PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	02/9/22	Prepared by	Ramya	Serial no.	7804
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV-III	HO received date	
PO/WO date	29/8/22	PO/WO No.	91436	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25523	30/8/22	12,355/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,355/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	47227	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,355/-
Amount E – PO / WO value:	12,355/-
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/09/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	Ry				
Date	02/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Welfare Association	Invoice No.	25523
silver oak villas 1 &2, cherllapally ,hyderabad	Invoice Date.	30-08-2022
	PO No.	91436
	PO Date.	29-08-2022
	Req ID	79232
GSTIN : 36 PAN .	Req Date	26-08-2022
	Loc Req No	191027

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	666600 - ELLE-Electrical - LED Flood Light	940540	6	1745.00	10,470.00	18	1,884.60
2							
3							
4							
5							
6							
7							
8							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	10,470.00	1,884.60
	942.30	942.30	Total Invoice Amount	12,354.60	

Rupees : Twelve Thousand Three Hundred Fifty Four and Paise Sixty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 98498 Date: 30/8/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-08-2022 4:23:48 PM

91436
17.08.22 12:59:52

From Company : **Silver Oak Welfare Association**

.

G S T No. : .

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91436	191027
	Doc Date	29-08-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	666600 - ELLE-Electrical - LED Flood Light -6500K-Wipro-D915065 - 50W - Nos	6.00	1,745.00	0.00	18.00	12,354.60
					Total Order Value . . .	**12,354.60**

Rupees : Twelve Thousand Three Hundred Fifty Four and Paise Sixty Only.

Terms and Conditions :-

Specification /	All items shall be of Wipro brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas I & II . Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for club house ground floor purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

Verify
3/8/22

Requisition Form							
Company Name:	Silver Oak Welfare Association	Date:	26-08-2022				
Site & Phase :	Sov-I and II	Time:	16:30				
Flat/Block no.	For club house ground floor lighting pupose						
Supplier:		Req. No.	191027				
Material required before date:		ID No.	77232				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELLE6666-Electrical-LED Flood Light -6500K-Wipro-D915065-50W-Nos	6	0	6			
2							
3	91436						
4							
5							
6							
7							
8							
9							
10							
Remarks:	For club house ground floor lighting pupose						
		Project Manager		Purchase		MD	
	Engineer						
Prepared By:	B.MEENAKSHI GOUD						
Approved By:	26-08-2022						
& Date:							

APPROVED
30 AUG 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Welfare Association	DC No.	21778
silver oak villas 1 &2, cherllapally ,hyderabad	DC Date.	30-08-2022
	PO No.	91436
	PO Date.	29-08-2022
	Req ID	79232
GSTIN : 36	Req Date	26-08-2022
	Loc Req No	191027

	Description of Goods	HSN/SAC	Qty
1	666600 - ELLE-Electrical - LED Flood Light -6500K-Wipro-D915065 - 50W - Nos	940540	6
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INWARD
Inward No: 10002 Dt: 30/8/22
MRN No: 11227 Dt: 30/8/22
Received By: Sign:
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 82390
Date: 01/9/22
Sign:
R.R. DIST.