

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                                                                                                                                                                                                        |                  |                                  |            |                                                                                                                                                      |                               |                                                                     |      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------------------------------------|------|
| Date:                                                                                                                                                                                                                                  |                  | 08/09/22                         |            | Prepared by                                                                                                                                          | C. Chandra                    | Serial no.                                                          | 8031 |
| Supplier name                                                                                                                                                                                                                          |                  | Reflections Electricals Pvt. Ltd |            |                                                                                                                                                      |                               | HO inward no.                                                       |      |
| Firm/Company                                                                                                                                                                                                                           |                  | SSLLP                            |            | Project                                                                                                                                              | SHLLP                         | HO received date                                                    |      |
| PO/WO date                                                                                                                                                                                                                             |                  | 25/08/22                         |            | PO/WO No.                                                                                                                                            | 91295                         | Scan ID.                                                            |      |
| Sl no.                                                                                                                                                                                                                                 | Bill no.         |                                  | Bill date  |                                                                                                                                                      | Bill amount                   | Original attached                                                   |      |
| 1.                                                                                                                                                                                                                                     | 1976             |                                  | 25/08/22   |                                                                                                                                                      | 1,29,626/-                    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |      |
| 2.                                                                                                                                                                                                                                     |                  |                                  |            |                                                                                                                                                      |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |      |
| 3.                                                                                                                                                                                                                                     |                  |                                  |            |                                                                                                                                                      |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |      |
| 4.                                                                                                                                                                                                                                     |                  |                                  |            |                                                                                                                                                      |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |      |
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                         |                  |                                  |            |                                                                                                                                                      |                               | 1,29,626/-                                                          |      |
| Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                  |                                  |            |                                                                                                                                                      |                               |                                                                     |      |
| MRN nos.:                                                                                                                                                                                                                              | 111148           |                                  |            |                                                                                                                                                      | Proof of delivery matches MRN | <input type="checkbox"/> Yes <input type="checkbox"/> No            |      |
| Amount B – Other Credits : Transportation charges                                                                                                                                                                                      |                  |                                  |            |                                                                                                                                                      |                               | -                                                                   |      |
| Amount C – Other Debits :                                                                                                                                                                                                              |                  |                                  |            |                                                                                                                                                      |                               | -                                                                   |      |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                            |                  |                                  |            |                                                                                                                                                      |                               | 1,29,626/-                                                          |      |
| Amount E – PO / WO value:                                                                                                                                                                                                              |                  |                                  |            |                                                                                                                                                      |                               | 149,449.95                                                          |      |
| Amount F – Difference (A – E):                                                                                                                                                                                                         |                  |                                  |            |                                                                                                                                                      |                               | 19,824                                                              |      |
| Quantity received as per PO /WO                                                                                                                                                                                                        |                  |                                  |            | <input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |                               |                                                                     |      |
| Close PO / WO                                                                                                                                                                                                                          |                  |                                  |            | <input type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                  |                               |                                                                     |      |
| Payment – due date                                                                                                                                                                                                                     |                  |                                  |            | 12/09/22                                                                                                                                             |                               |                                                                     |      |
| Remarks: Part bill                                                                                                                                                                                                                     |                  |                                  |            |                                                                                                                                                      |                               |                                                                     |      |
|                                                                                                                                                                                                                                        |                  |                                  |            |                                                                                                                                                      |                               |                                                                     |      |
| Approved by                                                                                                                                                                                                                            | Purchase Officer | Purchase Manager                 | M D        |                                                                                                                                                      | Accountant                    | Accounts Manager                                                    |      |
| Name:                                                                                                                                                                                                                                  | Chand Mohan      | Bashakar                         |            |                                                                                                                                                      |                               |                                                                     |      |
| Sign:                                                                                                                                                                                                                                  | C. Chandra       | [Signature]                      |            |                                                                                                                                                      |                               |                                                                     |      |
| Date                                                                                                                                                                                                                                   | 08/09/22         |                                  |            |                                                                                                                                                      |                               |                                                                     |      |
| Approval limit                                                                                                                                                                                                                         | Upto 20k         | Above 20k                        | Above 100k | Upto 20k                                                                                                                                             | Above 20k                     |                                                                     |      |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# TAX INVOICE

Sales Invoice

**Reflections Electricals Pvt Ltd.**  
5-4-187/7, M G Road & R P Road Junction  
Ranigunj, Secunderabad 500003 T.S  
Phone: 04027543785, 9705577776  
GSTIN/UID: 36AADCR2047Q1ZZ  
State Name : Telangana, Code : 36  
E-Mail : reflections\_hyderabad@yahoo.com  
Consignee (Ship to)

**Summit Sales LLP**  
5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003  
GSTIN/UID : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36  
Buyer (Bill to)

