & Glass Railing | **Doc No** | 90315 | 182054 |
| #1-5-32/1, Indra Nagar Colony, Venkateshwara Temple Road, Opp. Vijaya Diagnostic, Uppal, Hyderabad. | **Doc Date** | 25-07-2022 | |
| | **Quote No** | NIL | |
| | **Quote Date** | 06-04-2022 | |
| 7416664533 | **SupplyType** | Supply | |

**Kind Attn : Mr. Ashok**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST% | Amount |
|---|---|---|---|---|---|---|
| 1 | 964000 - STEL-Steel - Railing-Stainless steel- - 900Hmm - Rft<br>*60 RFT* | 60.00 | 350.00 | 0.00 | 18.00 | 24,780.00 |
| | | | | | **Total Order Value . . .** | **24,780.00** |

Rupees : Twenty Four Thousand Seven Hundred Eighty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months. |
| **Payment Terms** | 50% as advance & balance 50% after delivery of all materials & completion of the work. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 2days. |
| **Delivery Location** | Nilgiri Heights<br>pocharam<br>Phone. 9849497484 |
| **Penality For Delay** | Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill. |
| **Transportation Cost** | Included in the above price. |
| **Warranty** | 5years replacement guarantee on all hardware installed. Hardware material should be branded. |
| **Advance Paid** | Rs. 12,390/- to be pay vide cheque no. dt.01/08/2022. |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for 4 Meter staircase SS Railing work purpose. Fttg charges including in above price. |
| **Completion Date** | Work shall be completed in 2days. Penalty of 5% of order value per week shall be levied for delay. |
| **Measurment** | Payment will be made as per actual measurement of material received at site. |
| **Security** | Supplier shall be responsible for security and storage of material at site. |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [ ] Other

For *Modi Realty Pocharam LLP*
Authorised Signatory
Name : 25/07/22
Contact . .

Accepted the above Terms And Conditions
For *Krishna Steel Railing & Glass Railing*
Name : ______
Date : __/__/____

90249.

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | MRPLLP | Date: | 23-07-2022 | | | |
| Site & Phase : | NGH | Time: | 12:30 | | | |
| Supplier: | | Req. No. | 182054 | | | |
| Material required before date: | 25-07-2022 | ID No. | 78272 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | STEL9640-Steel-Railing-Stainless steel--900HMM-Rft | 60 | | 60 | 350/ 7/8/ | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | PO/90315. | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | For Site Office Staircase Railing from Lower Basement to 1st Floor purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | Vijay Raj | | | | | |
| Approved By: | | | | | | |
| Sign & Date: | 23-07-2022 | | | | | |

APPROVED
23 JUL 2022
MINISH PARIKH
MANAGER PROCUREMENT

Internal memo no. 903/35/A
Annexure -A
INSTALLATION REPORT

| | | | |
|---|---|---|---|
| Company/ firm: | Modi Reality Pocharam LLP | Requisition nos.: | 182054 |
| Project: | NGH | PO no.: | 90315 |
| Supplier: | Krishna Steel railing and glass railing | Material type: | SS Railing |

Details of installation:

| Sl. No. | Date of installation | Unit no. | Material details | Size | Qty |
|---|---|---|---|---|---|
| 01 | 28.08.22 | | SS Railing for stair case | NA | 49.5 rft |
| 02 | | | | | |
| 03 | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | Total: | 49.5 rft |

Remarks: PO completed . close PO .

| Approved by | Project manager | Security | Admin (Audit) |
|---|---|---|---|
| | | Mishra | |

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be sent to purchase@modiproperties.com regularly. However, report must be provided within one working day of request from purchase. 7. Maintain signed original at site.