## Remarks from site on the 'Requisition by Site Report' of purchase division

| 0                 |          | 0.1                             | N 1 Y I'II . YY            |   | T  | 10.00.000                                       |  |  |  |  |
|-------------------|----------|---------------------------------|----------------------------|---|--|---|--|--|--|--|
| Company:          |          |                                 | Dak Villas part-III        |   | Date:  | 10-09-2022                                      |  |  |  |  |
| Site:             |          |                                 | Oak Villas part-II         |   | Prepared by:   | K.Tulasi Rani                                   |  |  |  |  |
| Report From /     |          |                                 | 2022 to 10-09-202          | 22(fri to   | Approved by:   | K Purshotham                                    |  |  |  |  |
| Report Date       |          | 10-09-2                         |                            |   |  |   |  |  |  |  |
| List of requisiti | ions nui | mbers mi                        | ssing in the repor         | t*:   |  |   |  |  |  |  |
| List of requisit  | ions wh  | ere PO/\                        | WO not prepared            | 3 workin  | g days after requisition:                                |   |  |  |  |  |
| Req No.           | Rec      | q Date Serial no of item in Req |                            | Item Description  |  | Reason for not preparing PO/WO#                 |  |  |  |  |
| 184570            | 03-      | 09-22                           | 1-5                        |   | UPVC Windows   |   |  |  |  |  |
| List of requisit  | ione wh  | ere PO/                         | WO is prepared or          | d items h   | ave not been received at                                 | site beyond the lead time:                      |  |  |  |  |
| Req No.           |          | Date                            | Serial no of               |   | Item Description   | Details of discussion with suppliers            |  |  |  |  |
| -                 |          |                                 | item in Req.               |   |  |   |  |  |  |  |
| 184324            |          | 06-22                           | 1                          |   | Gate lights  | Material Available Delivered by Monday          |  |  |  |  |
| 184372            | 28-07-22 |                                 | 1-3                        | Ultra Sprinkle HL, Luna DK & HL   |  | Part material Available Delivered by<br>Tuesday |  |  |  |  |
| 184404            | 15-07-22 |                                 | 1-5                        | Ultra Sprinkle DK,HL, Malaysian brown DK & HL and Jaipur panna            |  | Part material Available Delivered by<br>Tuesday |  |  |  |  |
| 184405            | 15-      | 07-22                           | 1-2 Ultra Sprinkle DK & HL |   |  | Part material Available Delivered by Tuesday    |  |  |  |  |
| 184406            | 15-07-22 |                                 | 1-5                        | Ultra Sprinkle HL,DK &<br>Maharaja off white &<br>Malaysian brown DK & HL |  | Part material Available Delivered by<br>Tuesday |  |  |  |  |
| 184410            | 18-      | 07-22                           | 1-2                        |   | ysian brown DK & HL                                      | Material Available Delivered by<br>Tuesday      |  |  |  |  |
| 184485            | 08-      | 08-22                           | 1-4                        |   | ra Sprinkle DK,HL,<br>ysian brown DK & HL                | Part material Available Delivered by Tuesday    |  |  |  |  |
| 184495            | 20-      | 08-22                           | 1                          |   | Ultra sprinkle HL  | Material Not Available                          |  |  |  |  |
| 184512            | 17-      | 08-22                           | 1-8                        | Electri   | cal conducting material                                  | Material Available Delivered by Monday          |  |  |  |  |
| 184519            | 18-0     | 08-22                           | 1-14                       | CF  | plumbing material  | Material Available Delivered by Monday          |  |  |  |  |
| 184522            | 19-0     | 08-22                           | 1                          | V.T   | iles Urbanwood dark                                      | Material Available Delivered by Tuesday         |  |  |  |  |
| 184536            | 23-0     | 08-22                           | 1-2                        |   | screws Half thread<br>MM & Steel Ms L patti              | Material Available Delivered by<br>Tuesday      |  |  |  |  |
| 184537            | 23-0     | 08-22                           | 1-2                        |   | door bend 75mmx45*                                       | Material Available Delivered by<br>Monday       |  |  |  |  |
| 184541            | 23-0     | 08-22                           | 1                          | LED Tube light 1200x20W   |  | Material Available Delivered by<br>Monday       |  |  |  |  |
| 184545            | 24-0     | 08-22                           | 1-2                        |   | cal Copper Black wires<br>Isqmmx90mts &<br>4sqmmx90mts   | Material Available Delivered by<br>Monday       |  |  |  |  |
| 184546            | 23-0     | )8-22                           | 1-3                        |   | I mixture & Short body<br>Sink cock with swivel<br>spout | Material Available Delivered by<br>Monday       |  |  |  |  |
| 184552            | 29-0     | 08-22                           | 1                          | Anchor  | Bolt pin type 6x50mm                                     | Supplier did not receive the Po                 |  |  |  |  |
| 184557            | 29-0     | 08-22                           | 1-6                        | 1   | UPVC Windows   | Supplier can fix the windows by Thursday        |  |  |  |  |

