PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/9/22	Prepared by	Kavitha	Serial no.	7978
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	MPPL	Project	MO	HO received date	
PO/WO date	19/8/22	PO/WO No.	91124	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25290	20/8/22	80,518/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	80,518/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	80,518/-
Amount E – PO / WO value:	80,518/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	7/9/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	25290
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	20-08-2022
	PO No.	91124
	PO Date.	19-08-2022
	Req ID	78981
	Req Date	18-08-2022
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Loc Req No	203083

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	112000 - COMP-Peripherals - Laptop computer-- - - -	84713010	2	33813.55	67,627.10	18	12,172.88
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	2	304.50	609.00	18	109.62
3							
4							
5							
6							
7							
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11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	68,236.10	12,282.50
	6,141.25	6,141.25	Total Invoice Amount	80,518.60	

Rupees : Eighty Thousand Five Hundred Eighteen and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 98010 Date: 20/8/22 Sign:

Purchase Order

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

91124
17.08.22 12:41:54

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	91124	203083
Doc Date	19-08-2022	
Quote No	Nil	
Quote Date	19-08-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	2.00	33,813.55	0.00	18.00	79,799.98
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	2.00	304.50	0.00	18.00	718.62
				Total Order Value . . .		**80,518.60**

Rupees : Eighty Thousand Five Hundred Eighteen and Paise Sixty Only.

Terms and Conditions :-

Specification /	Lenovo idea pad slim3 L8IN core i3 11th gen/ 8/ 512/win/11 2yrs warranty /Bag
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for Kusum &Kanaka Rao purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : Vamshi 24/8

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Modi Properties Pvt Ltd	Date:	2022-08-18			
Site & Phase :	HO	Time:				
Flat/Block no.						
Supplier:		Req. No.	203083			
Material required before date:		ID No.	78981			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP1120-Peripherals-Laptop computer----Nos	2	0	2		
2	COMP3485-Peripherals-Mouse----Nos 91124	2	0	2		
3	COMP1896-Peripherals-Bag Pack----Nos	2	0	2		
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for kusum and Kanakarao sir					
	Engineer	Project Manager		Purchase		MD
Prepared By:	suneel		APPROVED			
Approved By:			24 AUG 2022			
Sign & Date:			P.VENKATESHWARLU MANAGER PURCHASE			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		DC No.	21599
Modi Properties Pvt. Ltd.		DC Date.	20-08-2022
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		PO No.	91124
		PO Date.	19-08-2022
		Req ID	78981
		Req Date	18-08-2022
GSTIN :	36AABCM4761E1ZM	Loc Req No	203083

	Description of Goods	HSN/SAC	Qty
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	84713010	2
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	2
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INWARD
Inward No: 402 Dt: 22/8/22
MRN No: Dt:
Received By: Samar
Sign:
MODI PROPERTIES

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 82509
Date: 7/9/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction