PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	3/9/22	Prepared by	Peepa	Serial no.	7832
Supplier name	SS LLP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	30/8/22	PO/WO No.	91449	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25556	2/9/22	1298/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1298/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	111334	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,298/-
Amount E – PO / WO value:	1,298/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	12/9/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Peepa				
Sign:	[signature]				
Date	3/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	25556
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	02-09-2022
	PO No.	91449
	PO Date.	30-08-2022
	Req ID	79259
	Req Date	27-08-2022
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Loc Req No	206219

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	301600 - STAT-Stationary - Project Folder-- - A3-100 & A-4 -100	48203000	200	5.50	1,100.00	18	198.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,100.00	198.00
	99.00	99.00	Total Invoice Amount	1,298.00	

Rupees : One Thousand Two Hundred Ninty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 98564
Date: 2/9/22
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-08-2022 11:12:04

91449
17.08.22 12:59:52

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	91449	206219
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-08-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos *A3-100 & A-4 -100*	200.00	5.50	0.00	18.00	1,298.00
					Total Order Value . . .	**1,298.00**

Rupees : One Thousand Two Hundred Ninty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'.

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Venkey 01/09/22

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form							
Company Name:	GVRC	Date:	27.08.2022				
Site & Phase :	Innopolis	Time:	10:30				
Flat/Block no.							
Supplier:		Req. No.	206219				
Material required before date:	29.08.2022	ID No.	79259				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT3016-Stationary-Project Folder---A3&A4-Nos (A3 Covers for drawing Purpose)	200		200			
2							
3	Mounica -						
4	91449						
5							
6							
7							
8							
9							
10							
Remarks:	Towards site office purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Sridevi						
Approved By:	T.Madhu	Mayur		APPROVED 30 AUG 2022 MINISH PARIKH MANAGER PROCUREMENT			
Sign & Date:	27.08.2022						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	21809
GV Research center Pvt Ltd	DC Date.	02-09-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	91449
	PO Date.	30-08-2022
	Req ID	79259
GSTIN : 36AAHCG4562D1ZP	Req Date	27-08-2022
	Loc Req No	206219

	Description of Goods	HSN/SAC	Qty
1	301600 - STAT-Stationary - Project Folder-- - A3&A4 - Nos	48203000	200
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SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 82499
Date: 5/9/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 9889	Dt: 3/9/22
MRN No: 11334	Dt: 3/9/22
Received By:	Sign:
Genome Valley Research Center Pvt. Ltd.	