

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 10/9/22		Prepared by: P. Prabhakar		Serial no. 8184	
Supplier name: Hestea			HO inward no.		
Firm/Company: 85110		Project: 841100		HO received date	
PO/WO date: 8/2, 2025		PO/WO No. 88425, 88807		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	10NVP2-23/65	6/7/22	10,38,190.69	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				10,38,190.69	
Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:			Proof of delivery matches MRN		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				10,38,190.69	
Amount E – PO / WO value:				29,59,638.00	
Amount F – Difference (A – E):				19,21,447.31	
Quantity received as per PO /WO		<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input checked="" type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		19/09/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

HESTIA 1

8-2-293, 2nd floor, 249-A, Road NO 92,
 MLA Colony, Banjara Hills,
 Hyderabad Telangana 5000034
 GSTIN/UIN: 36AAMFH1012P1Z9
 State Name : Telangana, Code : 36
 E-Mail : info@hestiaindia.com
 Consignee (Ship to)

Sumit Sales LLP

5-4-187/3&4, II nd floor, MG Road, Secunderabad
 -500003.
 GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36

Buyer (Bill to)

Sumit Sales LLP

5-4-187/3&4, II nd floor, MG Road, Secunderabad
 -500003.
 GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36
 Place of Supply : Telangana

Invoice No. INV/22-23/65	e-Way Bill No.	Dated 6-Jul-22
Delivery Note		Mode/Terms of Payment
Reference No. & Date.	Other References	
Buyer's Order No.	Dated	
Dispatch Doc No. 81160, 88435, 85301	Delivery Note Date	
Dispatched through	Destination	
Terms of Delivery		

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Ispira - SFT Regal Beige Polished Size : - 600x1200mm 450 Boxes	69072100	6,939.000 SFT	61.51	SFT		4,26,817.89
2	Ispira - SFT Urbanwood Natural Size :- 200x1200mm 100 Boxes	69072100	1,532.000 SFT	65.71	SFT		1,00,667.72
3	Ispira - SFT Urbanwood Dark Size: - 200x1200mm 350 Boxes	69072100	5,362.000 SFT	65.71	SFT		3,52,337.02
							8,79,822.63
						CGST -9%	79,184.03
						SGST -9%	79,184.03

continued ...

INWARD	
Inward No: 7749	Dr: 04/07/22
MRN No: 109640	Dr: 16/07/22
Received By: gover	Sign: 04/07/22
SSLLP-GMR	

Tax Invoice(Page 2)

HESTIA 1 8-2-293, 2nd floor, 249-A, Road NO 92, MLA Colony, Banjara Hills, Hyderabad Telangana 5000034 GSTIN/UIN: 36AAMFH1012P1Z9 State Name : Telangana, Code : 36 E-Mail : info@hestiaindia.com Consignee (Ship to) Sumit Sales LLP 5-4-187/3&4, II nd floor, MG Road, Secunderabad -500003. GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Invoice No. e-Way Bill No. Dated INV/22-23/65 6-Jul-22 Delivery Note Mode/Terms of Payment Reference No. & Date. Other References Buyer's Order No. Dated Dispatch Doc No. Delivery Note Date 81160,88435,85301 Dispatched through Destination Terms of Delivery
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SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
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Bill Details:

New Ref INV/22-23/65 10,38,190.69 Dr

Total 13,833.000 SFT ₹ 10,38,190.69

Amount Chargeable (in words) E. & O.E

INR Ten Lakh Thirty Eight Thousand One Hundred Ninety and Sixty Nine paise Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
69072100	8,79,822.63	9%	79,184.03	9%	79,184.03	1,58,368.06
Total	8,79,822.63		79,184.03		79,184.03	1,58,368.06

Tax Amount (in words) : **INR One Lakh Fifty Eight Thousand Three Hundred Sixty Eight and Six paise Only**



for HESTIA 1

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

This is a Computer Generated Invoice

INWARD	
Inward No. 5749Dt.	04/07/22
MRN No. 109640	DE 10/07/2022
Received By: 109641	Sign: 04/07/22
SSELP-GMR	



