PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

Date:	7/9/22	Prepared by	Kavitha	Serial no.	7984
Supplier name	Summit Sales (P			HO inward no.	
Firm/Company	MCS	Project	MCS	HO received date	
PO/WO date	30/8/22	PO/WO No.	91457	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25516	30/8/22	51780/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,780/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,780/-
Amount E – PO / WO value:	5,780/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	7/9/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mody Consultancy Services	Invoice No.	25516
Green Towers, Begumpet, Hyderabad	Invoice Date.	30-08-2022
	PO No.	91457
	PO Date.	30-08-2022
	Req ID	79309
GSTIN : 36 PAN	Req Date	29-08-2022
	Loc Req No	198033

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	952200 - PLCP-Plumbing - CP Pillar Cock-- - - - Nos	84819090	8	612.20	4,897.60	18	881.56
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	4,897.60	881.56
	440.78	440.78	Total Invoice Amount	5,779.17	

Rupees : Five Thousand Seven Hundred Seventy Nine and Paise Seventeen Only.

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No: 9849 Date: 30/8/22 Sign: R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

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91457
17.08.22 1:06:49

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	91457	198033
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-08-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	952200 - PLCP-Plumbing - CP Pillar Cock-- - - - Nos	8.00	612.20	0.00	18.00	5,779.17
					Total Order Value . . .	**5,779.17**

Rupees : Five Thousand Seven Hundred Seventy Nine and Paise Seventeen Only.

Terms and Conditions :-

Specification /	All items shall be of Cera brand ' Ocean model' Foam Flow.
Payment Terms	Within 01 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Ramky 5 th floor plumbing work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Mody Consultancy Services***

Authorised Signatory

Verify 30/8 hr

Name : ______

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name	modi consultancy services mppl						
Site & Phase	Ramky Selenium HO	Date	29-08-2022				
Supplier		Time	15:30				
Material required before date	urgent	Req No	198033				
		ID No	79309				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLC P9822-Plumbing CP Pillar Cock---Nos 91457	8	0	8			
2	ELEL2638-Electrical False Ceiling Down Lighter-2700K-Wipro-D540827-8W-Nos	7	0	7			
3							
4							
5							
6							
7							
8							
9							
10		15	0	15			
Remarks	Above order for Ramky 5th floor plumbing purpose (JAGUAR)						
	Engineer	Project Manager		Purchase		MD	
Prepared By	Meenakshi N						
Approved By							
Sign & Date	29/08/22						

APPROVED BY
29 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mody Consultancy Services	DC No.	21775
Green Towers, Begumpet, Hyderabad	DC Date.	30-08-2022
	PO No.	91457
	PO Date.	30-08-2022
	Req ID	79309
GSTIN : 36	Req Date	29-08-2022
	Loc Req No	198033

	Description of Goods	HSN/SAC	Qty
1	952200 - PLCP-Plumbing - CP Pillar Cock-- - - - Nos	84819090	8
2			
3			
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Material Received

01/09/22

SUMMIT SALES LLP
IN WARD
No: 82510
Date: 7/9/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction