

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

7896

Date: 5/9/22		Prepared by: [Signature]		Serial no. 7896	
Supplier name: Rita Seeds				HO inward no.	
Firm/Company: MPL		Project: MPL		HO received date	
PO/WO date: 6/8/22		PO/WO No. 90760		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	210	30/8/22	5000/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
5.					
Amount A – Bills total (Excluding Transport & Hamali Charges):				5000/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	111236		Proof of delivery matches MRN		☒ Yes ☐ No
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5000/-	
Amount E – PO / WO value:				5000/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		12/9/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[Signature]				
Sign:	[Signature]				
Date	5/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AKAPK8182D1Z8

TAX INVOICE

☎ : 23222835

: 66778470

RITA SEEDS STORE

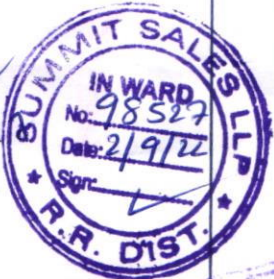
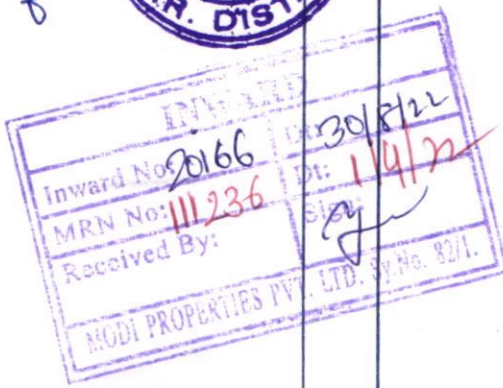
DEALERS IN : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.

3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

No. **210**Date 30/8/2022

M/s

Modi properties pvt Ltd.Sec bad - Docm. 90760/178694

Sl. No.	PARTICULARS	Qty.	Rate	Amount	
				Rs.	Ps.
1.	Venue Corfu	20	200/-	4000	-00
2.	Garden Rake	2m	500/-	1000	-00
 M. Shetkar 900097891 30/8/22 b 				TOTAL	
				5000	-00

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.

For RITA SEEDS STORE

Signature

Purchase Order

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06-08-2022 16:01:01



90760

29.07.22 12:09:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Rita Seeds
Basheerbagh, Secunderabad.

GSTIN 36AKAPK8182D1Z8

23222835,65168470

9949015953

Doc No	90760	178694
Doc Date	06-08-2022	
Quote No	Nil	
Quote Date	06-08-2022	
SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 981500 - CHEM-Chemical - Vermicompost-- - 20Kg - Bag	20.00	200.00	0.00	0.00	4,000.00
2 101300 - TOOL-Tools - Garden Rake--Falcon-FRWH-16 - Big - Nos	2.00	500.00	0.00	0.00	1,000.00
Total Order Value . . .					5,000.00

Rupees : Five Thousand Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order for Garden use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Rita Seeds**

Name : _____

Date : __/__/__

Requisition Form									
Company Name: Modiproperties Pvt Ltd					Date: 02.08.2022				
Site & Phase : Mayflower Platinum					Time:				
Flat/Block no.									
Supplier:					Req. No. 178694				
Material required before date: 06.08.2022					ID No. 78585				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	CHEM9815-Chemicals- Vermicompost--20Kg-Bag	20	20	20					
2	TOOL1013-Tools-Garden Rake--Falcon-FRWH-16-Big-Nos	2	2	2					
3									
4									
5									
6									
7									
8									
9									
10									
Remarks: Towards Gardening use purpose.									
Engineer					Project Manager		Purchase		MD
Prepared By: R.Ashok					APPROVED				
Approved By: K.Narendar Reddy							04 AUG 2022		
Sign & Date:							P. PRADHAKAR Sr. Manager PURCHASE		