| 184560 29-08-22 |                     | 1-4                     |                             | sive Roff & CC<br>gent RBR Roff & | Material Available Delivered by<br>Monday    |  |                       |  |  |  |
|-----------------|---------------------|-------------------------|-----------------------------|-----------------------------------|--|--|-----------------------|--|--|--|
|                 |                     |                         | Araldite &                  | File Grout cement                 | Ivioliday                                    |  |                       |  |  |  |
| 184563          | 30-08-22            | 1-9                     |                             | nel Doors                         | Material Available Delivered by Monday       |  |                       |  |  |  |
| 184557          | 01-09-22            | 1-6                     | UPV                         | C Windows                         |  | Supplier can fix the windows by              |                       |  |  |  |
| 184565          | 01-09-22            | 1                       | CPVC FT.                    | A Adapter Brass                   |  | Available Deliv                              | ered by               |  |  |  |
| 184567          | 02-09-22            | 1                       | Hardw                       | are plywood                       |  | Material Available Delivered by              |                       |  |  |  |
| 184568          | 02-09-22            | 1-9                     | Par                         | nel doors                         |  | Available Deliv                              | ered by               |  |  |  |
| 184569          | 02-09-22            | 1-9                     | Par                         | nel doors                         |  | Available Deliv                              | ered by               |  |  |  |
| 184570          | 03-09-22            | 1-5                     | UPVO                        | C Windows                         |  | can fix the wind                             | ows by                |  |  |  |
| 184571          | 184571 03-09-22 1-9 |                         | Par                         | nel doors                         |  | Available Delive                             | ered by               |  |  |  |
| 184572          | 03-09-22            | 1-13                    | Elect                       | rical wires                       |  | Available Delive                             | ered by               |  |  |  |
| 184573          | 05-09-22            | 1                       | Ispira Cre                  | ema marfil tiles                  | Material Available Delivered by<br>Tuesday   |  |                       |  |  |  |
| 184574          | 05-09-22            | 1-4                     | Wall &                      | Floor tiles                       | Part material Available Delivered by Tuesday |  |                       |  |  |  |
| 184575          | 05-09-22            | 1-4                     | Wall &                      | Floor tiles                       | Part mate                                    | Part material Available Delivered by Tuesday |                       |  |  |  |
| 184577          | 05-09-22            | 1-4                     | Wall &                      | Floor tiles                       |  |  |                       |  |  |  |
| 184578          | 84578 06-09-22 1-6  |                         | UPVO                        | Windows                           | Supplier can fix the windows by Thursday     |  |                       |  |  |  |
| No. of gate i   | passes issued this  | week:                   | 3                           | From No.                          | 6812 T                                       | o No.  | 6814                  |  |  |  |
|                 | site visit on:1     |                         | 05-09-22.06-0               | 9-22,07-09-22,08-                 |  |  | 3014                  |  |  |  |
|                 |                     | stock report em         | ailed in pdf format         |                                   | 1  | Yes  |                       |  |  |  |
|                 | dered but receive   |                         |                             |                                   |  |  |                       |  |  |  |
|                 | tions & remarks:    |                         |                             |                                   |  |  |                       |  |  |  |
|                 | eel & cement stoo   | ck                      |                             |                                   |  |  |                       |  |  |  |
| Sl. No          |                     |                         | Wt. for 12 mtr<br>rod – kgs | Stock at site –<br>no of rods     | Stock at s<br>in Kgs                         | ite Previous s                               | Previous stock in Kgs |  |  |  |
| 1.              | 8mm                 | .395                    | 4.74                        | -                                 | -  |  |                       |  |  |  |
| 2.              | 10mm                | .617                    | 7.404                       | -                                 | -  |  |                       |  |  |  |
| 3.              | 12mm                | .89                     | 10.68                       | -                                 | -  |  |                       |  |  |  |
| 4.              | 16mm                | 1.58                    | 18.96                       | -                                 | -  |  |                       |  |  |  |
| 5.              | 20mm                | 2.47                    | 29.64                       | -                                 | -  |  |                       |  |  |  |
| 6.              | 25mm                | 3.86                    | 46.32                       | -                                 | -  |  |                       |  |  |  |
| 7.              | 32mm                | 6.32                    | 75.84                       | -                                 | -  |  |                       |  |  |  |
| 8.              | Binding wire        | -                       |                             | Nill                              | Nill   | Nill   |                       |  |  |  |
| OPC stock       | Nill                | OPC last<br>weeks stock | Nill                        | PPC/PSC stock                     | 390  | PPC/PSC last<br>weeks stock                  | 500                   |  |  |  |
| Details         |                     | Project Manage          | r                           | Admin Officer/M                   | lanager                                      | Admin Audit                                  |                       |  |  |  |
|                 |                     |                         |                             | ZD-                               |  |  |                       |  |  |  |
| Sign            | Doto 10.00.20       |                         |                             |                                   |  |  |                       |  |  |  |
| Sign<br>Date    |                     | 10-09-2022              |                             | 10-09-2022                        |  |  |                       |  |  |  |

