

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 02/09/22		Prepared by: Ramya		Serial no. 7612	
Supplier name: Gautham Enterprises		Project: SOV-III		HO inward no.	
Firm/Company: M H Pvt Ltd		PO/WO No. 91258		HO received date	
PO/WO date: 24/08/22				Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1167	26/08/22	2,500/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.			/	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 2,500/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 111134	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 2,500/-

Amount E – PO / WO value: 2,500/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 12/08/22

Remarks: final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:					
Date:	02/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises
1-10-98/19, Vallabh Nagar, Begumpet, Secunderabad
Pin-500016 Ph.27763763,40211963
PAN Number: ADIPA9683N
GSTIN/UID: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com
Consignee (Ship to)

Modi Housing Pvt Ltd
Hyderabad
36AADCM5906D1ZP
State Name : Telangana, Code : 36
Buyer (Bill to)

Modi Housing Pvt Ltd
Hyderabad
36AADCM5906D1ZP
State Name : Telangana, Code : 36

Invoice No. /	Dated
1167	26-Aug-22
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
	Vechile No: TS10JB5649
Buyer's Order No.	Dated
Po no: 91258 dt: 24-8-22	26-Aug-22
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Mr.Vamshi	
Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	Nescafe Signature Premix	21011200	18 %	5 kg	500.00	423.73	kg		2,118.65
	CGST Output @ 9%					9 %			190.68
	SGST Output @ 9%					9 %			190.68
	Less : Rounded Off								(-)0.01
Total					5 kg				₹ 2,500.00

Amount Chargeable (in words)

E. & O.E

INR Two Thousand Five Hundred Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
21011200	2,118.65	9%	190.68	9%	190.68	381.36
Total	2,118.65		190.68		190.68	381.36

Tax Amount (in words) : **INR Three Hundred Eighty One and Thirty Six paise Only**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

Company's Bank Details

A/c Holder's Name: **Gautham Enterprises**Bank Name : **Union Bank of India**A/c No. : **022231043001908**Branch & IFS Code: **Ameerpet Br & UBIN0802221**

SWIFT Code :

for Gautham Enterprises

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

24-08-2022 16:09:40

91258
17.08.22 12:59:51

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details

Gautham Enterprises
Shop No. 1-10-98/19, Begumpet, behind Panthalooms, Sec-Bad

GSTIN 36ADIPA9683N12W NA
2776-3763 / 6633-8763 9848035963

Doc No	91258	185279
Doc Date	24-08-2022	
Quote No	Nil	
Quote Date	24-08-2022	
SupplyType	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 712600 - CONS-Consumables - Coffee Powder--Nescafe - 1kg - Packets	5.00	500.00	0.00	0.00	2,500.00
Total Order Value . . .					2,500.00
Rupees : Two Thousand Five Hundred Only.					

Terms and Conditions :-

Specification /	Brand is Cafe desire
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for Customer Refreshment purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

Handwritten signature

For **Modi Housing Pvt.Ltd**
Authorised Signatory

Accepted the above Terms And Conditions
For **Gautham Enterprises**

Name : Handwritten signature

Name : _____

Date : __/__/__

Requisition Form		Company Name: MHPL SOV		Date: 22-08-2022	
Site & Phase :		SOV-III		Time: 12:30	
Flat/Block no.		For customer refreshments purpose			
Supplier:				Req. No. 185279	
Material required before date:		25-08-2022 ID No. 79135			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No Inward Date
1	CONS7126-Consumables-Coffee Powder--Nescafe-1kg-Packets	5	0	5	
2					
3					
4					
5					
6					
7					
8					
9					
10					
Remarks:		For customer refreshments purpose			
Prepared By:		K. Tulasi Rani		Project Manager	MD
Approved By:				Purchase	
Sign & Date:					

APPROVED
25 AUG 2022
P. VENKATESHWARLU
MANAGER PURCHASE

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 02/09/22		Prepared by: Ramya		Serial no. 781	
Supplier name: Vijetha Earthing System		Project: SOV-11		HO inward no.	
Firm/Company: SOV-11		PO/WO No. 90921		HO received date	
PO/WO date: 11/08/22				Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1196122-23	18/08/22	5.782 L	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 5782 L

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 110800	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges: —

Amount C – Other Debits : —

Amount D (D=A+B-C) – Amount to be credited to the supplier: 5.782 L

Amount E – PO / WO value: 5.782 L

Amount F -- Difference (A – E): —

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 12/09/22

Remarks: Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	<i>Ramya</i>				
Date:	02/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

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