

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 3/9/22		Prepared by: Peeps		Serial no. 7835	
Supplier name: Green belt service				HO inward no.	
Firm/Company: Grll		Project: Innopots		HO received date	
PO/WO date: 11/8/22		PO/WO No. 90948		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	127	23/8/22	5,300/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 5,300/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 110949	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value: 5,300/-

Amount F -- Difference (A – E): 5,300/-

Quantity received as per PO /WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 12/9/22

Remarks: find by

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Peeps				
Sign:					
Date	29/8				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

DELIVERY CHALLAN

Cell : 8897895924

Composite Scheme



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s.

G.V. Reserch Centers Pvt Ltd

D.C.No.

127

Date

23/08/2022

P.O.No

90948

Date

S.No.

PARTICULARS

QUANTITY

1 Golden duranta

500 no's

2 Trans post Extra

INWARD	
Inward No: 9202	Dt: 23/8/22
MRN No: 110009	Dt: 23/08/22
Received By: [Signature]	Sign: [Signature]
Genome Valley Research Center Pvt. Ltd.	



For GREEN BELT SERVICES

Receivers Signature

[Signature]

Authorised Signatory

Purchase Order

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11-08-2022 14:28:13



90948

29.07.22 12:09:36

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	90948	206172
Doc Date	11-08-2022	
Quote No	Nil	
Quote Date	11-08-2022	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 566000 - PLAN-Plants - Outdoor Plant-Golden Duranta- - - - Nos	500.00	10.00	0.00	6.00	5,300.00
Total Order Value . . .					5,300.00

Rupees : Five Thousand Three Hundred Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for 2727 plantation purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **G V Reserch Centers Pvt Ltd**

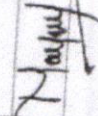
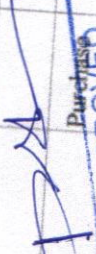
Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Green Belt Services**

Date : __/__/__

Requisition Form		Company Name: GVRC		Date: 10.08.2022		
Site & Phase : Innopolls				Time: 14:00		
Flat/Block no.						
Supplier.						
Material required before date: 12.08.2022		Req. No. 206172				
S No	Item	ID No.	Qty required	Qty available at site	Order Qty	Inward No Inward Date
1	CHEM9815-Chemical-Vermicompost---20Kg-Bag		20		20	
2	PLAN5660-Plants-Outdoor Plant-Golden Duranta---Nos		500		500	
3						
4						
5						
6						
7						
8						
9						
10						
Remarks: Towards 2727 plantation purpose						
Engineer						
Prepared By: Sridevi	Project Manager					
Approved By: T.Madhu	MD					
Sign & Date: 10.08.2022	 P. PRABHAKAR Sr. MANAGER-PURCHASE		 APPROVED 1 AUG 2022			