PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	02/09/22	Prepared by	Ramya	Serial no.	7807
Supplier name	Rainbow UPVC Doors & window			HO inward no.	
Firm/Company	SOVLLP	Project	SOV-III	HO received date	
PO/WO date	19/08/22	PO/WO No.	91138	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GST 29-2022/2023	24/08/22	1,07,7991-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,07,7991-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	107,7991-
Amount E – PO / WO value:	104,5041-
Amount F – Difference (A – E):	3,295.

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/09/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	02/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
05 SEP 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

RAINBOW UPVC DOORS AND WINDOWS

RAINBOW
UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

TAX INVOICE

Invoice No:	GST-29- 2022/2023	To Silver Oak Villas LLP 5-4-187/3&4,II nd floor, MG Road, Secunderabad-500003
DATE :	24-08-2022	GSTIN : 36ADBFS3288A2Z7
Delivery Location:	Silver Oak Villas Part III	PO No: 91138 Dated: 19-08-2022

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	512600-WIND-Windows-UPVC Sliding With mesh- 6' x 4'	5	120	340.00	40,800.00
2	39252000	657300-WIND-Windows-UPVC Sliding With mesh- 3' x 3' 1/2'	1	11	385.00	4,235.00
3	39252000	973900-WIND-Windows-UPVC -Openable- 2' x 4'	4	32	490.00	15,680.00
4	39252000	415200-WIND-Windows-UPVC -Ventilator top hung- 2' x 2'	4	16	515.00	8,240.00
5	39252000	498200-WIND-Windows-UPVC -Fixed- 4' x 4'	2	32	325.00	10,400.00
6	39252000	503800-WIND-Windows-UPVC Sliding With mesh- 4' x 4'	2	32	375.00	12,000.00
						-
						-
						-

		SUB TOTAL		91,355.00
Ac/No :	919020007284349	Forwarding		0.00
Bank :	AXIS BANK,PATANCHERU BRANCH.	CGST	9%	8221.95
IFSC :	UTIB 0000687	SGST	9%	8221.95
		IGST 0.00%		0.00
		Round Off		0.00
Total: Rupees One Lakh Seven Thousand Seven Hundred and Ninty Eight and Paise Ninty Only.				1,07,798.90

Received	For RAINBOW UPVC DOORS AND WINDOWS
Signature with seal	Authorized Signatory

Rainbow UPVC Doors And Windows

SUMMIT SALES LLP
IN WARD
No: 98239
Date: 24/8/22
Sign:
R.R. DIST.

91137

Requisition Form						
Company Name:	SOV LLP					
Site & Phase :	SOV-III	Date:	17-08-2022			
Flat/Block no.	V no 137	Time:	10:49			
Supplier:		Req. No.	184505			
Material required before date:	25-08-2022	ID No.	78951			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	WIND5126-Windows-UPVC-Sliding with mesh--1800WX1200HMM-Nos	5	0	5		
2	WIND6573-Windows-UPVC-Sliding with mesh--900WX1050HMM-Nos	1	0	1		
3	WIND9739-Windows-UPVC-Openable--600WX1200HMM-Nos	4	0	4		
4	WIND4152-Windows-UPVC-Ventilator top hung --600WX600HMM-Nos	4	0	4		
5	WIND7578-Windows-UPVC-Fixed--900WX1200HMM-Nos	0	0	0		
6	WIND4982-Windows-UPVC-Fixed--1200WX1200HMM-Nos	2	0	2		
7	WIND5038-Windows-UPVC-Sliding with mesh--1200WX1200HMM-Nos	2	0	2		
8	PO:					
9	91138					
10						
Remarks:	For V no 137					
	Engineer	Project Manager		Purchase		MD
Prepared By:	G.chandra kanth					
Approved By:						
Sign & Date:						

APPROVED BY
20 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
19 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT

Purchase Order

91138
17.08.22 12:41:54

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Rainbow UPVC Doors and Windows	**Doc No**	91138	184505
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.	**Doc Date**	19-08-2022	
	Quote No	Nil	
	Quote Date	09-03-2022	
9100007123	**SupplyType**	Supply And Installation	

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	512600 - WIND-Windows - UPVC-Sliding with mesh- - 1800WX1200Hmm - Nos *6'X4'-05 Nos-120 Sft*	5.00	8,160.00	0.00	18.00	48,144.00
2	657300 - WIND-Windows - UPVC-Sliding with mesh- - 900WX1050Hmm - Nos *3'X31/2'-01 No-11 sft*	1.00	4,042.50	0.00	18.00	4,770.15
3	973900 - WIND-Windows - UPVC-Openable- - 600WX1200Hmm - Nos *2'x4'-04 Nos-32 Sft*	4.00	3,920.00	0.00	18.00	18,502.40
4	415200 - WIND-Windows - UPVC-Ventilator top hung - - 600WX600Hmm - Nos *2'x2'-04 Nos-16 Sft*	4.00	2,060.00	0.00	18.00	9,723.20
5	498200 - WIND-Windows - UPVC-Fixed- - 1200WX1200Hmm - Nos *4'x4'-02 No-16 Sft*	2.00	3,900.00	0.00	18.00	9,204.00
6	503800 - WIND-Windows - UPVC-Sliding with mesh- - 1200WX1200Hmm - Nos *4'x4'-02 No-16 Sft*	2.00	6,000.00	0.00	18.00	14,160.00
					Total Order Value . . .	**104,503.75**

Rupees : One Lakh(s) Four Thousand Five Hundred Three and Paise Seventy Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation dt. 09/03/2022.
Payment Terms	10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 25 days.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs.10,450/-Cheque Dt---29/08/22.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villa No-137 purpose.
Completion Date	Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.

For EDs APPROVAL
Value/quantity beyond limits.
...ist approval.
...details/clarification.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 19/08/22

Contact ...

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Name :

APPROVED BY
20 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

Date : __/__/____

Purchase Order

 19-08-2022 2:30:33 PM Original / Office Copy / Purchase Div.Copy

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

19/08/22

Name : ______________

Contact ..

Accepted the above Terms And Conditions

For ***Rainbow UPVC Doors and Windows***

Name : ______________

Date : __/__/____

INSTALLATION REPORT

Company/ firm:	Silver oak Villas	Requisition nos.:	184505
Project:	SOV - 1Ti	PO no.:	91138
Supplier:	Rainbow UPVC windows & Doors	Material type:	UPVC windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	27/8/22	137	UPVC Sliding with mesh	6'x4'	5 No's
2.	"	"	UPVC Sliding with mesh	3'x3'	1 No
3.	"	"	UPVC operable	2'x4'	4 No's
4.	"	"	UPVC ventilator top hung	2'x2'	4 No's
5.	"	"	UPVC fixed	4'x4'	2 No's
6.	"	"	UPVC Sliding with mesh	4'x4'	2 No's
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	18 No's

Remarks:

Approved by	Project manager	Security	Admin (Audit)
	APPROVED BY 30 AUG 2022		

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows/balcony/staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.