

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 6/09/22		Prepared by: Manjath		Serial no. 7995	
Supplier name: Pradi Saniety				HO inward no.	
Firm/Company: SSCUP		Project: SHUP		HO received date	
PO/WO date: 24/8/22		PO/WO No. 91256		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	PS/22-23/487	29/8/22	5,898/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 5,898/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 111253	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges: -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 5,898/-

Amount E – PO / WO value: 5,898/-

Amount F – Difference (A – E): -

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	12/09/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manjath				
Sign:	Manjath				
Date	6/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

Invoice No. PS/22-23/ 487	Dated 29-Aug-22
Delivery Note Invoice	
Reference No. & Date.	Other References Credit
Buyer's Order No. 91256	Dated 24-Aug-22
Dispatch Doc No. Invoice	Delivery Note Date 29-Aug-22
Dispatched through Self	Destination Cherlapally

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3214	4,998.00	9%	449.82	9%	449.82	899.64
Total	4,998.00		449.82		449.82	899.64

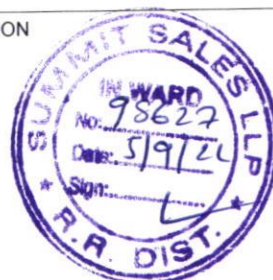
for PRAFUL SANITARY

for PRAFUL SANITARY

Authorised Signatory

~~This is a Computer Generated Invoice~~

INWARD		This is a Computer	
Inward No: 18619		Dr: 30/8/22	
MRN No: 111253		Dr: 1/9/22	
Received By:		Sign:	
SUMMIT SALES LLP			



Purchase Order

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24-08-2022 15:08:45



91256

17.08.22 12:59:51

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No	91256	170120
Doc Date	24-08-2022	
Quote No	Nil	
Quote Date	24-08-2022	
SupplyType	Supply	

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 625100 - CHEM-Chemical - Tile grout cement based-Silk-MYK - 1Kg - Kgs	70.00	42.00	15.00	18.00	2,948.82
2 411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	70.00	42.00	15.00	18.00	2,948.82
Total Order Value . . .					5,897.64

Rupees : Five Thousand Eight Hundred Ninty Seven and Paise Sixty Four Only.

Terms and Conditions :-

Specification /	All items shall be of MYK 'Laticrete' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order is for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Handwritten signature

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : *Handwritten signature*

Name : _____

Date : __/__/__

Requisition Form									
Company Name:		SSLRP		Date:		22.08.2022			
Site & Phase :		SHLLP		Time:		12:00			
Supplier:				Req. No.		170120			
Material required before date:				ID No.		79099			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	CHEM6251-Chemical-Tile grout cement based-Silk-MYK-1Kg-Kgs	70	36	70					
2	CHEM4119-Chemical-Tile grout cement based-White-MYK-1Kg-Kgs	70	56	70					
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:		For Stock replenishing purpose.							
Engineer		Project Manager		Purchase		MD			
Prepared By: N. Vanajakshi		APPROVED		25 AUG 2022		P. VENKATESHWARLU MANAGER PURCHASE		APPROVED BY	
Approved By: Prabhakar								22 AUG 2022	
Sign & Date:								SOHAM MODI MANAGING DIRECTOR	