

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 6/9/22		Prepared by: [Signature]		Serial no. 7924	
Supplier name: SSKUP				HO inward no.	
Firm/Company: MIRPLUP		Project: NGH		HO received date	
PO/WO date: 1/9/22		PO/WO No. 91494		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	25607	5/9/22	5900/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				5900/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 111408		Proof of delivery matches MRN		☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5900/-	
Amount E – PO / WO value:				5900/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		12/9/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	[Signature]				
Sign:	[Signature]				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	25607				
Modi Realty Pocharam LLP Nilgiri Heights, Pocharam, 500088 GSTIN : 36ABIFM1836H1Z7 PAN ABIFM1836H				Invoice Date.	05-09-2022				
				PO No.	91494				
				PO Date.	01-09-2022				
				Req ID	79293				
				Req Date	27-08-2022				
				Loc Req No	182137				
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt		
1	5507 - Furniture - Office Table - NA - nos		2	2500.00	5,000.00	18	900.00		
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST				CGST	SGST	Total Taxable Amount		5,000.00	900.00
				450.00	450.00	Total Invoice Amount		5,900.00	
Rupees : Five Thousand Nine Hundred Only.									

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

Page(s) 1 Of 1

01-09-2022 11:07:33



91494

17.08.22 1:05:57

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36ABIFM1836H1Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	91494	182137
Doc Date	01-09-2022	
Quote No	NIL	
Quote Date	01-09-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5507 - Furniture - Office Table - NA - nos	2.00	2,500.00	0.00	18.00	5,900.00
Total Order Value . . .					5,900.00

Rupees : Five Thousand Nine Hundred Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After delivery and production of bills
Tax	All taxes are included in above price
Delivery Date	Material delivered.
Delivery Location	Nilgiri Heights pocharam Phone. 9849497484
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Conference room meeting room in site office.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Realty Pocharam LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	27-08-2022
Site & Phase :	Niligiri Heights	Time:	14:10
Supplier:		Req. No.	182137
Material required before date:	29.08.2022	ID No.	79293

No	Description	Size	Quantity	Units	Inward No	Date
1	OLD Conference Table	6'6" x 30"	02	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For Conference Room , meeting Room in Site office Purpose

Prepared By	Vijay Raj	Approved by	
Sign. & Date	27.08.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-09-2022

Customer Details		DC No.	21859
Modi Realty Pocharam LLP		DC Date.	05-09-2022
Nilgiri Heights, Pocharam, 500088		PO No.	91494
		PO Date.	01-09-2022
		Req ID	79293
GSTIN : 36ABIFM1836H1Z7		Req Date	27-08-2022
		Loc Req No	182137
	Description of Goods	HSN/SAC	Qty
1	5507 - Furniture - Office Table - NA - nos		2
2			
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 11703	Dt: 5/9/22
MRN No: 111408	Dt:
Received By: Bishau	Sign: msh
NILGIRI HEIGHTS	

for Summit Sales LLP

Authorised signatory