**Summit Sales LLP**  
5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003  
GSTIN/UID : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36  
Place of Supply : Telangana

|                                                      |                                                  |
|------------------------------------------------------|--------------------------------------------------|
| Invoice No.<br><b>1976</b>                           | Dated<br><b>25-Aug-2022</b>                      |
| Delivery Note<br><b>424</b>                          | Mode/Terms of Payment<br><b>Against Delivery</b> |
| Reference No. & Date.<br><b>1976 dt. 25-Aug-2022</b> | Other References                                 |
| Buyer's Order No.<br><b>91295/170105</b>             | Dated<br><b>25-Aug-2022</b>                      |
| Dispatch Doc No.                                     | Delivery Note Date<br><b>25-Aug-2022</b>         |
| Dispatched through<br><b>Your Self</b>               | Destination<br><b>Cherlapally</b>                |
| Terms of Delivery                                    |                                                  |

| Sl No. | Description of Goods         | HSN/SAC | GST Rate | Quantity     | Rate   | per | Amount    |
|--------|------------------------------|---------|----------|--------------|--------|-----|-----------|
| 1      | MCB 10A SP C Curve WM10ASPC  | 853650  | 18 %     | 48.0000 nos  | 105.00 | nos | 5,040.00  |
| 2      | MCB 6A SP C Curve WM6ASPC    | 853650  | 18 %     | 96.0000 nos  | 105.00 | nos | 10,080.00 |
| 3      | Isolator 40A FP WMISO40AFP   | 853650  | 18 %     | 36.0000 nos  | 450.00 | nos | 16,200.00 |
| 4      | Venia Plate 8M(S) BP968S     | 853810  | 18 %     | 95.0000 nos  | 91.50  | nos | 8,692.50  |
| 5      | Venia 6M Plate BP956         | 853810  | 18 %     | 120.0000 nos | 75.00  | nos | 9,000.00  |
| 6      | Venia Socket 6A B1212        | 853669  | 18 %     | 300.0000 nos | 60.00  | nos | 18,000.00 |
| 7      | Venia Switch 16A 1 Way B0130 | 853650  | 18 %     | 100.0000 nos | 72.00  | nos | 7,200.00  |
| 8      | Venia Fan Regulator B1900    | 841490  | 18 %     | 180.0000 nos | 198.00 | nos | 35,640.00 |

1,09,852.50  
9,886.73  
9,886.73  
0.04

INWARD

Inward No: 8603 Dt: 26/8/22

MRN No: 111048 Dt: 29/8/22

Received By: Sign:

SUMMIT SALES LLP



Total

975.0000 nos

₹ 1,29,626.00

Amount Chargeable (in words)

E. & O.E

**INR One Lakh Twenty Nine Thousand Six Hundred Twenty Six Only**

| HSN/SAC      | Taxable Value | Central Tax |                    | State Tax |                 | Total Tax Amount |
|--------------|---------------|-------------|--------------------|-----------|-----------------|------------------|
|              |               | Rate        | Amount             | Rate      | Amount          |                  |
| 853650       | 38,520.00     | 9%          | 3,466.80           | 9%        | 3,466.80        | 6,933.60         |
| 853810       | 17,692.50     | 9%          | 1,592.33           | 9%        | 1,592.33        | 3,184.66         |
| 853669       | 18,000.00     | 9%          | 1,620.00           | 9%        | 1,620.00        | 3,240.00         |
| 841490       | 35,640.00     | 9%          | 3,207.60           | 9%        | 3,207.60        | 6,415.20         |
| <b>Total</b> |               |             | <b>1,09,852.50</b> |           | <b>9,886.73</b> | <b>19,773.46</b> |

Tax Amount (in words) : **INR Nineteen Thousand Seven Hundred Seventy Three and Forty Six paise Only**

Date & Time :

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**

Bank Name : **State Bank of India**

A/c No. : **30033772668**

Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



# Purchase Order

Page(s) 1 Of 2

25-08-2022 1:09:52 PM

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

91295  
17.08.22 12:59:51

## Supplier Details

Reflections Electricals Pvt. Ltd.,  
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307  
27543785.. 9849875767

|            |            |        |
|------------|------------|--------|
| Doc No     | 91295      | 170105 |
| Doc Date   | 25-08-2022 |        |
| Quote No   | NIL        |        |
| Quote Date | 18-08-2022 |        |
| SupplyType | Supply     |        |

Kind Attn : **MR.Shakib khan**

Purchase Order for the Supply of following Items.

