

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:		7/9/22		Prepared by		Kavitha		Serial no.		7983	
Supplier name		Prasul Sanitary						HO inward no.			
Firm/Company		MCS		Project		✓ MCS		HO received date			
PO/WO date		23/8/22		PO/WO No.		9/233		Scan ID.			
Sl no.	Bill no.			Bill date		Bill amount			Original attached		
1.	ps/22-23/476			25/8/22		17,782/-			✓ ☒ Yes ☐ No		
2.									☐ Yes ☐ No		
3.									☐ Yes ☐ No		
4.									☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):								17,782/-			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		-				Proof of delivery matches MRN			☐ Yes ☐ No		
Amount B – Other Credits : Transportation charges								-			
Amount C – Other Debits :								-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:								17,782/-			
Amount E – PO / WO value:								17,782/-			
Amount F – Difference (A – E):								-			
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				12/9/22							
Remarks:											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		Kavitha									
Sign:		7/9/22									
Date											
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

Invoice No. PS/22-23/ 476	Dated 25-Aug-22
Delivery Note Invoice	
Reference No. & Date.	Other References Credit
Buyer's Order No. 91233	Dated 23-Aug-22
Dispatch Doc No. Invoice	Delivery Note Date 25-Aug-22
Dispatched through Self	Destination Ramky Selenium



E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8481	15,069.50	9%	1,356.26	9%	1,356.26	2,712.52
99		9%		9%		
99		14%		14%		
Total	15,069.50		1,356.26		1,356.26	2,712.52

for PRAFUL SANITARY

for PRAFUL SANITARY

Authorised Signatory

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

23-08-2022 16:01:23

Original / Office Copy / Purchase Div.Copy

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG
65526886.

40077300

9849624797

Doc No	91233	198031
Doc Date	23-08-2022	
Quote No	Nil	
Quote Date	23-08-2022	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7370 - Plumbing - GI - Push Valve - Other - Nos Flush Valve (Treading type-1095)	5.00	3,350.00	15.00	18.00	16,800.25
2 7430 - Plumbing - other - Taps - Others - nos Wash basin tap filters	13.00	80.00	20.00	18.00	981.76
Total Order Value . . .					17,782.01

Rupees : Seventeen Thousand Seven Hundred Eighty Two and Paise One Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Ramky Selenium Ramky Selenium Phone. .
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5yrs on Sl.no.1,2
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Ramky 5th floor plumbing work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Mody Consultancy Services**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Name : _____

Date : __/__/__

Estimate

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24-08-2022 15:08:45



91233

17.08.22 12:59:50

From, Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	91233	198031
Doc Date	23-08-2022	
Quote No	Nil	
Quote Date	23-08-2022	
SupplyType	Supply	

Kind Attn : **Mr. Ashish Gupta**

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Specification / As per details given in the quotation.

Payment Terms After delivery of all materials & production of bill.

Tax All taxes included in above price.

Delivery Date Within 2days.

Delivery Location Ramky Selenium
Ramky Selenium
Phone. .

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 5yrs on Sl.no.1,2

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Ramky 5th floor plumbing work purpose.

Completion Date Nil

Measurment Nil

Security Nil

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For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other



Mani

For **Mody Consultancy Services**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : *Veeru*

Name : _____

Date : ___/___/___

Requisition Form

Company Name:	MCS	Date:	22-08-22
Site & Phase :	RAMKY SELINIUM	Time:	11:10
Supplier		Req. No.	198031
Material required before date:	Urgent	ID No.	79097

No	Description	Size	Quantity	Units	Inward No	Date
1	Health Fauset	std	13	NOS		
2	Angle cock	std	13	NOS		
3	Extension Nipal	1/2"	06	NOS		
4	Wash Besin tap filters	13	13	NOS		
5	Angle cock cp angle	13	13	NOS		
6	Flush valve (treading type 1095)	std	05	NOS		
7	Tetum taps	std	08	NOS		
8						
9						
10						

Remarks : towards ramky 5th floor plumbing work purpose & all material **JAGUWAR** Only.

Prepared By	Meenakshi. N	Approved by	
Sign. & Date	22-08-22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



P. VEI
MANAGER