

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 6/09/22		Prepared by: Vanajathi		Serial no. 7909	
Supplier name: Rita Seeds store.				HO inward no.	
Firm/Company: GURC		Project: Tannopolis		HO received date	
PO/WO date: 11/8/22		PO/WO No. 90949		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	206	25/8/22	4,000/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 4,000/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 111144	Proof of delivery matches MRN: ☒ Yes ☐ No
------------------	--

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 4,000/-

Amount E – PO / WO value: 4,000/-

Amount F – Difference (A – E):

Quantity received as per PO / WO: ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO: ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 12/09/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	Vanaja				
Date:	6/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AKAPK8182D1Z8

TAX INVOICE

☎ : 23222835

: 66778470

RITA SEEDS STORE

DEALERS IN : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.

3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

No. **206**

Date: 25/8

M/s: C.V. Research Center Pvt. Ltd.

T. K. Kapali

PAN 90949

Sl. No.	PARTICULARS	Qty.	Rate	Amount Rs. Ps.									
	20 Bags Soyabean SUMMIT SALES LLP IN WARD No: 98531 Date: 21/9/22 Sign: _____ R.R. DIST.		200/-	4000.	00								
	INWARD <table><tr><td>Inward No: 9830</td><td>Dt: 27/8/22</td></tr><tr><td>MRN No: 111144</td><td>Dt: 27/8/22</td></tr><tr><td>Received By: D. Raju</td><td>Sign: D. Raju</td></tr><tr><td colspan="2">Genome Valley Research Center Pvt. Ltd.</td></tr></table>	Inward No: 9830	Dt: 27/8/22	MRN No: 111144	Dt: 27/8/22	Received By: D. Raju	Sign: D. Raju	Genome Valley Research Center Pvt. Ltd.					
Inward No: 9830	Dt: 27/8/22												
MRN No: 111144	Dt: 27/8/22												
Received By: D. Raju	Sign: D. Raju												
Genome Valley Research Center Pvt. Ltd.													
													
			TOTAL	4000.	00								

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.

For RITA SEEDS STORE

Signature

Purchase Order

Page(s) 1 Of 1

11-08-2022 14:28:13



90949

29.07.22 12:09:36

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-!
G S T No. : 36AAHCG4562D1ZP

Supplier Details		Doc No	90949	206172
Rita Seeds		Doc Date	11-08-2022	
Basheerbagh, Secunderabad.		Quote No	Nil	
GSTIN 36AKAPK8182D1Z8		Quote Date	11-08-2022	
23222835,65168470	9949015953	SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 981500 - CHEM-Chemical - Vermicompost-- - 20Kg - Bag	20.00	200.00	0.00	0.00	4,000.00
Total Order Value . . .					4,000.00
Rupees : Four Thousand Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, Above order for 2727 plantation purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Rita Seeds**

Date : __/__/__

Requisition Form		Company Name: GVRC		Date: 10.08.2022	
Site & Phase : Innopolls				Time: 14:00	
Flat/Block no.					
Supplier:					
Material required before date: 12.08.2022		Req. No. 206172			
S No		ID No. 78802			
Item		Qty required		Qty available at site	Order Qty Inward No Inward Date
1				20	20
2		CHEM9815-Chemical-Vermicompost---20Kg-Bag		500	500
3		PLAN5660-Plants-Outdoor Plant-Golden Duranta---Nos			
4					
5					
6					
7					
8					
9					
10					
Remarks:		Towards 2727 plantation purpose			
Prepared By: Engineer		Project Manager			
Approved By: Sridevi		MD			
Sign & Date: T.Madhu 10.08.2022					