

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 3/9/22		Prepared by: Vanaja Rishi		Serial no. 7870	
Supplier name: Summit sales LLP		Project: GHT		HO inward no.	
Firm/Company: mehta & mode Realty Kowkulp		PO/WO No. 91381		HO received date	
PO/WO date: 27/8/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25471	29/8/22	4,387.32/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
5.				

Amount A – Bills total (Excluding Transport & Hamali Charges):			4,387.32/-
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 111232	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4,387.32/-
Amount E – PO / WO value:			4,387.32/-
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		12/9/22	
Remarks: final bill -			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanaja Rishi				
Sign:	Vanaja				
Date	3/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.	25471		
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

27-08-2022 16:28:39



91381

17.08.22 12:59:51

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	91381	142167
Doc Date	27-08-2022	
Quote No	Nil	
Quote Date	27-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 425900 - PAWC-Paints - White cement--JK - 25Kgs - bags	3.00	561.75	0.00	28.00	2,157.12
2 330100 - PAWP-Paints - Wall Putty- Cement --Birla - 20 Kg - Bags	2.00	945.00	0.00	18.00	2,230.20
Total Order Value . . .					4,387.32

Rupees : Four Thousand Three Hundred Eighty Seven and Paise Thirty Two Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** Within 01 days of delivery.**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551**Penalty For Delay** Nil**Transportation** Included by us !**Warranty** 7 years warranty**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for B-Block painting work purpose.**Completion Date** Nil**Measurment** Nil**Security****Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form									
Company Name:		Mehta & Modi Realty Kowkur LLP		Date:	26-08-2022				
Site & Phase :		GHT		Time:	10:19				
Flat/Block no.									
Supplier:				Req. No.	142167				
Material required before date:		27-08-2022		ID No.	79240				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	PAWC4259-Paints -White cement--JK-25Kgs-bags	3	0	3					
2	PAWP3301-Paints -Wall Putty- Cement --Birla-20 Kg-bags	2	0	2					
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Remarks:		GHT site B Block Painting work purpose.							
		Project Manager							
	Engineer			Purchase					MD
Prepared By:	D Devi								
Approved By:	A Suresh								
Sign & Date:		26-08-2022							

APPROVED
29 AUG 2022
P VENKATESHWARLU
MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 29-08-2022

Customer Details		DC No.	21737
Mehta & Modi Realty Kowkur LLP		DC Date.	29-08-2022
Sy No 196, Kowkur, Hyderabad, 500010		PO No	91381
		PO Date	27-08-2022
		Req ID	79240
		Req Date	26-08-2022
GSTIN : 36ABLFM7631F1Z3		Loc Req No	142167
	Description of Goods	HSN/SAC	Qty
1	425900 - PAWC-Paints - White cement--JK - 25Kgs - bags	32091010	3
2	330100 - PAWP-Paints - Wall Putty- Cement --Birla - 20 Kg - Bags	32091010	2
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INWARD	
Inward No: 13028	Date: 29/08/22
MKN No: 111232	Date: 29/08/22
Received By: [Signature]	
MEHTA & MODI REALTY KOWKUR LLP	

17:17

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised Signatory