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, <a href="mailto:ashaiya@modiproperties.com">ashaiya@modiproperties.com</a> and <a href="mailto:rejort.4">rajkumarn@modiproperties.com</a> and <a href="mailto:rejort.4">rajkumarn@modiproperties.com</a> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no.

Page 2 of 3

## Remarks from site on the 'Requisition by Site Report' of purchase division

| Company   | :               | MHP      | LSOV                          |  |                       | Da            | te:                     |         | 10.00  | 2022                                  |                       |               |  |
|---|-----------------|----------|-------------------------------|--|-----------------------|---------------|-------------------------|---------|--|---------------------------------------|-----------------------|---------------|--|
| Site: Silv  |                 |          | lver Oak Villas part-III      |  |                       |               | pared by:               |         | 10-09-2022<br>K. Tulasi Rani                     |                                       |                       |               |  |
| Report From / To 02-(   |                 | 02-09    | -09-2022 to 10-09-2022(fri to |  |                       |               | Approved by:            |         | K Purshotham                                     |                                       |                       |               |  |
| /   |                 | 10-09    | 09-2022                       |  |                       |               |                         |         |  |                                       |                       |               |  |
| List of rec   | uisitions nun   | nbers n  | nissing in the re             | eno  | rt*·                  |               |                         |         |  |                                       |                       |               |  |
| List of req   | uisitions who   | ere PO   | /WO not prepar                | ed   | 3 working             | day           | s after requisition     | on:     |  |                                       |                       |               |  |
| Req No  | . Req           | Date     | Serial no o                   | 3 working days after requisition: Item Description |                       |               | OII.                    | Re      | econ f   | or not prepari                        | ina DOANO#            |               |  |
|   |                 |          | item in Req                   |  |                       |               | Description             |         | IXC.   | 25011 10                              | or not prepart        | ing PO/WO     |  |
| 185281 23-08-22   |                 | -22      | 1                             |  | SS Self I             |               | Drilling screws         |         |  |                                       |                       |               |  |
| 185284  | 02-09-          | 22       | 1-5                           |  |                       |               | Fixed Windows           |         |  |                                       |                       |               |  |
|   |                 |          |                               |  | of verifixed willdows |               |                         |         |  |                                       |                       |               |  |
| List of requ  | uisitions whe   | re PO/   | WO is prepared                | lan  | d items ha            | ve n          | ot been received        | d at si | te hevor   | nd the                                | lead time:            |               |  |
| Req No.   | Req             | Date     | e Serial no of                |  | Item De               |               | Description Description |         | Details of discussion with supplier <sup>s</sup> |                                       |                       |               |  |
|   |                 |          | item in Req.                  |  |                       | -             | - countrion             |         | Dett   | 1113 01                               | discussion w          | itii suppliei |  |
| 184270  | 02-08           | 8-22     |                               |  | G                     | l alert siren | ren Suppl               |         |  | applier did not received the payment. |                       |               |  |
|   |                 |          |                               |  |                       |               |                         |         | after payment he will delivered the              |                                       |                       |               |  |
|   |                 |          |                               |  |                       |               |                         |         | material   |                                       |                       |               |  |
| N. C .  |                 |          |                               |  |                       |               |                         |         |  |                                       |                       |               |  |
