PURCHASE DIVISION
Advice for approval for credit to supplier (B)

Date:	9/09/22	Prepared by	Vanajakshi	Serial no.	8087
Supplier name	SSCLP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	30/8/22	PO/WO No.	91489	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25029	6/9/22	566.40	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	566.40
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	111443	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	566.40
Amount E – PO / WO value:	566.40
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19/09/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	9/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	25629
GV Research center Pvt Ltd	Invoice Date.	06-09-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	91489
	PO Date.	30-08-2022
	Req ID	79277
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	29-08-2022
	Loc Req No	206222

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	40	6.00	240.00	18	43.20
2	273300 - STAT-Stationary - pen-black color-Cello	960899	40	6.00	240.00	18	43.20
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	480.00	86.40
	43.20	43.20	Total Invoice Amount	566.40	

Rupees : Five Hundred Sixty Six and Paise Fourty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 98677 Date: 6/9/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

91489
17.08.22 1:05:57

 02-09-2022 13:55:46

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	91489	206222
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-08-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-08-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	40.00	6.00	0.00	18.00	283.20
2	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	40.00	6.00	0.00	18.00	283.20
					Total Order Value . . .	**566.40**

Rupees : Five Hundred Sixty Six and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office and sales office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Venu 01/09/22

Name : ______

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

PURCHASE DIVISION
Advice for approval for credit to supplier (B)

Date:	9/09/22	Prepared by	Vanajakshi	Serial no.	8087
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	30/8/22	PO/WO No.	91489	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25029	6/9/22	566.40	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	566.40
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 111443 — Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	566.40
Amount E – PO / WO value:	566.40
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	19/09/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	9/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Requisition Form							
Company Name:	GVRC	Date:	29.08.2022				
Site & Phase :	Innopoils	Time:	12:30				
Flat/Block no.							
Supplier:		Req No.	206222				
Material required before date:	31.08.2022	ID No.	79277				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos PO' 91489.	40		40			
2	STAT2733-Stationary-pen-black color-Cello Fine grip--Nos	40		40			
3							
4	Mounica						
5							
6							
7							
8							
9							
10							
Remarks:	Towards site office purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	P.Sridevi						
Approved By:	T.Madhu						
Sign & Date:	29.08.2022						

APPROVED
30 AUG 2022
MINISH PAR'KH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	DC No.	21881
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	DC Date.	06-09-2022
	PO No.	91489
	PO Date.	30-08-2022
	Req ID	79277
	Req Date	29-08-2022
GSTIN : 36AAHCG4562D1ZP	Loc Req No	206222

	Description of Goods	HSN/SAC	Qty
1	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	40
2	273300 - STAT-Stationary - pen-black color-Cello Fine grip - - - Nos	960899	40
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

SUMMIT SALES LLP
IN WARD
No: 82641
Date: 10/9/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 9904 7/9/22

MRN No: 11443 Dt. 7/9/22

Received By:

Genome Valley Research Center Pvt. Ltd.