PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	3/9/22	Prepared by	Deepa	Serial no.	7828
Supplier name	SSLHP			HO inward no.	
Firm/Company	GVRC	Project	GVRC	HO received date	
PO/WO date	30/8/22	PO/WO No.	91477	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25554	2/9/22	855.50	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	855.50
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	111332	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	855.50
Amount E – PO / WO value:	1,970.60
Amount F -- Difference (A – E):	1,119.5
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	12/9/22
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	3/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
GV Research center Pvt Ltd	Invoice No.	25554
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	02-09-2022
	PO No.	91477
	PO Date.	30-08-2022
	Req ID	79306
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	30-08-2022
	Loc Req No	206226

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	522200 - STAT-Stationary - Scribling Pads-- - - -	48201020	10	15.00	150.00	18	27.00
2	934100 - TOOL-Tools - Measurement Tape 5mtrs	70178010	5	115.00	575.00	18	103.50
3							
4							
5							
6							
7							
8							
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11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	725.00	130.50
	65.25	65.25	Total Invoice Amount	855.50	

Rupees : Eight Hundred Fifty Five and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP INWARD No: 98562 Date: 2/9/22 Sign: R.R. DIST.

Subject to Hyderabad Jurisdiction

Purchase Order

 01-09-2022 15:27:11

91477
17.08.22 1:05:57

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	91477	206226
	Doc Date	30-08-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	522200 - STAT-Stationary - Scribling Pads-- - - - Nos	50.00	15.00	0.00	18.00	885.00
2	934100 - TOOL-Tools - Measurement Tape Steel--Freemans - 15mtrs - Nos 5mtrs	8.00	115.00	0.00	18.00	1,085.60
					Total Order Value . . .	**1,970.60**

Rupees : One Thousand Nine Hundred Seventy and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	25554	2/9/22	855.50
2.			
3.			
4.			
5.			

rjg

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : Venu 01/09/22

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	GVRC	Date:	30.08.2022			
Site & Phase :	Innopolis	Time:	10:00			
Flat/Block no.						
Supplier:		Req. No.	206226			
Material required before date:	01.09.2022	ID No.	79306			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT5222-Stationary-Scribling Pads----Nos PO: 91477	50		50		
2	TOOL9341-Tools-Measurement Tape Steel--Freemans-~~15mtrs~~-Nos (5 mtrs)	8		8		
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards site office purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Sridevi		APPROVED			
Approved By:	T.Madhu		01 SEP 2022			
Sign & Date:	30.08.2022		P. VENKATESHWARLU MANAGER PURCHASE			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	DC No.	21807
Sy No 542, Genome vallaey, Thurkapally, Hyderabad	DC Date.	02-09-2022
	PO No.	91477
	PO Date.	30-08-2022
	Req ID	79306
GSTIN : 36AAHCG4562D1ZP	Req Date	30-08-2022
	Loc Req No	206226

	Description of Goods	HSN/SAC	Qty
1	522200 - STAT-Stationary - Scribling Pads-- - - - Nos	48201020	10
2	934100 - TOOL-Tools - Measurement Tape Steel--Freemans - 15mtrs - Nos	70178010	5
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SUMMIT SALES LLP
INWARD
No: 82438
Date: 5/9/22
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 9887 Dt: 3/9/22
MRN No: 11631 Dt: 3/9/22
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

Authorised signatory