| Item Name                                                                                     | Qty    | Rate   | Dis%  | GST   | Amount     |
|-----------------------------------------------------------------------------------------------|--------|--------|-------|-------|------------|
| 1 202000 - ELSW-Electrical - MCB-- - 10 amps - Nos                                            | 48.00  | 105.00 | 0.00  | 18.00 | 5,947.20   |
| 2 437500 - ELSW-Electrical - MCB-- - 06 amps - Nos                                            | 96.00  | 105.00 | 0.00  | 18.00 | 11,894.40  |
| 3 437400 - ELSW-Electrical - Isolater-4 Pole- - 40 amps - Nos                                 | 36.00  | 450.00 | 0.00  | 18.00 | 19,116.00  |
| 4 699200 - ELSW-Electrical - Module Plate--Wipro NW - 8 Module - Nos                          | 95.00  | 305.00 | 70.00 | 18.00 | 10,257.15  |
| 5 387400 - ELSW-Electrical - Module Plate--Wipro NW - 6 Module - Nos                          | 120.00 | 250.00 | 70.00 | 18.00 | 10,620.00  |
| 6 850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos                                   | 300.00 | 200.00 | 70.00 | 18.00 | 21,240.00  |
| 7 829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos                                  | 100.00 | 240.00 | 0.00  | 18.00 | 28,320.00  |
| 8 274100 - ELSW-Electrical - Fan Dimmer--Wipro NW - - - Nos                                   | 180.00 | 660.00 | 70.00 | 18.00 | 42,055.20  |
| Total Order Value . . .                                                                       |        |        |       |       | 149,449.95 |
| Rupees : One Lakh(s) Fourty Nine Thousand Four Hundred Fourty Nine and Paise Ninty Five Only. |        |        |       |       |            |

## Terms and Conditions :-

| PART DELIVERY DETAILS |                   |                                                    |         |
|-----------------------|-------------------|----------------------------------------------------|---------|
| no.                   | Specification     | Amount                                             | Amount  |
| 1.                    | Tax 1976          | Inclusive of all taxes 25/86/12                    | 129.626 |
| 2.                    | Delivery Date     | Next Day.                                          |         |
| 3.                    | Delivery Location | Summit Housing LLP                                 |         |
| 4.                    |                   | Cherlapally, Behind Kingston PG college, Hyderabad |         |
| 5.                    | Penalty For Delay | Nil                                                |         |

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

## For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☒ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SLLP stock
- ☒ Other



For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

## Purchase Order

Page(s) 2 Of 2

25-08-2022 1:09:52 PM

Original / Office Copy / Purchase Div.Copy

**Other Terms**

We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock replenishing purpose

**Completion Date**

Nil

**Measurment**

Nil

**Security**

Nil

**Remarks**

Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

| Requisition Form                         |                                                                  | Date:               |  | 18.08.2022 |  | Time:                          |  | 12:00 |  | Req. No. |  | 170105       |  | ID No.                |  | 79027     |  |           |  |             |  |
|------------------------------------------|------------------------------------------------------------------|---------------------|--|------------|--|--------------------------------|--|-------|--|----------|--|--------------|--|-----------------------|--|-----------|--|-----------|--|-------------|--|
| Company Name: SSLLP                      |                                                                  | Site & Phase: SHLLP |  | Supplier:  |  | Material required before date: |  | S No  |  | Item     |  | Qty required |  | Qty available at site |  | Order Qty |  | Inward No |  | Inward Date |  |
| 1                                        | ELE/A4585-Electrical -Copper Plate---300x300x3mm-Nos.            |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| 2                                        | ELSW2020-Electrical-MCB---10 amps-Nos.                           |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| 3                                        | ELSW4375-Electrical-MCB---06 amps-Nos.                           |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| 4                                        | ELSW4374-Electrical-Isolator-4 Pole--40 amps-Nos.                |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| 5                                        | ELSW5620-Electrical-ACCL- Automatic-2 Pole -L&T -30/10 amps-Nos. |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| 6                                        | ELSW6992-Electrical-Module Plate--Wipro NW-8 Module-Nos.         |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| 7                                        | ELSW3874-Electrical-Module Plate--Wipro NW-6 Module-Nos.         |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| 8                                        | ELSW8500-Electrical-Socket--Wipro NW-6amps-Nos.                  |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| 9                                        | ELSW8297-Electrical-Switch--Wipro NW-16amps-Nos.                 |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| 10                                       | ELSW2741-Electrical-Fan Dimmer--Wipro NW--Nos.                   |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| Remarks: For Stock Replenishing Purpose. |                                                                  |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| Engineer                                 |                                                                  |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| Prepared By: N. Vanajakshi               |                                                                  |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| Approved By: Prabhakar                   |                                                                  |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |
| Sign & Date:                             |                                                                  |                     |  |            |  |                                |  |       |  |          |  |              |  |                       |  |           |  |           |  |             |  |

APPROVED BY  
18 AUG 2022  
SOHAM MODI  
MANAGING DIRECTOR