HESTIA

Delivery Challan

Delivery Challan# DC-000437

8-2-293, 2nd floor, 249-A, Road no. 92,
MLA Colony, Banjara Hills,
Hyderabad Telangana 5000034
India
GSTIN 36AAMFH1012P1Z9

Deliver To
Sumit Sales LLP
Gulmohar residency
Malapur
Hyderabad
500040 Telangana
India
GSTIN 36ACQFS2044C1Z7

Challan Date : 04/07/2022

Challan Type : Job Work

Place Of Supply: Telangana (36)

#	Item & Description	Qty	CGST	SGST	Amount
1	Ispira - SFT Regal Beige Polished 600x1200mm 450 Boxes (Each box comes with 15.42 Sqft) HSN: 6907	6,939.00 Square Feet	0.00	0.00	0.00
2	Ispira - SFT Urban Wood Natural 200x1200mm 100 Boxes (Each box comes with 15.32 Sqft) HSN: 6907	1,532.00 Square Feet	0.00	0.00	0.00
3	Ispira - SFT Urban Wood Dark 200x1200mm 350 Boxes (Each box comes with 15.32 Sqft) HSN: 6907	5,362.00 Square Feet	0.00	0.00	0.00

Terms & Conditions

Terms & Conditions

1. Items delivered are not on Returnable basis
2. Items delivered are brand new
3. Materials delivered would solely be customers responsibility.

Authorized Signature _____

Abhishek

INWARD	
Inward No: 2249	Dt: 04/07/22
MRN No: 109640	Dt: 16/07/22
Received by: 109640	Sign: <i>[Signature]</i>
SLLP-GMR	

Purchase Order

Page(s) 1 Of 1

08-02-2022 15:29:17

From Company : **Summit Sales LLP**
 5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
 G S T No. : 36ACQFS2044C1Z7



85301
 31.01.22 4:53:34

Copy

Supplier Details

Hestia
 8-2-293, 2nd floor, 249-A, Road No-92, MLA Colony, Banjara Hills,
 Hyderabad, Telangana.5000034

Doc No	85301	169455
Doc Date	08-02-2022	
Quote No	Nil	
Quote Date	08-02-2022	
SupplyType	Supply	

GSTIN 36AAMFH1012P1Z9

9849290876

9849290876

Kind Attn : Karan Mehta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9099 - Tiles - Regal Beige - 600 mm X 1200 mm - Boxes	650.00	875.54	0.00	18.00	671,539.18
Total Order Value . . .					671,539.18

Rupees : Six Lakh(s) Seventy One Thousand Five Hundreu Thirty Nine and Paise Eighteen Only.

Terms and Conditions :-

- Specification /** Ispira, Nexion international series tiles, Box sft for 600x1200-15.42 sft, rate per sft rs.67/- including GST, 2 tiles in a box.
- Payment Terms** 50 Advance along with PO, balabce after delivery
- Tax** Included in the above prices
- Delivery Date** With in 20 days
- Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra
- Penalty For Delay** Rs. 1 per sft, on total cost can be applicable per day, if all the tiles not delivered beyond 20 days of PO.
- Transportation** Included in the above prices
- Warranty** Nil
- Advance Paid** Advance Rs. 3,35,000 by cheque.no-, Dated.....
- Other Terms** We reserve the rights to reject the items if not as per specifications, damage is in suppliers account, above order is for Stock replanish purpose.
- Completion Date** Nil
- Measurement** Nil
- Security** Nil
- Remarks** *Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	65	6/7	10,38,190.69
2.			
3.			
4.			
5.			

