

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		08/09/22		Prepared by		C. Chandra		Serial no.		8032	
Supplier name		Sri Balaji Enterprises						HO inward no.			
Firm/Company		SLLP		Project		SHLLP		HO received date			
PO/WO date		17/05/22		PO/WO No.		88329		Scan ID.			
Sl no.	Bill no.			Bill date		Bill amount			Original attached		
1.	48			26/08/22		88,901.20			☒ Yes ☐ No		
2.									☐ Yes ☐ No		
3.									☐ Yes ☐ No		
4.									☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):								88,901.20			
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:		111155				Proof of delivery matches MRN			☐ Yes ☐ No		
Amount B – Other Credits : Transportation charges											
Amount C – Other Debits :											
Amount D (D=A+B-C) – Amount to be credited to the supplier:								88,901.20			
Amount E – PO / WO value:								254,514.20			
Amount F – Difference (A – E):								165,613			
Quantity received as per PO /WO				☐ Yes ☐ Excess received ☐ Short received ☒ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				12/09/22							
Remarks: Part bill											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:		Chand Mahan		B. Prabhakar							
Sign:		C. Chandra		B. Prabhakar							
Date		08/09/22		08 SEP 2022							
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana		Invoice No. 48		Date 26-08-2022			
		Place of supply 36-Telangana		PO date 17-05-2022			
		PO number 88329		Vehicle Number TS07UH0028			
		Ship To SUMMIT HOUSING LLP Cherlapally Behind Kingston PG College pin cod -500051 (R.R. DSTI)					
Bill To SUMMIT SALES LLP 5-4-187/3& 4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No.: 9502277299 GSTIN Number: 36ACQFS2044C1Z7 State: 36-Telangana							

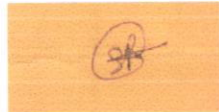
#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	Masonite 2 pnl Door (82x26)	4418	82X26	20	NOS	₹ 1,836.00	₹ 6,609.60 (18%)	₹ 43,329.60
2	Masonite 2 pnl door (80x26)	4418	80X26	20	NOS	₹ 1,791.00	₹ 6,447.60 (18%)	₹ 42,267.60
3	CARTAGE			1	-	₹ 2,800.00	₹ 504.00 (18%)	₹ 3,304.00
	Total			41			₹ 13,561.20	₹ 88,901.20

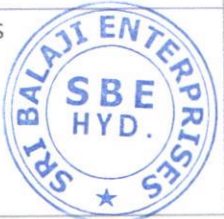
Invoice Amount In Words Eighty Eight Thousand Nine Hundred One Rupees only	Amounts:	
	Sub Total	₹ 88,901.20
	Round off	- ₹ 0.20
	Total	₹ 88,901.00
	Received	₹ 0.00
	Balance	₹ 88,901.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 2,800.00	9%	₹ 252.00	9%	₹ 252.00	₹ 504.00
4418	₹ 72,540.00	9%	₹ 6,528.60	9%	₹ 6,528.60	₹ 13,057.20
Total	₹ 75,340.00		₹ 6,780.60		₹ 6,780.60	₹ 13,561.20

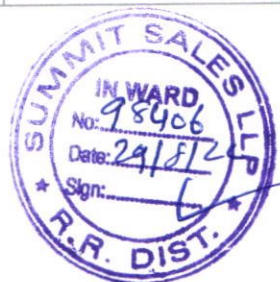
Terms and conditions: GOODS ONCE SOLD WILL NOT BE TAKEN BACK SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION. PAYMENT POST DUE DATE WILL	Company's Bank details: Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No.: 4312001151 Bank IFSC code: KKBK0000553 Account Holder Name: KIRAN DEVI JOSHI
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LFP SCAN TO PAY

For, SRI BALAJI ENTERPRISES

Authorized Signatory



INWARD	
Inward No: 8611	Di: 22/8/22
MRN No: 111155	Di: 29/8/22
Received By:	Sign: 
SUMMIT SALES LLP	



Purchase Order

ge(s) 1 Of 1

17-05-2022 12:19:44



88329

27.04.22 12:24:13

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises

H, no. 14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No

88329

169788

Doc Date

17-05-2022

Quote No

Nil

Quote Date

17-05-2022

Supply Type

Supply

Kind Attn : **Mr. Seetaram Joshi**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	40.00	2,259.00	0.00	18.00	106,624.80
2 2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	30.00	1,836.00	0.00	18.00	64,994.40
3 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	10.00	1,791.00	0.00	18.00	21,133.80
4 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"	20.00	2,617.00	0.00	18.00	61,761.20

Total Order Value . . . 254,514.20

Rupees : Two Lakh(s) Fifty Four Thousand Five Hundred Fourteen and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand All doors will be 2 panel with mango wood frame, 32 mm thickness, filing will be hardwood, masonite skin original both site, Rate per sft is Rs 146/- including GST

Payment Terms 50% Advance balance after delivery

PART DELIVERY DETAILS		
Delivery Date	Bill Dt.	Amount
Delivery Location	Summit Housing LLP	
1. 48	Cherlapally 26/08/22	88,901
2. Penalty For Delay	Phone. 9818244433, Hamendra	
3. Transportation Cost	Nil	
4. Warranty	One year replacement warranty	
Advance Paid	Rs. 1,27,000-00 by cheque	

FOR MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SLLP stock
- ☐ Other

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Damage is in suppliers account above order is for Stock replanish purpose.

Completion Date

Nil

Measurment

Nil

Security

Nil

Remarks

Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent to site.

For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Ball - 28,591/-

Date : / /

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		12.05.2022	
Site & Phase :		SHLLP		Time:		10:57	
Supplier				Req.No.		169788	
Material required before date:				ID No.		16469	
N o	Description	Size	Quantity	Units	Inward No	Date	
1.	Non WPC-Panel door-Internal bedroom	32"x82"	✓40	Nos			
2.	Non WPC Panel door	26"x82"	✓30	Nos			
3.	Non WPC-Panel door-Internal bathroom	26"x80"	✓10	Nos			
4.	Non WPC-Panel door-Internal main door	38"x80"	✓20	Nos			
Remarks: For stock replenishig purpose.							
Prepared By		Vanajakshi		Approved by			
Sign.& Date		12.05.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