| No. of gate passes issued thit<br>Delivery van site visit on: |                 | d this v | veek:                         | Nil  |                       |               | From No.                |         | Nil To No. Nil                                   |                                       | Nil                   |               |  |
|   |                 |          |                               |  | Nil                   |               |                         |         |  |                                       |                       |               |  |
|   |                 |          | stock report em               | aile   | ed in pdf fo          | rma           | t to purchase?          |         |  |                                       | Yes                   |               |  |
|   | ordered but re  |          | l:                            |  |                       |               |                         |         |  |                                       |                       |               |  |
|   | ctions & rem    |          |                               |  |                       |               |                         |         |  |                                       |                       |               |  |
|   | teel & cemen    |          |                               | _  |                       |               |                         |         |  |                                       |                       |               |  |
| SI. No  | Sl. No Tor size |          | Wt per mtr                    |  |                       | eet           | Stock at site           |         | tock at site in                                  |                                       | Previous stock in Kgs |               |  |
| 1   |                 |          | kgs                           | rod – kgs  |                       |               |                         |         | Kgs  |                                       |                       |               |  |
| 1.  | 8mm             |          | .395                          |  |                       | .50           | 590 2                   |         | 2655   |                                       | -                     |               |  |
| 2.  | 10mm            |          | .617                          |  |                       | .50           | -                       | -       |  |                                       | -                     |               |  |
| 3.  | 12mm            |          | .89                           | 10.67  |                       |               | 285                     | 3041    |  |                                       | -                     |               |  |
| 4.  | 16mm            |          | 1.58                          | 18.96  |                       |               | 204                     | 3868    |  |                                       | -                     |               |  |
| 5.  | 20mm            |          | 2.47                          |  |                       |               | 10                      | 296     |  |                                       | -                     |               |  |
| 6.  | 25mm            |          | 3.86                          |  | 46.30                 |               | -                       | -       |  |                                       | -                     |               |  |
| 7.  | 32mm            |          | 6.32                          |  | 66.                   | .67           | -                       | -       |  |                                       | -                     |               |  |
| 8.  | Binding wi      |          |                               |  | ***                   |               | Nill                    | Nill    |  |                                       | Nill                  |               |  |
| PC stock  | PC stock   Nill |          | OPC last Ni                   |  | ill                   |               | PPC/PSC                 | -       |  |                                       | PPC/PSC last -        |               |  |
| -4-11-  |                 |          | weeks stock                   |  |                       |               | stock                   |         |  |                                       | weeks stock           |               |  |
| etails  |                 | P        | Project Manager               |  |                       |               | Admin Officer           | r/Mar   | ager   | A                                     | dmin Audit            |               |  |
| ign   |                 |          |                               |  |                       | -             | 10-09-2022              |         |  |                                       |                       |               |  |
| ate   |                 | 1        | 10-09-2022                    |  |                       |               | 10-09-2022              |         |  |                                       |                       |               |  |