APPROVED BY
10 FEB 2022
 SOHAM MODI
 MANAGING DIRECTOR

For **Summit Sales LLP**
 Authorised Signatory

Accepted the above Terms And Conditions
 For **Hestia**

Name : _____

Name : _____

Date : ___/___/___

Purchase Order

Page(s) 1 Of 1

08-02-2022 14:45:40

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Box Code.

Supplier Details			
Hestia		Doc No	85301 169455
8-2-293, 2nd floor, 249-A, Road No-92, MLA Colony, Banjara Hills, Hyderabad, Telangana.5000034		Doc Date	08-02-2022
GSTIN 36AAMFH1012P1Z9		Quote No	Nil
9849290876	9849290876	Quote Date	08-02-2022
		SupplyType	Supply

Kind Attn : **Karan Mehta**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9099 - Tiles - Regal Beige - 600 mm X 1200 mm - Boxes	650.00	875.54	0.00	18.00	671,539.18
Total Order Value . . .					671,539.18
Rupees : Six Lakh(s) Seventy One Thousand Five Hundred Thirty Nine and Paise Eighteen Only.					

Terms and Conditions :-

Specification / Brand	Ispira, Nexion international series tiles, Box sft for 600x1200-15.42 sft, rate per sft rs.67/- including GST, 2 tiles in a box.
Payment Terms	50 Advance along with PO, balabce after delivery
Tax	Included in the above prices
Delivery Date	With in 20 days
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Rs. 1 per sft, on total cost can be applicable per day, if all the tiles not delivered beyond 20 days of PO.
Transportation Cost	Included in the above prices
Warranty	Nil
Advance Paid	Advance Rs. 3,35,000 by cheque.no-, Dated.....
Other Terms	We reserve the rights to reject the items if not as per specifications, damage is in suppliers account, above order is for Stock replanish purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact :-

Accepted the above Terms And Conditions

For **Hestia**

APPROVED BY
08 FEB 2022
SOHAM MODI
MANAGING DIRECTOR

Name : _____

Date : ___/___/___

Form for closure of purchase order

Data required from site/engineers:					
PO no.:	85301	PO date:	8/2/22	Req. no.:	169455
Advice Scan ID					
MRN nos. related to PO					
<input type="checkbox"/>	Part material received.				
<input type="checkbox"/>	Full material received.				
<input checked="" type="checkbox"/>	Material not received.				
<input type="checkbox"/>	Close PO – Balance material will be re-ordered by new requisition.				
<input type="checkbox"/>	Cancel PO. Material not required.				
<input type="checkbox"/>	Cancel PO. Material will be re-ordered by new requisition.				
<input checked="" type="checkbox"/>	Keep PO open. Material required.				
<input type="checkbox"/>	Keep PO open. Work under progress.				
Remarks by engineer: <i>Keep PO open</i>					
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.					
Prepared by	Sign	Date	Project manager	Sign	Date
Data required from accounts:					
<input type="checkbox"/>	Checked with E&D for receipt of bills.				
<input type="checkbox"/>	Bills not received against this PO.				
<input type="checkbox"/>	Part bill received against this PO.	Bill nos.			
<input type="checkbox"/>	All bills received against this PO.				
<input type="checkbox"/>	Advance paid against this PO.	Amount paid			
Remarks by Accountants:					
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.					
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
Advice by MD - action to be taken by purchase:					
<input type="checkbox"/>	Get certified bill from supplier (not original).				
<input type="checkbox"/>	Prepare bill in SSLP for material supplied.				
<input type="checkbox"/>	Get proof of delivery from site.				
<input checked="" type="checkbox"/>	Barcoded PO missing – get certified copy from Accounts.				
<input type="checkbox"/>	Thereafter, prepare advice to credit to supplier and send to HO for processing.				
<input type="checkbox"/>	Close PO	<input checked="" type="checkbox"/>	Keep PO open. Material awaited		
<input type="checkbox"/>	Send barcoded PO to MDs desk. PO to be closed thereafter.				
<input type="checkbox"/>	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.				
<input type="checkbox"/>	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.				
<input type="checkbox"/>	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.				
<input type="checkbox"/>	E&D to check receipt of bill and enter comments below.				
<input type="checkbox"/>	Details of material supplied and balance material to be supplied is required.				
Remarks:					
Prepared by <i>Hade</i> Sign <i>H</i> Date <i>21/4/22</i>					

