PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	01-09-22	Prepared by	C.ohamad	Serial no.	7755
Supplier name	Modi Reality Malkpur LLP			HO inward no.	
Firm/Company	summit sales	Project	SSLLP	HO received date	
PO/WO date	23-08-22	PO/WO No.	91234	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1027	25-08-22	4970.3	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
5.				

Amount A – Bills total (Excluding Transport & Hamali Charges):	4970.3
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 111046	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4970.3
Amount E – PO / WO value:	4970.36
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	05-09-22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Chand Mohamad				
Sign:	C.ohamad				
Date	01-09-22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TRANSIT INVOICE

M/s. MODI REALTY MALLAPUR LLP # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AAEFM1459R1ZP**	Invoice No. 1027 DC No. 1028 Purchase Order No. 91234	Date: 25/08/22 DC Date: 25/08/22 P.O. Date: 23/08/22

Recipient Name: Summit Sales LLP | Mobile No:

Recipient Address: (cherlapally)

GST: | PAN: | Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	pvc pipe 1"x1.5mm	4779	18%	50	84.24	4212.12
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
					Transportation Charges	—
					Hamali charges	—
					CGST 9%	379.09
					SGST 9%	379.09
					Total	4970.3

INWARD
Inward No: 8236 Dt: 01/6/22
MRN No: 111046 Dt: 25/8/22
Received By: Sign:
SUMMIT SALES LLP

Amount (in words)

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 98297
Date: 25/8/22
Sign:

25/08/22

For M/s. Modi Realty Mallapur LLP

Authorised Signatory

E. & O.E

Subject to Hyderabad Jurisdiction.

DELIVERY CHALLAN

M/s. MODI REALTY MALLAPUR LLP

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No.19, Mallapur, Hyderabad - 500 076.

GST : 36AAEFM1459R1ZP

M/s Somnit Sales Llp (Cherlapally)

Site:

DC No. :	1028
Date :	25/08/22
Vehicle No. :	TS 10 UB-3122
P.O. / W.O. No. :	91234
P.O. / W.O. Date :	23/08/22

Sl. No.	PARTICULARS	Quantity
1	pvc pipe	50 nos
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

INWARD
Inward No: 18236 Dt: 01/06/22
MRV No: 11046 Dt:
Received By: Sign:
SUMMIT SALES LLP

Received the above materials in good condition.

Received by :	
Date :	
Stamp:	

SUMMIT SALES LLP R.R. DIST. IN WARD No: 82223 Date: 25/8/22 Sign:

For M/s. Modi Realty Mallapur LLP

Authorised Signatory

Purchase Order

 23-08-2022 4:30:52 PM

91234
17.08.22 12:59:50

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Modi Realty Mallapur LLP 5-4-187/3&4, II nd floor, Soham Mansion, M.G.Road, Secunderabad-03	**Doc No**	91234	169856
	Doc Date	23-08-2022	
	Quote No	NIL	
GSTIN 36AAEFM1459R1ZP	**Quote Date**	25-08-2022	
040-66335551	**SupplyType**	Supply	

Kind Attn : Ram Prasad

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	50.00	191.46	56.00	18.00	4,970.30
					Total Order Value . . .	**4,970.30**

Rupees : Four Thousand Nine Hundred Seventy and Paise Thirty Only.

Terms and Conditions :-

Specification /	As per given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Modi Realty Mallapur LLP***

Name : ______________________ Name : ______________________ Date : __/__/____