PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/09/22	Prepared by	C.mohammo	Serial no.	**8018**
Supplier name	Rajadhani Tiles Company			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	20/08/22	PO/WO No.	91130	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	188	25/08/22	3,30,400/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,30,400/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,30,400/-
Amount E – PO / WO value:	3,30,400/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	12/09/22
Remarks: Final bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Chand Mohammed	Basheer			
Sign:	C.mohammo	APPROVED [signature]			
Date	08/09/22	08 SEP 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

CASH / CREDIT

✆ : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

MARBLES & GRANITE

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

No 0 3 8 [redacted] 88
Invoice No.

GSTIN : 36AAPPU3108E1ZM

Date : 25/08/2022

Billed to : Name : Summit Sales LLP Address : Cheralpally Hyderabad State : Telangana Code : 36	Party GSTIN : 36ACQFS2044C1Z7 Mode of Supply (Transportation) Place of Supply : Silver oaks P.O. No. : 91130 State Code : **TELANGANA - 36** Vehicle No. AP 15 X 3682

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE	UNIT PRICE	AMOUNT Rs. Ps.
1)	Tan Brown Granite	6802	5,000	56	sft	2,80,000
	SUMMIT SALES LLP INWARD No. 98518 Date: 01/9/22 Sign: R.R. DIST					
	Way Bill No 171518164028					

Electronic Reference Number :	Total Taxable Value	2,80,000
Rupees in words Three Lakh Thirty Thousand and Four Hundred only	CGST @ 9 %	25,200
	SGST @ 9 %	25,200
	IGST @ — %	—
	(Subject to Reverse Charges)	—
	GRAND TOTAL	3,30,400

BANK DETAILS

Bank Name : ICICI BANK
Account No. : 131805500546
IFSC Code : ICIC0001318 **Branch : Kapra**

1. Interest @ 18% will be strictly charged extra of bills are not paid within ....days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

For **RAJADHANI TILES COMPANY**

Receiver's Signature with Seal

Purchase Order

Page(s) 1 Of 1 20-08-2022 15:39:39 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Rajadhani Tiles Company	**Doc No**	91130	170110
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist.	**Doc Date**	20-08-2022	
	Quote No	Nil	
GSTIN 36AAPPU3108E1ZM	**Quote Date**	19-07-2022	
9848525411	**SupplyType**	Supply	

Kind Attn : Mr. U.S. Mishra

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8534 - Stone - granite - Tan Brown - 19mm - Sft *Height 39" & Length 9'6" above*	5,000.00	56.00	0.00	18.00	330,400.00
					Total Order Value . . .	**330,400.00**

Rupees : Three Lakh(s) Thirty Thousand Four Hundred Only.

Terms and Conditions :-

Specification /	All items shall be of 18mm thickness slabs. The above rates only for material supply.
Payment Terms	50% as advance & balance 50% after delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included.
Warranty	Nil
Advance Paid	Rs. 165,200/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose. Loading & Unloading charges included in above price.
Completion Date	Nil
Measurment	Payment willl be made as the measurements noted upon received material
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Rajadhani Tiles Company***

Name : ______________

Date : __/__/____

Estimate

 19-08-2022 14:00:59

91130
17.08.22 12:41:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Rajadhani Tiles Company	**Doc No**	91130	170110
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist.	**Doc Date**	19-08-2022	
	Quote No	Nil	
GSTIN 36AAPPU3108E1ZM	**Quote Date**	19-07-2022	
9848525411	**SupplyType**	Supply	

Kind Attn : Mr. U.S. Mishra

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For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
20 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
19/08/22
Name :

Accepted the above Terms And Conditions
For *Rajadhani Tiles Company*

Name : ______________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP					
Site & Phase :	SHLLP	Date:	19.08.2022			
Flat/Block no.		Time:				
Supplier:						
Material required before date:		Req. No.	170110			
S No	Item	ID No.	78994			
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	BUIL3655-Building Material-Tan Brown Granite---975WX2850LX19MM-Sft	5000		5000		
2						
3						
4						
5	91130					
6						
7						
8						
9						
10						
Remarks:	For Stock repleneshing purpose.					
	Engineer					
Prepared By:	Vanajakshi	Project Manager		Purchase		MD
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
20 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
19 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT

© : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
Medchal Dist - 500 083, Telangana.

No. : 154

M/s. Summit sales. LLP
Cherlapelly.

Date : 26/08/22
Order No. : 91130
Vehicle No. AP15X3682

S.NO.	PARTICULARS	QTY.	RATE	AMOUNT Rs. Ps.
1)	Ten Brown.	5003.24 Sft.		
	total. 5003.24 sft.			
			TOTAL	

IN WARD
Inward No: 10704 Dt: 26/8/22
MRN No: Dt:
Received By: Sign:
SSLLP-SOV

SUMMIT SALES LLP
IN WARD
No. 82334
Date 30/8/22
Sign.
R.R. DIST.

Goods once sold will not be taken back

Thank you E. & O.E. Signature