Advance Paid

APPROVED BY
20 APR 2022
SOHAM MODI
MANAGING DIRECTOR

Purchase Order



88435
27.04.22 12:24:14

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Hestia
8-2-293, 2nd floor, 249-A, Road No-92, MLA Colony, Banjara Hills,
Hyderabad, Telangana.5000034

Doc No	88435	169799
Doc Date	20-05-2022	
Quote No	Nil	
Quote Date	19-05-2022	
SupplyType	Supply	

GSTIN 36AAMFH1012P1Z9

9849290876

9849290876

Kind Attn : Karan Mehta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9107 - Tiles - Carrara - 600mm x 1200mm - Boxes	650.00	803.00	0.00	18.00	615,901.00
2 9108 - Tiles - Crema Marfil - 600mm x 1200mm - Boxes	650.00	803.00	0.00	18.00	615,901.00
3 9103 - Tiles - Urbanwood light - 200mm x 1200mm - Boxes	350.00	852.54	0.00	18.00	352,099.02
4 9117 - Tiles - urabnwood Dark - 200mm X 1200mm - Boxes	350.00	852.54	0.00	18.00	352,099.02
5 9104 - Tiles - Urbanwood natural - 200mm x 1200mm - Boxes	350.00	852.54	0.00	18.00	352,099.02
Total Order Value . . .					2,288,099.06

Rupees : Twenty Two Lakh(s) Eighty Eight Thousand Ninty Nine and Paise Six Only.

Terms and Conditions :-

Specification / Ispiria international tiles Box sft for 600x1200-15.42 sft, rate per sft rs.61.48/-, 2 tiles in a box, Urbanwood series Rate per sft is rs.65.97/- including GST, 6 tiles in a box, Box sft is 15.32

Payment Terms 50% Advance balance after delivery

Tax Included in the above prices

Delivery Date With in 20 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Rs. 1 per sft on total can be applicable if all the tiles not delivered beyond 30 days of PO.

Transportation Included in the above prices

Warranty Nil

Advance Paid Advance Rs. 11,44,000. by cheque.no-, dated

Other Terms We reserve the rights to reject the items if not as per specifications, damage is in suppliers account, above order is for Stock replanish purpose.

Completion Date Nil

Measurment Nil

Security Nil

For **Summit Sales LLP**

Authorised Signatory

Name :

Contact :-

APPROVED BY
21 MAY 2022
SOHAM MODI
MANAGING DIRECTOR

- For MDs APPROVAL**
- High Value/quantity beyond limits.
 - Po/Req. processed post approval.
 - Approval for technical details/clarification.
 - Replenishing SLLP stock

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	65	6/7	10,35,190.69
2.			
3.			

Accepted the above Terms And Conditions

For Hestia

Name :

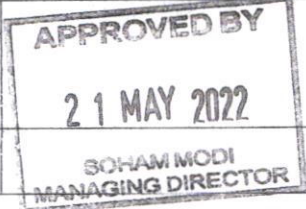
Date : / /

Requisition Form

Name:	SUMMIT SALES LLP	Date:	19.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169799
Material required before date:		ID No.	76533

No	Description	Size	Quantity	Units	Inward No	Date
1.	Carrara	2'x4'	650	box		
2.	Crema marfil	2'x4'	650	box		
3.	Urbanwood light	200mmx1200mm	350	box		
4.	Urbanwood dark	200mmx1200mm	350	box		
5.	Urbanwood natural	200mmx1200mm	350	box		

Remarks: For Stock Replenish purpose.

88435 Prepared By	Ramya	Approved by	
	19.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Heston