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5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

| 5  | Silver Oak w   | elfare ass  | ociation          | Date              | e:                 | 10   | -09-2022          |                          |                   |                   |  |
|--|--|---|-------------------|-------------------|--------------------|--|-------------------|--------------------------|-------------------|-------------------|--|
| C.   |  |   |                   |                   |                    |  |                   |                          |                   |                   |  |
|  |  |   |                   |                   | Approved by:       |  |                   |                          |                   |                   |  |
| 1  | 0-09-2022  |   |                   |                   |                    |  |                   |                          |                   |                   |  |
| sitions numb                                       | pers missing   | in the rep  | oort*:            |                   | -                  |  |                   |                          |                   |                   |  |
| sitions wher                                       | e PO/WO no   | t prepare   | d 3 workin        | g days            | after requisition  | n:   |                   |                          |                   |                   |  |
| Req No. Req Date                                   |  | Serial no of item   |                   |                   | escription         | Reason for not preparing PO/WO#                  |                   |                          |                   |                   |  |
| -  |  | _   |                   | _                 |                    |  |                   |                          | -                 |                   |  |
| sitions where                                      | e PO/WO is   | prepared  | and items h       | ave no            | ot been received   | l at site b                                      | peyond th         | ne lead                  | time:             |                   |  |
| Req No. Req Date                                   |  | Serial no of item   |                   | Item Description  |                    | Details of discussion with supplier <sup>s</sup> |                   |                          |                   |                   |  |
| -  |  | -   |                   | -                 |                    |  | -                 |                          |                   |                   |  |
|  |  |   |                   |                   |                    |  |                   |                          |                   |                   |  |
| No. of gate passes issued this week:               |  |   |                   |                   | From No.           | Nil  | Nil To No.        |                          |                   | Nil               |  |
|  |  |   | Nill              |                   |                    |  |                   |                          |                   |                   |  |
| Inward report (MRN/other) & stock report emailed i |  |   |                   |                   | t to purchase? Yes |  |                   |                          |                   |                   |  |
| dered but rec                                      | eived:   |   |                   |                   |                    |  |                   |                          |                   |                   |  |
| tions & rema                                       | arks:  |   |                   |                   |                    |  |                   |                          |                   |                   |  |
| eel & cement                                       | t stock  |   |                   |                   |                    |  |                   |                          |                   |                   |  |
| Tor size   | Wt pe  | r mtr   | Wt. for 12        | 2 mtr             | Stock at site      | Stock at site i                                  |                   | in Previous stock in Kgs |                   |                   |  |
|  | kgs  |   | rod – kgs         |                   | – no of rods       |  |                   |                          |                   |                   |  |
| 8mm .395   |  |   | 4.74              | -                 | -                  |  |                   |                          |                   |                   |  |
| 10mm   |  | .617  |                   | 7.404             | -                  | -  |                   |                          |                   |                   |  |
| 12mm   |  | .89   |                   | 10.68             | -                  | -  |                   |                          |                   |                   |  |
| 16mm   |  | 1.58  |                   |                   | -                  | -  |                   |                          |                   |                   |  |
| 20mm   |  | 2.47  |                   | 29.64             | -                  | -  |                   |                          |                   |                   |  |
| 25mm   |  | 3.86  |                   | 46.32             | -                  | -  |                   |                          |                   |                   |  |
| 32mm   |  | 6.32  | ,                 | 75.84             | -                  | -  |                   |                          |                   |                   |  |
| Binding w  |  |   |                   |                   | Nill               | Nill   |                   | Ni                       | 11                |                   |  |
|  |  | OPC last Nill   |                   |                   | PPC/PSC            | Nill   |                   |                          |                   | Nill              |  |
| 1  |  | weeks stock   |                   |                   | stock              | 7.4  |                   | weeks stock              |                   | 1                 |  |
|  |  |   | -                 |                   | Admin Off          | -/\ \ \ \ \ \ - \ \ \ - \ \ \ - \ \ \ \          |                   |                          |                   |                   |  |
|  |  | t Manage  | r                 |                   | Admin Office       | r/Manag  |                   |                          | n Audit           |                   |  |
| s  | sitions number of the second site visit on the | Silver Oak Vi o2-09-2022 to sat)  10-09-2022 to sat)  10-09-2022 sitions numbers missing sitions where PO/WO no Req Date Seri ostions where PO/WO is Req Date Seri ostions where PO/WO is sitions where PO/WO is required by the stock of the same of | Silver Oak Villas | Silver Oak Villas | Silver Oak Villas  | Silver Oak Villas                                | Silver Oak Villas | Silver Oak Villas        | Silver Oak Villas | Silver Oak Villas |  |

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