

PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date: 6/09/22		Prepared by: Vanajathi		Serial no. 7989																															
Supplier name: Shri Ganesh Pumps & Machines Centre				HO inward no.																															
Firm/Company: SSCP		Project: SHLP		HO received date																															
PO/WO date: 4/8/22		PO/WO No. 90714		Scan ID.																															
Sl no.	Bill no.	Bill date	Bill amount	Original attached																															
1.	C1727	29/8/22	47,310/-	☒ Yes ☐ No																															
2.				☐ Yes ☐ No																															
3.				☐ Yes ☐ No																															
4.				☐ Yes ☐ No																															
Amount A – Bills total (Excluding Transport & Hamali Charges):				47,310/-																															
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report																																			
MRN nos.: 111255		Proof of delivery matches MRN		☒ Yes ☐ No																															
Amount B – Other Credits : Transportation charges																																			
Amount C – Other Debits :																																			
Amount D (D=A+B-C) – Amount to be credited to the supplier:				47,310/-																															
Amount E – PO / WO value:				47,310/-																															
Amount F – Difference (A – E):																																			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received																																	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other																																	
Payment – due date		12/09/22																																	
Remarks:																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>M D</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Name:</td> <td>Vanajathi</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sign:</td> <td>Vanajathi</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>6/09/22</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Approval limit</td> <td>Upto 20k</td> <td>Above 20k</td> <td>Above 100k</td> <td>Upto 20k</td> <td>Above 20k</td> </tr> </table>						Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager	Name:	Vanajathi					Sign:	Vanajathi					Date	6/09/22					Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager																														
Name:	Vanajathi																																		
Sign:	Vanajathi																																		
Date	6/09/22																																		
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

E. & O.E
MACHINERY CENTRE
SHRI GANESH PUMPS & MACHINERY CENTRE
Authorised Signatory

Purchase Order

Page(s) 1 Of 1

04-08-2022 12:02:25 PM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

90714
29.07.22 12:09:35

Supplier Details			
Shri Ganesh Pumps & Machinery Centre 5-2-174/2, RP Road, Secunderabad-500003 9849095161 9849095161	Doc No	90714	170052
	Doc Date	04-08-2022	
	Quote No	NIL	
	Quote Date	04-08-2022	
	SupplyType	Supply	

Kind Attn : **Bahvesh Parikh**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 123000 - PLUM-Plumbing - Monoblock pump self priming Single phase--Kilrosk - 0.5HP - Nos	2.00	4,360.00	32.00	18.00	6,996.93
2 604700 - PLUM-Plumbing - Open well submersible pump Single Phase-- Kilrosk - 1HP - Nos	1.00	12,810.00	32.00	18.00	10,278.74
3 395900 - PLUM-Plumbing - Dewatering self priming monoblock pump Three Phas - 3HP - Nos	1.00	37,430.00	32.00	18.00	30,033.83
Total Order Value . . .					47,309.50
Rupees : Fourty Seven Thousand Three Hundred Nine and Paise Fifty Only.					

Terms and Conditions :-

Specification / Brand	All items shall be of Kirloskar brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	5% penalty for delay in delivery beyond due date.
Transportation Cost	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material. Above material for Replinsing stock purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Shri Ganesh Pumps & Machinery Centre**

Name : _____

Date : ____/____/____

Requisition Form													
Company Name:		SSLLP		Date:		02.08.2022							
Site & Phase :		SHLLP		Time:		11:00							
Supplier:				Req. No.		170052							
Material required before date:				ID No.		78556							
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date							
1	PLUM1230-Plumbing-Monoblock pump self priming Single phase--Kirkosker-JALRAAJ UL TRA-0.5HP-Nos	803	907140	2	42601	132-181							
2	PLUM6047-Plumbing-Open well submersible pump Single Phase-- Kirkosker-KOSI-135-1HP-Nos	803	907140	1	128101	132-181							
3	ELEC8691-Electrical-Starter Three phase--L&T-ODP-306-3HP-Nos	5	0	5									
4	PLUM3959-Plumbing-Dewatering self priming monoblock pump Three Phase-- Kirkosker-SP2HM-3HP-Nos	803	907140	1	514301	132-181							
5													
6													
7													
8													
9													
10													
Remarks:		For Stock replenishing Purpose.											
Engineer		Project Manager										MD	
Prepared By: N. Vanajakshi													
Approved By: Prabhakar													
Sign & Date:													

For MDS APPROVAL

- ☐ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☒ Replenishing SSLLP stock
☐ Other

APPROVED BY
03 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
Purchase
02 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT